APPENDIX - HINTS

Form 1

Begin Coding Cases - Coder Information (Field (Form) Title)
Begin Entering Data (Table (Excel) Title)

There are no hints on this form.

Form 2

Identification Variables (Field (Form) Title)
Identification Variables (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 1	Case title hint	Case title hint	Type the case title precisely as written in the Reporter's table of contents.
Hint 2	Command110	hint for participants	Remember petitioners and appellants are the party (parties) who are bringing a case to the court (e.g. the party who takes an appeal from one court to another).
Hint 3	Docket Info	Docket Info	Number assigned by the state supreme court.
Hint 4	Volume number information	Volume Info	Make sure you type the volume number associated with the reporter selected above. The volume number appears before the abbreviation for the reporter.
Hint 5	Page Number Information	Page No Info	Page number of the reporter where the case begins.

Form 3

Basic Case Information (Field (Form) Title)
Basic Case Information (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 6	Hint for Agency Action	Hint for Agency Action	If you answered no to the question above (i.e., no agency action) select 88 for this question, indicating not relevant.
Hint 7	Origin Info	Origin of Case Information	Forum making original decision. If this is a case of original jurisdiction (i.e., state supreme court is first to hear the case), select 4 for this field indicating state supreme court.
Hint 8	Source of case info	Source of Case Information	Forum from which case is appealed. If this is a case of original jurisdiction (i.e., the state supreme court is first to hear the case), select 88 for this field indicating not relevant.
Hint 9	Jurisdiction Information	Jurisdiction Information	The manner in which this case came before the state supreme court. Stated differently, the authority by which the state supreme court takes this case.

Form 4

Participants (Field (Form) Title)
Participants (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 10	Hint for class action suit	Hint for class action suit	Note a class action suit is an action brought on behalf of other persons similarly situated. For instance, the current suit in Florida against the tobacco industry is a class action suit on behalf of smokers.
Hint 11	Command145	Hint for amicus curiae	Amicus curiae briefs are friends of the court submitted by various actors to support a particular outcome. They are often listed with counsel for the case, but can also be mentioned in the opinion.
Hint 12	Command147	Hint for participants	Remember petitioners and appellants are the party (parties) who are bringing a case to the court (e.g., the party who takes an appeal from one court to another).
Hint 13	Command148	Hint for participants - respondents	Respondents and appellees are the party (or parties) in a case against whom an appeal is taken. This party would like to let the existing decision stand.
Hint 14	Natural person hint	Natural person hint	Exclude persons named in their

			official capacity or who appear because of a role in a private organization.
Hint 15	Command117	Hint for private business	Type the first letter(s) of the general category to go directly to the specific choices within each category: Agriculture; Construction; Financial Institution; Manufacturing; Mining; Service; Trade; Transportation; Utility.
Hint 16	Educational institution hint 1	Educational Institution Hint	Educational institutions include schools, school systems, and individuals acting in their official capacities as representatives of schools. When named as individuals not acting in official capacities, these people should be coded as Natural Persons.
Hint 17	Command125	Hint for private business	Type the first letter(s) of the general category to go directly to the specific choices within each category: Agriculture; Construction; Financial Institution; Manufacturing; Mining; Service; Trade; Transportation; Utility.
Hint 18	Educational institution hint 2	Educational Institution Hint	Educational institutions include schools, school

			systems, and individuals acting in their official capacities as representatives of schools. When named as individuals not acting in official capacities, these people should be coded as Natural Persons.
Hint 19	Command126	Hint for private business	Type the first letter(s) of the general category to go directly to the specific choices within each category: Agriculture; Construction; Financial Institution; Manufacturing; Mining; Service; Trade; Transportation; Utility.
Hint 20	Educational institution hint 3	Educational Institution Hint	Educational institutions include schools, school systems, and individuals acting in their official capacities as representatives of schools. When named as individuals not acting in official capacities, these people should be coded as Natural Persons.
Hint 21	Command127	Hint for private business	Type the first letter(s) of the general category to go directly to the specific choices within each category: Agriculture; Construction; Financial Institution; Manufacturing;

			Mining; Service; Trade; Transportation; Utility.
Hint 22	Educational institution hint 4	Educational Institution Hint	Educational institutions include schools, school systems, and individuals acting in their official capacities as representatives of schools. When named as individuals not acting in official capacities, these people should be coded as Natural Persons.

Form 5

General Category for Issues Classification (Field (Form) Title)
General Category for Issues Classification (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 23	Command36	Hint for criminal appeals classification	These are appeals on a conviction for a crime against the public (i.e., a public wrong), whereas civil suits relate to and affect only individual rights.
Hint 24	Hint for civil government	Hint for civil govt classification	A government body must be a party in these appeals. General categories include: elections, government regulation, practice of law, public contracts, first amendment issues, privacy issues, and torts.
Hint 25	Command33	Hint for civil private classification	General categories for these cases include: domestic relations, estates, contracts (where government is not a party in the appeal), torts (where government is not a party in the appeal).
Hint 26	Command35	Hint for juvenile classification	Juvenile cases involve criminal actions or status offenses (i.e., crimes that apply only to juveniles, such as truancy) committed by juveniles.
Hint 27	Command37	Hint for miscellaneous classification	A residual category which includes cases involving certification.

Form 6

Criminal Appeals - Issue Classification (Field (Form) Title)
Criminal Appeals - Issue Classification (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 28	Command99	Hint for Conviction Selection	Only select yes for those convictions reviewed by the court and skip the fields when the court did not review that type of conviction.

Form 7

Criminal Cases Legal Issues (Field (Form) Title)
Criminal Cases Legal Issues (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 29	Hint for legal issues reviewed	Hint for Legal Issues Reviewed	Select yes only for those legal issues the court reviewed; skip the fields when the court did not review the legal issue.

Form 8

Outcome Variables - Criminal Appeals (Field (Form) Title)
Outcome Variables - Criminal Appeals (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 30	Unanimous votes	Unanimous votes	If only one justice dissents you must select number 3, nonunanimous
Hint 31	Command102	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.
Hint 32	Command86	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.

Form 6

Civil Government Issue Classification (Field (Form) Title)
Civil Government Issue Classification (Table (Excel) Title)

There are no hints on this form.

Form 7

Civil Cases Legal Issues (Field (Form) Title)
Civil Cases Legal Issues (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 33	Hint for legal issues reviewed	Hint For Legal Issues Reviewed	Select yes only for those legal issues the court reviewed; skip the fields when the court did not review the legal issue.

Form 8

Features of Civil Government Cases (Field (Form) Title)
Outcome Variables Civil Government (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 34	Unanimous votes	Unanimous votes	If only one justice dissents you must select number 3, nonunanimous
Hint 35	Command102	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.
Hint 36	Command103	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow.

			If you answered no, select 88 for both questions indicating not relevant.

Form 6

Civil Private Issue Classification (Field (Form) Title)
Civil Private Issue Classification (Table (Excel) Title)

There are no hints on this form.

Form 7

Civil Cases Legal Issues (Field (Form) Title)
Civil Cases Legal Issues (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 37	Hint for legal issues reviewed	Hint For Legal Issues Reviewed	Select yes only for those legal issues the court reviewed; skip the fields when the court did not review the legal issue.

Form 8

Features of Civil Private Cases (Field (Form) Title)
Outcome Variables Civil Private (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 38	Unanimous votes	Unanimous votes	If only one justice dissents you must select number 3, nonunanimous.
Hint 39	Command102	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.
Hint 40	Command66	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow.

			If you answered no, select 88 for both questions indicating not relevant.

Form 6

Outcome Variables Juvenile Cases (Field (Form) Title)
Outcome Variables Juvenile Cases (Table (Excel) Title)

Hint Number	Hint Name (Other)	Control Source for Hint (Event - On Click)	Hint Contents
Hint 41	Delinquency - Violent offenses hint	Delinquency - Violent offenses hint	Includes homicide, forcible rape, robbery, assault, kidnapping, violent sex acts like incest and sodomy, custody interference, unlawful restraint, false imprisonment, reckless endangerment, and harassment.
Hint 42	Delinquency - Property offenses hint	Delinquency - Property offenses hint	Includes burglary, larceny, motor vehicle theft, arson, vandalism, stolen property offenses, trespassing, extortion, forgery, counterfeiting, embezzlement, and check or credit card fraud.
Hint 43	Delinquency - Drug offenses hint	Delinquency - Drug offenses hint	Includes unlawful sale, purchase, distribution, manufacture, cultivation, transport, possession or use of controlled or prohibited substance, drug or drug paraphernalia. Sniffing of glue, paint, gasoline and other inhalants is included.
Hint 44	Delinquency - Public-order offenses	Delinquency - Public-order offenses hint	Includes weapons offenses, non-violent sex acts, disorderly conduct, obstruction of justice, escape

			from confinement, bribery, gambling, hitchhiking, false fire alarms; as well as non-status liquor law, fish and game, health, and immigration violations.
Hint 45	Unanimous votes	Unanimous votes	If one justice dissents you must select number 3, nonunanimous.
Hint 46	Command102	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.
Hint 47	Command54	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.

Form 6

Features of Miscellaneous Cases (Field (Form) Title)
Outcome Variables for Miscellaneous Cases (Table (Excel) Title)

Hint Number	**Hint Name (Other)**	**Control Source for Hint (Event - On Click)**	**Hint Contents**
Hint 48	Command81	Certification hint	If you answer no to this certification question, remember to select 88 indicating not relevant for the question immediately below
Hint 49	Unanimous votes	Unanimous votes	If only one justice dissents you must select number 3, nonunanimous.
Hint 50	Command102	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.
Hint 51	Command51	Hint for constitutionality issues	If you answered yes to the first question below, you must answer the two questions that immediately follow. If you answered no, select 88 for both questions indicating not relevant.