Advancing Education in Muslim Societies (AEMS)

Administrator Questionnaire

English

Respondent Name/ID

School/University/Site Name

Survey Date

Month	Day	Year

Survey Location

City	Country

Name of Person Administering Survey

IIIT
International Institute of Islamic Thought

Please read each question carefully. There is no right or wrong answer for these questions. Choose the answer that best represents you and your opinion. You can ask for help if something is not clear or if you are not sure how to answer a question.

Please mark your answers by filling the relevant bubbles. Example: ◉

The information provided on this questionnaire will be combined with responses from other individuals for statistical purposes and reporting, and will not be used or disclosed in identifiable form.

Your time and cooperation in completing this questionnaire is greatly appreciated.

1 **Please enter the date on which this survey is being completed.**

Q000001A *Month* _____

Q000001B *Day* _____

Q000001C *Year* _____

2 **What country are you originally from?**

Q000022 *Country* _____

3 **In what country do you currently reside?**

Q000002 *Country* _____

4 **In which city/town/village do you currently reside?**

Q000003 *City/Town/Village* _____

5 **What is your ethnicity?**

Q000017 *Ethnicity* _____

6 **What is your gender?**

Q000004
① Female
② Male

7 **What is your age?**

Q000005
① Less than 18
② 18 to 24
③ 25 to 34
④ 35 to 44
⑤ 45 to 54
⑥ 55 to 64
⑦ 65 to 74
⑧ 75 or older

8 **Which of the following best describes your current relationship status?**

Q000006
① Single (never married)
② Married, living together
③ Married, living separately
④ Divorced
⑤ Widowed
⑥ Other (please specify):

_____

9 **How many children do you have?**

Q000007
⓪ 0
① 1
② 2
③ 3
④ 4
⑤ 5
⑥ 6
⑦ 7
⑧ 8
⑨ 9
⑩ 10 or more

10 **What is the highest level of education you have completed?**

Q000008

1. Less than a high school diploma
2. High school degree or equivalent (e.g. GED)
3. Some college, no degree
4. Associate degree (2-year degree; e.g. AA, AS)
5. Bachelor's degree (4-year degree; e.g. BA, BS)
6. Master's degree (e.g. MA, MS, MEd)
7. Professional degree (e.g. MBBS, MD, DDS, DVM, LLB, ACCA)
8. Doctorate (e.g. PhD, EdD, PSyD)
9. Other (please specify):

_____

11 **Which of the following best describes your current occupation?**

Q000010

1. Management Occupations
2. Business and Financial Operations Occupations
3. Computer and Mathematical Occupations
4. Architecture and Engineering Occupations
5. Life, Physical, and Social Science Occupations
6. Community and Social Service Occupations
7. Legal Occupations
8. Education, Training, and Library Occupations
9. Arts, Design, Entertainment, Sports, and Media Occupations
10. Healthcare Practitioners and Technical Occupations
11. Healthcare Support Occupations
12. Protective Service Occupations
13. Food Preparation and Serving Related Occupations
14. Building and Grounds Cleaning and Maintenance Occupations
15. Personal Care and Service Occupations
16. Sales and Related Occupations
17. Office and Administrative Support Occupations
18. Farming, Fishing, and Forestry Occupations
19. Construction and Extraction Occupations
20. Installation, Maintenance, and Repair Occupations
21. Production Occupations
22. Transportation and Materials Moving Occupations
23. Other (please specify):

_____

12 **Please specify your area of specialization within your occupation (for example: childhood education, pediatrics, corporate law, civil engineering etc.)?**

Q000011 *Specialization* _____

13 **How many years of work experience do you have in your current profession/occupation (including both your current and past jobs)?**

(Please provide a number).

Q000012 _____ *years*

14 **How many years of work experience do you have in your current job?**

(Please provide a number).

Q000013 _____ *years*

15 **What is your approximate average monthly household income?**

(Please provide a number).

Q000014 *Income* _____

16 **Please specify the currency in which you reported your average monthly household income in the previous question.**

Q000015 *Currency* _____

17 **What language do you mainly speak at home?**

Q000016 *Language* _____

18 **What is your current religion?**

Q000018

1. Christian/Protestant/Methodist/Lutheran/ Baptist
2. Catholic
3. Mormon
4. Greek or Russian Orthodox
5. Jewish
6. Sunni Muslim
7. Shia Muslim
8. Muslim (not specified)
9. Buddhist
10. Hindu
11. Atheist or agnostic
12. Nothing in particular
13. Other (please specify): _____

19 **Please specify the type of your educational institution.**

Q000019

1. Formal (K-12 education system whether public or private)
2. Informal (e.g. extra-curricular or co-curricular instruction in a K-12 setting)
3. Non-formal (e.g. private youth program, summer camp, religious school etc.)
4. Other (please specify): _____

20 **Please indicate the level of importance that you attach to each of the following statements.** *(Please tick one box in each row).*

		Not important	*Slightly important*	*Moderately important*	*Important*	*Very important*
Q010101	How important is your religion for you?	1	2	3	4	5
Q010102	How important is prayer for your religious beliefs?	1	2	3	4	5
Q010103	How important is it for you to feel that God intervenes in your life?	1	2	3	4	5
Q010104	How important is it for you to belong to a religious group?	1	2	3	4	5
Q010105	How important is your religion in defining who you are?	1	2	3	4	5
Q010106	How important is it for you to go to your place of worship?	1	2	3	4	5
Q010107	How important is volunteering for you based on your religious beliefs?	1	2	3	4	5

21 **Please indicate your opinions about each of the statements below by selecting the appropriate choice.** *(Please tick one box in each row).*

		Nothing	*Very little*	*Some influence*	*Quite a bit*	*A great deal*
Q060101	How much can you do to get community groups involved in working with your school?	1	2	3	4	5
Q060102	How much can you do to get faith-based institutions involved in working with your school?	1	2	3	4	5
Q060103	How much can you do to get local colleges and universities involved in working with your school?	1	2	3	4	5
Q060104	How much can you do to make your school a safe place?	1	2	3	4	5
Q060105	How much can you do to get your students to trust you?	1	2	3	4	5

		Nothing	Very little	Some influence	Quite a bit	A great deal
Q060106	How much can you do to overcome the influence of adverse community conditions on your students' learning?	1	2	3	4	5
Q060107	How much can you do to enhance collaboration between teachers and the administration to make your school run effectively?	1	2	3	4	5
Q060108	How much can you do to get businesses involved in working with the school?	1	2	3	4	5
Q060109	How much can you do to make students enjoy coming to school?	1	2	3	4	5
Q060111	How much can you do to reduce school dropout?	1	2	3	4	5
Q060112	How much can you do to reduce school absenteeism?	1	2	3	4	5
Q060113	How much can you do to get students to believe they can do well in schoolwork?	1	2	3	4	5
Q060114	How much can you help teachers with their teaching skills?	1	2	3	4	5

22 **Please indicate the likelihood that you will forgive someone in each of the following situations.**

(Please tick one box in each row).

		Extremely unlikely	Unlikely	Neutral	Likely	Extremely likely
Q030201	Imagine that your brother/sister borrowed your car and while he was driving it he crossed a red light and hit another car, which caused a great damage to your car, but no one was hurt.	1	2	3	4	5
Q030202	Imagine a young man from your town who was almost engaged to one of your sisters broke up with her.	1	2	3	4	5

		Extremely unlikely	*Unlikely*	*Neutral*	*Likely*	*Extremely likely*
Q030203	Imagine you told your sibling a secret and you wanted him/ her not to tell anyone, then you discovered that he/she had disclosed this secret to few people.	①	②	③	④	⑤
Q030204	Imagine you had an argument with your cousin and he asked you to leave his or her house.	①	②	③	④	⑤
Q030205	Imagine you were at a social gathering and you heard someone from your same religion curses yours.	①	②	③	④	⑤
Q030206	Imagine you were at a social gathering you heard someone who is different from your religion curses yours.	①	②	③	④	⑤
Q030207	Imagine that one of your next door neighbors built a wall around his house, and then you came to realize that his wall was inside your land or property.	①	②	③	④	⑤
Q030208	Imagine that one of your friends starts a nasty rumor about you that is not true. As a result, people begin treating you worse than they have in the past.	①	②	③	④	⑤
Q030209	Imagine that a friend borrows your most valued possession and then loses it. The friend refuses to replace it.	①	②	③	④	⑤

23 **When you decide whether something is right or wrong, to what extent are the following considerations relevant to your thinking?** *(Please tick one box in each row).*

		Not at all relevant	*Slightly relevant*	*Somewhat relevant*	*Very relevant*	*Extremely relevant*
Q040201	Whether or not someone acted unfairly.	①	②	③	④	⑤
Q040202	Whether or not someone acted in a way that God would approve of.	①	②	③	④	⑤

		Not at all relevant	*Slightly relevant*	*Somewhat relevant*	*Very relevant*	*Extremely relevant*
Q040203	Whether or not someone conformed to the traditions of society.	1	2	3	4	5
Q040204	Whether or not some people were treated differently than others.	1	2	3	4	5
Q040205	Whether or not someone showed a lack of respect for authority.	1	2	3	4	5
Q040206	Whether or not someone violated standards of purity and decency.	1	2	3	4	5

24 **To what extent do you agree with the following statements?**

(Please tick one box in each row).

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q010108	I spend time trying to grow in understanding of my faith.	1	2	3	4	5
Q010109	It is important to me to spend periods of time in private religious thought and reflection.	1	2	3	4	5
Q010110	Religious beliefs influence all my dealings in life.	1	2	3	4	5
Q010111	Religion is especially important to me because it answers many questions about the meaning of life.	1	2	3	4	5
Q010112	I often read books and magazines about my faith.	1	2	3	4	5
Q010113	I enjoy working in the activities of my religious organization.	1	2	3	4	5
Q010114	I enjoy spending time with others of my religious affiliation	1	2	3	4	5
Q010115	I keep well informed about my local religious group and have some influence in its decisions.	1	2	3	4	5
Q010116	I make financial contributions to my religious organization.	1	2	3	4	5

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q010117	My religious beliefs lie behind my whole approach to life.	①	②	③	④	⑤
Q020101	I sometimes try to understand my friends better by imagining how things look from their perspective.	①	②	③	④	⑤
Q020102	I believe there are two sides to every question and try to look at them both.	①	②	③	④	⑤
Q020103	When I'm upset at someone, I usually try to "put myself in his place" for a while.	①	②	③	④	⑤
Q020104	Before criticizing somebody, I try to imagine how I would feel if I were in their place.	①	②	③	④	⑤
Q020105	If I am sure I am right about something, I don't waste much time listening to other people's arguments.	①	②	③	④	⑤
Q020106	I sometimes find it difficult to see things from the "other person's" point of view.	①	②	③	④	⑤
Q020107	I try to look at everybody's side of a disagreement before I make a decision.	①	②	③	④	⑤
Q020201	When someone else is feeling excited, I tend to get excited too.	①	②	③	④	⑤
Q020202	Other people's misfortunes do not disturb me a great deal.	①	②	③	④	⑤
Q020203	It upsets me to see someone being treated disrespectfully.	①	②	③	④	⑤
Q020204	I remain unaffected when someone close to me is happy.	①	②	③	④	⑤
Q020205	I enjoy making other people feel better	①	②	③	④	⑤
Q020206	I have tender, concerned feelings for people less fortunate than me.	①	②	③	④	⑤
Q020207	When a friend starts to talk about his/her problems, I try to steer the conversation towards something else.	①	②	③	④	⑤

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q020208	I can tell when others are sad even when they do not say anything.	1	2	3	4	5
Q020209	I find that I am “in tune” with other people’s moods.	1	2	3	4	5
Q020210	I do not feel sympathy for people who cause their own serious illnesses.	1	2	3	4	5
Q020211	I become irritated when someone cries.	1	2	3	4	5
Q020212	I am not really interested in how other people feel.	1	2	3	4	5
Q020213	I get a strong urge to help when I see someone who is upset.	1	2	3	4	5
Q020214	When I see someone being treated unfairly, I do not feel very much pity for them.	1	2	3	4	5
Q020215	I find it silly for people to cry out of happiness.	1	2	3	4	5
Q020216	When I see someone being taken advantage of, I feel kind of protective towards him/her.	1	2	3	4	5
Q020217	For this question please simply select 'Strongly agree' as your answer.	1	2	3	4	5
Q020301	When I hear people make jokes about other groups of people, I tell them I am offended even though they are not referring to my group.	1	2	3	4	5
Q020302	I express my concern about discrimination to people from other groups.	1	2	3	4	5
Q020303	I recognize that the media often portrays people based on racial and ethnic stereotypes.	1	2	3	4	5
Q020304	I feel uncomfortable when I am around a significant number of people who are different than me.	1	2	3	4	5

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q020305	I feel irritated when people of different backgrounds speak their language around me.	①	②	③	④	⑤
Q020401	I help others even when there is no direct benefit to me.	①	②	③	④	⑤
Q020402	If someone I do not know asks me for help, I will immediately help them.	①	②	③	④	⑤
Q020403	When I see suffering, I try to find ways to alleviate it.	①	②	③	④	⑤
Q020404	When I see individuals in need, I think about how to relieve their distress or meet their needs.	①	②	③	④	⑤
Q020405	If someone I do not know intends to borrow something which is really important to me, I will lend it to them nonetheless.	①	②	③	④	⑤
Q020406	I can relinquish my material goods in favor of the common good.	①	②	③	④	⑤
Q020407	When I see individuals in need, I ask them how I can help.	①	②	③	④	⑤
Q030101	I derive my ability to forgive from my religious/spiritual values.	①	②	③	④	⑤
Q030102	If someone wrongs me, sooner or later I will make him or her pay for it.	①	②	③	④	⑤
Q030103	I don't believe in second chances.	①	②	③	④	⑤
Q030104	Forgiving someone who has wronged me means allowing that person to walk all over me.	①	②	③	④	⑤
Q030105	Even if someone wrongs me, it would be wrong to seek revenge.	①	②	③	④	⑤
Q030106	When I think about forgiving, Justice is more important than mercy.	①	②	③	④	⑤

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q030107	A person should abandon all ill will toward the person they forgive.	1	2	3	4	5
Q030108	Anger affects your decision of forgiveness to a great extent.	1	2	3	4	5
Q030109	Over time, a person's forgiveness of another will usually come about by itself.	1	2	3	4	5
Q030110	To forgive completely, a person should try to make everything go back to the way it was before the injury.	1	2	3	4	5
Q030111	No matter what has happened with a family member, after thorough discussion, all can be forgiven.	1	2	3	4	5
Q030112	No matter what has happened with friends, after thorough discussion, all can be forgiven.	1	2	3	4	5
Q040101	Justice is the most important requirement for a society.	1	2	3	4	5
Q040102	One of the worst things a person could do is hurt a defenseless animal.	1	2	3	4	5
Q040103	It can never be right to kill a human being.	1	2	3	4	5
Q040104	People should be loyal to their family members, even when they have done something wrong.	1	2	3	4	5
Q040105	It is more important to be a team player than to express oneself.	1	2	3	4	5
Q040106	For this question please simply select 'Strongly agree' as your answer.	1	2	3	4	5
Q050101	I keep very well informed about current issues of social justice.	1	2	3	4	5
Q050102	Others I work with would likely describe me as someone who is at ease working with people from diverse ethnic backgrounds.	1	2	3	4	5

		Strongly disagree	*Moderately disagree*	*Undecided*	*Moderately agree*	*Strongly agree*
Q050103	I feel confident in my ability to bring people together to address a community need.	①	②	③	④	⑤
Q050104	I feel very comfortable recruiting others to become more involved in the community.	①	②	③	④	⑤
Q050105	Others would likely describe me as a person who is well informed about a variety of volunteer opportunities in the community.	①	②	③	④	⑤
Q050106	I am well connected to a number of people who are active in their communities.	①	②	③	④	⑤
Q050107	I am very interested in current events.	①	②	③	④	⑤
Q050108	I have a strong ability to come to consensus with others through dialogue and compromise.	①	②	③	④	⑤

25 **Please indicate how likely to be true each of the following statement is for you.**

(Please tick one box in each row).

		Not at all true	*Not true*	*Somewhat true*	*True*	*Very true*
Q060201	I feel like I can make a lot of inputs to deciding how my job gets done.	①	②	③	④	⑤
Q060202	I really like the people I work with.	①	②	③	④	⑤
Q060203	I do not feel very competent when I am at work.	①	②	③	④	⑤
Q060204	People at work tell me I am good at what I do.	①	②	③	④	⑤
Q060205	I feel pressured at work.	①	②	③	④	⑤
Q060206	I get along with people at work.	①	②	③	④	⑤
Q060207	I pretty much keep to myself when I am at work	①	②	③	④	⑤
Q060208	I am free to express my ideas and opinions on the job.	①	②	③	④	⑤
Q060209	I consider the people I work with to be my friends.	①	②	③	④	⑤

		Not at all true	*Not true*	*Somewhat true*	*True*	*Very true*
Q060210	I have been able to learn interesting new skills on my job.	1	2	3	4	5
Q060211	When I am at work, I have to do what I am told.	1	2	3	4	5
Q060212	Most days I feel a sense of accomplishment from working.	1	2	3	4	5
Q060213	My feelings are taken into consideration at work.	1	2	3	4	5
Q060214	On my job I do not get much of a chance to show how capable I am.	1	2	3	4	5
Q060215	People at work care about me.	1	2	3	4	5
Q060216	There are not many people at work that I am close to.	1	2	3	4	5
Q060217	I feel like I can pretty much be myself at work.	1	2	3	4	5
Q060218	The people I work with do not seem to like me much.	1	2	3	4	5
Q060219	When I am working I often do not feel very capable.	1	2	3	4	5
Q060220	There is not much opportunity for me to decide for myself how to go about my work.	1	2	3	4	5
Q060221	People at work are pretty friendly towards me.	1	2	3	4	5

Thank you for your participation in this survey!