ARF A (f2f)

Understanding Society

IP6
ARF A
F2F

(Pale Yellow)

Appointments Made

Final Outcome

P1183: Logistics, NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX. Telephone: 01277 200 600, Fax: 01277 214 117

ADDRESS LABEL	HOUSEHOLD INFORMATION
SN: «Serial_num»«ChkL» **FA**: «Field_Area» **Address:** «FF_Address1» «FF_Address2» «FF_Address3» «FF_Address4» «FF_Address5» «FF_postcode» **Point number:** «Point»	**Incentive Group:** «Incentive» **Adult Self-completion:** «ff_casiw6» **Child Self-completion:** «ff_smilesw5» **Energy Use Experiment:** «ff_metersw6» **IP5 Outcome:** «ff_outcomelw» **Mode of interview at IP5:** «HHdMode» **No. adults in hhold at last wave:** «noadults» **Last interview:** «ff_hhldfirstcontact» **Principal contact:** «ff_hholdcontact» **(A refusal from principal contact does NOT constitute a whole household refusal - use information on the SIS to contact other adults in this household)**

INTERVIEWER COMMENTS ON HOUSEHOLD FROM IP5

Address: «ff_usedirect»
Call pattern: «ff_usecalls»
Other useful information: «ff_useother». «ff_ocinfo». «ff_saadinf»

INDIVIDUAL INFORMATION (see SIS for more information)

PNo	Name, Age	Previous OCs	Landline	Mobile	CAPI / YSC? Y/N/NA
«ff_personno1»	«ff_forname1» «ff_surname1», «ff_age1»	«ff_ivlolw01_1» «ff_ivlolw02_1» «ff_ivlolw03_1»«ff_ivlolw1»	«ff_rhland1»	«ff_rphmob1»	
«ff_personno2»	«ff_forname2» «ff_surname2», «ff_age2»	«ff_ivlolw01_2» «ff_ivlolw02_2» «ff_ivlolw03_2» «ff_ivlolw2»	«ff_rhland2»	«ff_rphmob2»	
«ff_personno3»	«ff_forname3» «ff_surname3», «ff_age3»	«ff_ivlolw01_3» «ff_ivlolw02_3» «ff_ivlolw03_3» «ff_ivlolw3»	«ff_rhland3»	«ff_rphmob3»	
«ff_personno4»	«ff_forname4» «ff_surname4», «ff_age4»	«ff_ivlolw01_4» «ff_ivlolw02_4» «ff_ivlolw03_4» «ff_ivlolw4»	«ff_rhland4»	«ff_rphmob4»	
«ff_personno5»	«ff_forname5» «ff_surname5», «ff_age5»	«ff_ivlolw01_5» «ff_ivlolw02_5» «ff_ivlolw03_5» «ff_ivlolw5»	«ff_rhland5»	«ff_rphmob5»	
«ff_pers	«ff_forname6» «ff_surname6», «ff_age6»	«ff_ivlolw01_6» «ff_ivlolw02_6»	«ff_rhland6»	«ff_rphmob6»	

onno6»		«ff_ivlolw03_6» «ff_ivlolw6»			
«ff_personno7»	«ff_forname7» «ff_surname7», «ff_age7»	«ff_ivlolw01_7» «ff_ivlolw02_7» «ff_ivlolw03_7» «ff_ivlolw7»	«ff_rhland7»	«ff_rphmob7»	
«ff_personno8»	«ff_forname8» «ff_surname8», «ff_age8»	«ff_ivlolw01_8» «ff_ivlolw02_8» «ff_ivlolw03_8» «ff_ivlolw8»	«ff_rhland8»	«ff_rphmob8»	
«ff_personno9»	«ff_forname9» «ff_surname9» «ff_age9»	«ff_ivlolw01_9» «ff_ivlolw02_9» «ff_ivlolw03_9» «ff_ivlolw9»	«ff_rhland9»	«ff_rphmob9»	
«ff_personno10»	«ff_forname10» «ff_surname10» «ff_age10»	«ff_ivlolw01_10» «ff_ivlolw02_10» «ff_ivlolw03_10» «ff_ivlolw10»	«ff_rhland10»	«ff_rphmob10»	
«ff_personno11»	«ff_forname11» «ff_surname11» «ff_age11»	«ff_ivlolw01_11» «ff_ivlolw02_11» «ff_ivlolw03_11» «ff_ivlolw11»	«ff_rhland11»	«ff_rphmob11»	
«ff_personno12»	«ff_forname12» «ff_surname12» «ff_age12»	«ff_ivlolw01_12» «ff_ivlolw02_12» «ff_ivlolw03_12» «ff_ivlolw12»	«ff_rhland12»	«ff_rphmob12»	
«ff_personno13»	«ff_forname13» «ff_surname13» «ff_age13»	«ff_ivlolw01_13» «ff_ivlolw02_13» «ff_ivlolw03_13» «ff_ivlolw13»	«ff_rhland13»	«ff_rphmob13»	
«ff_personno14»	«ff_forname14» «ff_surname14» «ff_age14»	«ff_ivlolw01_14» «ff_ivlolw02_14» «ff_ivlolw03_14» «ff_ivlolw14»	«ff_rhland14»	«ff_rphmob14»	
«ff_personno15»	«ff_forname15» «ff_surname15» «ff_age15»	«ff_ivlolw01_15» «ff_ivlolw02_15» «ff_ivlolw03_15» «ff_ivlolw15»	«ff_rhland15»	«ff_rphmob15»	
«ff_personno16»	«ff_forname16» «ff_surname16» «ff_age16»	«ff_ivlolw01_16» «ff_ivlolw02_16» «ff_ivlolw03_16» «ff_ivlolw16»	«ff_rhland16»	«ff_rphmob16»	

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	**VISITS RECORD** **Record all visits, even if no reply.** **For phone calls – see separate grid below**	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call followed by personal/ non-CAPI time (tick)

1	/		:			:	
2	/		:			:	
3	/		:			:	

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	**VISITS RECORD** **Record all visits, even if no reply.** **For phone calls – see separate grid below**	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call foll-owed by personal/ non-CAPI time (tick)
4	/		:			:	
5	/		:			:	
6	/		:			:	
7	/		:			:	
8	/		:			:	
9	/		:			:	
10	/		:			:	
11	/		:			:	
10	/		:			:	
11	/		:			:	
12	/		:			:	
13	/		:			:	
14	/		:			:	
15	/		:			:	

***Call Status codes:** 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status

TELEPHONE CONTACT				
Call No.	**Date DD/MM**	**Day of week**	**Call Time 24hr clock**	**TELEPHONE CALLS RECORD Record all calls, even if no reply. DO NOT ENTER THESE CALLS IN THE CAPI MENU SYSTEM**
1	/		:	
2	/		:	
3	/		:	
4	/		:	
5	/		:	
6	/		:	
7	/		:	
8	/		:	
9	/		:	
10	/		:	
11	/		:	
12	/		:	
13	/		:	
14	/		:	
15	/		:	

A: Observations at Originally Issued Address

- **NOTE THAT THIS INFORMATION SHOULD BE COLLECTED BEFORE MAKING CONTACT.**
- **YOU SHOULD COMPLETE ALL OF THIS SECTION**
- **FOR OFFICE REFUSALS: PLEASE VISIT THE ADDRESS BUT DO NOT APPROACH OCCUPANTS**

A1 ADDRESS DWELLING TYPE – CODE ONE ONLY:

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
Other (write in)	97

_____

_____

A2 How many floors are there at the address?

WRITE IN ____

A3 Are any of these physical barriers to entry present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

A4 On what floor of the building is the address' main entrance?

CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1st floor	03
2nd floor	04
3rd floor	05
4th to 9th floor	06
10th to 19th floor	07
20th floor or higher	08
Don't know	98

A5 Does the address have an unkempt garden?

Yes	1
No	2
No obvious garden	3

A6 Standing outside, can you observe any signs of a car or van belonging to this address?

Yes, probably belonging to this address	1
Yes, unsure whether belonging to this address	2
No	3

A7 Standing outside, can you observe any signs of children under 10 (including babies) at this address?

Yes	1
No	2

A8 Are any of the following present or within **sight** or **hearing** of the address? CODE ALL THAT APPLY

Boarded houses, abandoned buildings, demolished houses or demolished buildings	01
Trash, litter or junk in street / road	02
Heavy traffic on street / road	03
None	96

A9 Which of these best describes the condition of residential properties in the area?

Mainly good	1
Mainly fair	2
Mainly bad	3
Mainly very bad	4
Unable to obtain information	5

A10 How is the external condition of the address relative to other residential properties in the area?

Better	1
About the same	2
Worse	3
Unable to obtain information	4

B: Tracing activities

B1 Did you obtain any follow-up addresses for the household?

Yes	1	→ **B2**
No	2	→ **B10**
All hhold members confirmed as having moved outside the UK	3	→ **Final Outcome**

B2 How many follow-up addresses did you visit?

None	0	→ **B6**
1 or more (WRITE IN NUMBER)		→ **B3**

B3 At how many of these follow-up addresses did you also leave a tracing letter?

WRITE IN NUMBER ☐

B4 At how many of these follow-up addresses did you make contact with any neighbours?

WRITE IN NUMBER ☐

B5 At how many of these follow-up addresses did you also leave a tracing letter with neighbours?

WRITE IN NUMBER ☐

B6 Where was the final follow up address?

Address is in my area	1	→ **B8**
Address is in my area but is inaccessible	2	
Address is in GB but outside my interviewing area	3	→ **B7**
Address is in Northern Ireland	4	→ **B8**
Address is outside the UK	5	
Could not locate address	6	

B7 Check with Team Leader about whether address is close enough for you to go mobile and visit it.

Will go mobile and visit address	1	
Reallocate address to another interviewer	2	→ **Final outcome**

B8 Did you successfully trace the household to an address and confirm that they were living there?

Yes	1
No	2

B9 RECORD ADDRESS DETAILS OF LATEST ADDRESS FOR THIS HOUSEHOLD

Name:
Address:
Postcode:
Phone:
Mobile:
Email:

B10 Which of these methods did you use to try to find this household?

CODE ALL THAT APPLY

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
«TrTxt1»	«TrCod1»
«TrTxt2»	«TrCod2»
«TrTxt3»	«TrCod3»
«TrTxt4»	«TrCod4»
«TrTxt5»	«TrCod5»
«TrTxt6»	«TrCod6»
«TrTxt7»	«TrCod7»
«TrTxt8»	«TrCod8»
«TrTxt9»	«TrCod9»
«TrTxt10»	«TrCod10»
«TrTxt11»	«TrCod11»
«TrTxt12»	«TrCod12»
«TrTxt13»	«TrCod13»
«TrTxt14»	«TrCod14»
«TrTxt15»	«TrCod15»
«TrTxt16»	«TrCod16»
«TrTxt17»	«TrCod17»
«TrTxt18»	«TrCod18»
«TrTxt19»	«TrCod19»
«TrTxt20»	«TrCod20»
None of these	77

B11 Which was the best method to trace the household?

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
«TrTxt1»	«TrCod1»
«TrTxt2»	«TrCod2»
«TrTxt3»	«TrCod3»
«TrTxt4»	«TrCod4»
«TrTxt5»	«TrCod5»
«TrTxt6»	«TrCod6»
«TrTxt7»	«TrCod7»
«TrTxt8»	«TrCod8»
«TrTxt9»	«TrCod9»
«TrTxt10»	«TrCod10»
«TrTxt11»	«TrCod11»
«TrTxt12»	«TrCod12»
«TrTxt13»	«TrCod13»
«TrTxt14»	«TrCod14»
«TrTxt15»	«TrCod15»
«TrTxt16»	«TrCod16»
«TrTxt17»	«TrCod17»
«TrTxt18»	«TrCod18»
«TrTxt19»	«TrCod19»
«TrTxt20»	«TrCod20»
None of these	77

B12 At how many of these stable addresses listed at **B11** did you also leave a tracing letter?

WRITE IN NUMBER ☐

USE THIS SPACE TO RECORD ANY FURTHER INFORMATION ABOUT UNPRODUCTIVE OUTCOME

END

C: Observations at Follow-up Address

Use this section to record observations at the first follow-up address.
If you visited more than one follow-up address, refer to the additional observation sheet provided.

- **NOTE THAT THIS INFORMATION SHOULD BE COLLECTED BEFORE MAKING CONTACT.**
- **YOU SHOULD COMPLETE ALL OF THIS SECTION**

C1 ADDRESS DWELLING TYPE – CODE ONE ONLY:

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
Other (write in)	97

_____

_____

C2 How many floors are there at the address?

WRITE IN ____

C3 Are any of these physical barriers to entry present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

C4 On what floor of the building is the address' main entrance?

CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1st floor	03
2nd floor	04
3rd floor	05
4th to 9th floor	06
10th to 19th floor	07
20th floor or higher	08
Don't know	98

C5 Does the address have an unkempt garden?

Yes	1
No	2
No obvious garden	3

C6 Standing outside, can you observe any signs of a car or van belonging to this address?

Yes, probably belonging to this address	1
Yes, unsure whether belonging to this address	2
No	3

C7 Standing outside, can you observe any signs of children under 10 (including babies) at this address?

Yes	1
No	2

C8 Are any of the following present or within **sight** or **hearing** of the address? CODE ALL THAT APPLY

Boarded houses, abandoned buildings, demolished houses or demolished buildings	01
Trash, litter or junk in street / road	02
Heavy traffic on street / road	03
None	96

C9 Which of these best describes the condition of residential properties in the area?

Mainly good	1
Mainly fair	2
Mainly bad	3
Mainly very bad	4
Unable to obtain information	5

C10 How is the external condition of the address relative to other residential properties in the area?

Better	1
About the same	2
Worse	3
Unable to obtain information	4

P1183 Understanding Society IP6 **SAMPLE INFORMATION SHEET** **Serial number:** «Serial_num»«ChkL» **FA:** «field_area»

Please do not use telephone numbers for first contact		
No. of adults in hhold at last IP: «noadults»		**Suspected split-off mover:** «ff_suspsplit»
Principal contact's no: «ff_hhcphone1»	**Alt. principal contact no:** «ff_hhcphone2»	**Hhold contact no:** «ff_homephone»
Previous interviewer: «Intname»		

No. of adults in hhold at last IP: «FF_Address1»

P. No	Name, Sex, Age	Ever int?	Mode last int.	DNC	Prev OCs	Prev DoI	Absent hh mbrs	Job stat	Home landline no.	Mobile no.	Work phone no.	2nd work phone no.	Rising 10/16?	SM type
«ff_person no1»	«ff_forname1» «ff_surname1» «ff_Sex1» «ff_age1»	«ff_EverInt1»	«ff_indmode1»	«ff_Exclude1»	«ff_ivlolw01_1» «ff_ivlolw02_1» «ff_ivlolw03_1» «ff_ivlolw1»	«ff_idateiv1»	«ff_absent1»	«ff_jbstat1»	«ff_rhland1»	«ff_rphmob1»	«ff_rphwrk1»	«ff_rphwrk2_1»	«ff_newadult1»« ff_newyouth1»	«ff_sampst1»
«ff_person no2»	«ff_forname2» «ff_surname2» «ff_Sex2» «ff_age2»	«ff_EverInt2»	«ff_indmode2»	«ff_Exclude2»	«ff_ivlolw01_2» «ff_ivlolw02_2» «ff_ivlolw03_2» «ff_ivlolw2»	«ff_idateiv2»	«ff_absent2»	«ff_jbstat2»	«ff_rhland2»	«ff_rphmob2»	«ff_rphwrk2»	«ff_rphwrk2_2»	«ff_newadult2»« ff_newyouth2»	«ff_sampst2»
«ff_person no3»	«ff_forname3» «ff_surname3» «ff_Sex3» «ff_age3»	«ff_EverInt3»	«ff_indmode3»	«ff_Exclude3»	«ff_ivlolw01_3» «ff_ivlolw02_3» «ff_ivlolw03_3» «ff_ivlolw3»	«ff_idateiv3»	«ff_absent3»	«ff_jbstat3»	«ff_rhland3»	«ff_rphmob3»	«ff_rphwrk3»	«ff_rphwrk2_3»	«ff_newadult3»« ff_newyouth3»	«ff_sampst3»
«ff_person no4»	«ff_forname4» «ff_surname4» «ff_Sex4» «ff_age4»	«ff_EverInt4»	«ff_indmode4»	«ff_Exclude4»	«ff_ivlolw01_4» «ff_ivlolw02_4» «ff_ivlolw03_4» «ff_ivlolw4»	«ff_idateiv4»	«ff_absent4»	«ff_jbstat4»	«ff_rhland4»	«ff_rphmob4»	«ff_rphwrk4»	«ff_rphwrk2_4»	«ff_newadult4»« ff_newyouth4»	«ff_sampst4»
«ff_person no5»	«ff_forname5» «ff_surname5» «ff_Sex5» «ff_age5»	«ff_EverInt5»	«ff_indmode5»	«ff_Exclude5»	«ff_ivlolw01_5» «ff_ivlolw02_5» «ff_ivlolw03_5» «ff_ivlolw5»	«ff_idateiv5»	«ff_absent5»	«ff_jbstat5»	«ff_rhland5»	«ff_rphmob5»	«ff_rphwrk5»	«ff_rphwrk2_5»	«ff_newadult5»« ff_newyouth5»	«ff_sampst5»
«ff_person no6»	«ff_forname6» «ff_surname6» «ff_Sex6» «ff_age6»	«ff_EverInt6»	«ff_indmode6»	«ff_Exclude6»	«ff_ivlolw01_6» «ff_ivlolw02_6» «ff_ivlolw03_6» «ff_ivlolw6»	«ff_idateiv6»	«ff_absent6»	«ff_jbstat6»	«ff_rhland6»	«ff_rphmob6»	«ff_rphwrk6»	«ff_rphwrk2_6»	«ff_newadult6»« ff_newyouth6»	«ff_sampst6»
«ff_person no7»	«ff_forname7» «ff_surname7» «ff_Sex7» «ff_age7»	«ff_EverInt7»	«ff_indmode7»	«ff_Exclude7»	«ff_ivlolw01_7» «ff_ivlolw02_7» «ff_ivlolw03_7» «ff_ivlolw7»	«ff_idateiv7»	«ff_absent7»	«ff_jbstat7»	«ff_rhland7»	«ff_rphmob7»	«ff_rphwrk7»	«ff_rphwrk2_7»	«ff_newadult7»« ff_newyouth7»	«ff_sampst7»
«ff_per	«ff_forname8» «ff_surname8»	«ff_EverInt8»	«ff_indmode8	«ff_Exclude8»	«ff_ivlolw01_8» «ff_ivlolw02_8»	«ff_idateiv8»	«ff_absent8»	«ff_jbstat8»	«ff_rhland8»	«ff_rphmob8»	«ff_rphwrk8»	«ff_rphwrk2_8»	«ff_newadult8»« ff_newyouth8»	«ff_sampst8»

son no8 »	«ff_Sex8» «ff_age8»		»		«ff_ivlolw03_8» «ff_ivlolw8»										
«ff_ person no9 »	«ff_forname9» «ff_surname9» «ff_Sex9» «ff_age9»	«ff_Eve rInt9»	«ff_ind mode9 »	«ff_Excl ude9»	«ff_ivlolw01_9» «ff_ivlolw02_9» «ff_ivlolw03_9» «ff_ivlolw9»	«ff_idateiv9 »	«ff_absen t9»	«ff_jbst at9»	«ff_rhland9»	«ff_rphmob9»	«ff_rphwrk9»	«ff_rphwrk2_9»	«ff_newadult9»« ff_newyouth9»	«ff_sampst9»	
«ff_ person no10 »	«ff_forname10» «ff_surname10» «ff_Sex10» «ff_age10»	«ff_Eve rInt10»	«ff_ind mode1 0»	«ff_Excl ude10»	«ff_ivlolw01_10» «ff_ivlolw02_10» «ff_ivlolw03_10» «ff_ivlolw10»	«ff_idateiv1 0»	«ff_absen t10»	«ff_jbst at10»	«ff_rhland10»	«ff_rphmob10»	«ff_rphwrk10»	«ff_rphwrk2_10»	«ff_newadult10» «ff_newyouth10 »	«ff_sampst10 »	
«ff_ person no11 »	«ff_forname11» «ff_surname11» «ff_Sex11» «ff_age11»	«ff_Eve rInt11»	«ff_ind mode1 1»	«ff_Excl ude11»	«ff_ivlolw01_11» «ff_ivlolw02_11» «ff_ivlolw03_11» «ff_ivlolw11»	«ff_idateiv1 1»	«ff_absen t11»	«ff_jbst at11»	«ff_rhland11»	«ff_rphmob11»	«ff_rphwrk11»	«ff_rphwrk2_11»	«ff_newadult11» «ff_newyouth11 »	«ff_sampst11 »	
«ff_ person no12 »	«ff_forname12» «ff_surname12» «ff_Sex12» «ff_age12»	«ff_Eve rInt12»	«ff_ind mode1 2»	«ff_Excl ude12»	«ff_ivlolw01_12» «ff_ivlolw02_12» «ff_ivlolw03_12» «ff_ivlolw12»	«ff_idateiv1 2»	«ff_absen t12»	«ff_jbst at12»	«ff_rhland12»	«ff_rphmob12»	«ff_rphwrk12»	«ff_rphwrk2_12»	«ff_newadult12» «ff_newyouth12 »	«ff_sampst12 »	
«ff_ person no13 »	«ff_forname13» «ff_surname13» «ff_Sex13» «ff_age13»	«ff_Eve rInt13»	«ff_ind mode1 3»	«ff_Excl ude13»	«ff_ivlolw01_13» «ff_ivlolw02_13» «ff_ivlolw03_13» «ff_ivlolw13»	«ff_idateiv1 3»	«ff_absen t13»	«ff_jbst at13»	«ff_rhland13»	«ff_rphmob13»	«ff_rphwrk13»	«ff_rphwrk2_13»	«ff_newadult13» «ff_newyouth13 »	«ff_sampst13 »	
«ff_ person no14 »	«ff_forname14» «ff_surname14» «ff_Sex14» «ff_age14»	«ff_Eve rInt14»	«ff_ind mode1 4»	«ff_Excl ude14»	«ff_ivlolw01_14» «ff_ivlolw02_14» «ff_ivlolw03_14» «ff_ivlolw14»	«ff_idateiv1 4»	«ff_absen t14»	«ff_jbst at14»	«ff_rhland14»	«ff_rphmob14»	«ff_rphwrk14»	«ff_rphwrk2_14»	«ff_newadult14» «ff_newyouth14 »	«ff_sampst14 »	
«ff_ person no15 »	«ff_forname15» «ff_surname15» «ff_Sex15» «ff_age15»	«ff_Eve rInt15»	«ff_ind mode1 5»	«ff_Excl ude15»	«ff_ivlolw01_15» «ff_ivlolw02_15» «ff_ivlolw03_15» «ff_ivlolw15»	«ff_idateiv1 5»	«ff_absen t15»	«ff_jbst at15»	«ff_rhland15»	«ff_rphmob15»	«ff_rphwrk15»	«ff_rphwrk2_15»	«ff_newadult15» «ff_newyouth15 »	«ff_sampst15 »	
«ff_ person no16 »	«ff_forname16» «ff_surname16» «ff_Sex16» «ff_age16»	«ff_Eve rInt16»	«ff_ind mode1 6»	«ff_Excl ude16»	«ff_ivlolw01_16» «ff_ivlolw02_16» «ff_ivlolw03_16» «ff_ivlolw16»	«ff_idateiv1 6»	«ff_absen t16»	«ff_jbst at16»	«ff_rhland16»	«ff_rphmob16»	«ff_rphwrk16»	«ff_rphwrk2_16»	«ff_newadult16» «ff_newyouth16 »	«ff_sampst16 »	

NOTES ON CONTACT FROM LAST INTERVIEW:	
Address directions:	«FF_usedirect»
Call pattern:	«FF_usecalls»
Other useful info:	«FF_useother»

Serial number: «serial_num»«ChkL» **FA:** «field_area»

COMMENTS ABOUT HHOLD

Source*	Date	Comment
«ff_comment_who_h»	«ff_comment_when_h»	«ff_comment_h»

COMMENTS ABOUT SAMPLE MEMBERS

P. No	Name, Sex, Age	Source*	Date	Comment
«IndComPNo1»	«ff_forname_i1» «ff_surname_i1» «ff_sex_i1» «ff_age_i1»	«ff_Comment_who_i1»	«ff_Comment_when_i1»	«ff_comment_i1»
«IndComPNo2»	«ff_forname_i2» «ff_surname_i2» «ff_sex_i2» «ff_age_i2»	«ff_Comment_who_i2»	«ff_Comment_when_i2»	«ff_comment_i2»
«IndComPNo3»	«ff_forname_i3» «ff_surname_i3» «ff_sex_i3» «ff_age_i3»	«ff_Comment_who_i3»	«ff_Comment_when_i3»	«ff_comment_i3»
«IndComPNo4»	«ff_forname_i4» «ff_surname_i4» «ff_sex_i4» «ff_age_i4»	«ff_Comment_who_i4»	«ff_Comment_when_i4»	«ff_comment_i4»
«IndComPNo5»	«ff_forname_i5» «ff_surname_i5» «ff_sex_i5» «ff_age_i5»	«ff_Comment_who_i5»	«ff_Comment_when_i5»	«ff_comment_i5»
«IndComPNo6»	«ff_forname_i6» «ff_surname_i6» «ff_Sex_i6» «ff_age_i6»	«ff_Comment_who_i6»	«ff_Comment_when_i6»	«ff_comment_i6»
«IndComPNo7»	«ff_forname_i7» «ff_surname_i7» «ff_sex_i7» «ff_age_i7»	«ff_Comment_who_i7»	«ff_Comment_when_i7»	«ff_comment_i7»
«IndComPNo8»	«ff_forname_i8» «ff_surname_i8» «ff_sex_i8» «ff_age_i8»	«ff_Comment_who_i8»	«ff_Comment_when_i8»	«ff_comment_i8»
«IndComPNo9»	«ff_forname_i9» «ff_surname_i9» «ff_sex_i9» «ff_age_i9»	«ff_Comment_who_i9»	«ff_Comment_when_i9»	«ff_comment_i9»
«IndComPNo10»	«ff_forname_i10» «ff_surname_i10»	«ff_Comment_who_i10	«ff_Comment_when_i10»	«ff_comment_i10»

	«ff_sex_i10» «ff_age_i10»	»		
«IndComPNo11»	«ff_forname_i11» «ff_surname_i11» «ff_sex_i11» «ff_age_i11»	«ff_Comment_who_i11»	«ff_Comment_when_i11»	«ff_comment_i11»
«IndComPNo12»	«ff_forname_i12» «ff_surname_i12» «ff_sex_i12» «ff_age_i12»	«ff_Comment_who_i12»	«ff_Comment_when_i12»	«ff_comment_i12»
«IndComPNo13»	«ff_forname_i13» «ff_surname_i13» «ff_sex_i13» «ff_age_i13»	«ff_Comment_who_i13»	«ff_Comment_when_i13»	«ff_comment_i13»
«IndComPNo14»	«ff_forname_i14» «ff_surname_i14» «ff_sex_i14» «ff_age_i14»	«ff_Comment_who_i14»	«ff_Comment_when_i14»	«ff_comment_i14»
«IndComPNo15»	«ff_forname_i15» «ff_surname_i15» «ff_sex_i15» «ff_age_i15»	«ff_Comment_who_i15»	«ff_Comment_when_i15»	«ff_comment_i15»
«IndComPNo16»	«ff_forname_i16» «ff_surname_i16» «ff_sex_i16» «ff_age_i16»	«ff_Comment_who_i16»	«ff_Comment_when_i16»	«ff_comment_i16»
*PI= Preceding interview, RBW = Received between waves				

Serial number: «serial_num»«ChkL» **FA:** «field_area»

STABLE CONTACT DETAILS FROM PREVIOUS INTERVIEW - IF GRID IS BLANK THEN NO DETAILS GIVEN AT PREVIOUS INTERVIEW. RECORD NEW STABLE CONTACT DETAILS IN THE CAPI ONLY					
Sample member name	**Stable contact name**	**Rel stat**	**Address of contact person**	**Tel. no**	**Alt tel no.**
«ContactName1»	«ff_ctname1»	«ff_ctrel 1»	«ff_ctadd1_1» «ff_ctadd2_1» «ff_ctadd3_1» «ff_ctadd4_1» «ff_ctadd5_1» «ff_ctpcode1»	«ff_cttel1_1»	«ff_cttel2_1»
«ContactName2»	«ff_ctname2»	«ff_ctrel 2»	«ff_ctadd1_2» «ff_ctadd2_2» «ff_ctadd3_2» «ff_ctadd4_2» «ff_ctadd5_2» «ff_ctpcode2»	«ff_cttel1_2»	«ff_cttel2_2»
«ContactName3»	«ff_ctname3»	«ff_ctrel 3»	«ff_ctadd1_3» «ff_ctadd2_3» «ff_ctadd3_3» «ff_ctadd4_3» «ff_ctadd5_3» «ff_ctpcode3»	«ff_cttel1_3»	«ff_cttel2_3»
«ContactName4»	«ff_ctname4»	«ff_ctrel 4»	«ff_ctadd1_4» «ff_ctadd2_4» «ff_ctadd3_4» «ff_ctadd4_4» «ff_ctadd5_4» «ff_ctpcode4»	«ff_cttel1_4»	«ff_cttel2_4»
«ContactName5»	«ff_ctname5»	«ff_ctrel 5»	«ff_ctadd1_5» «ff_ctadd2_5» «ff_ctadd3_5» «ff_ctadd4_5» «ff_ctadd5_5» «ff_ctpcode5»	«ff_cttel1_5»	«ff_cttel2_5»
«ContactName6»	«ff_ctname6»	«ff_ctrel 6»	«ff_ctadd1_6» «ff_ctadd2_6» «ff_ctadd3_6» «ff_ctadd4_6» «ff_ctadd5_6» «ff_ctpcode6»	«ff_cttel1_6»	«ff_cttel2_6»
«ContactName7»	«ff_ctname7»	«ff_ctrel 7»	«ff_ctadd1_7» «ff_ctadd2_7» «ff_ctadd3_7» «ff_ctadd4_7» «ff_ctadd5_7» «ff_ctpcode7»	«ff_cttel1_7»	«ff_cttel2_7»
«ContactName8»	«ff_ctname8»	«ff_ctrel 8»	«ff_ctadd1_8» «ff_ctadd2_8» «ff_ctadd3_8» «ff_ctadd4_8» «ff_ctadd5_8» «ff_ctpcode8»	«ff_cttel1_8»	«ff_cttel2_8»
«ContactName9»	«ff_ctname9»	«ff_ctrel 9»	«ff_ctadd1_9» «ff_ctadd2_9» «ff_ctadd3_9» «ff_ctadd4_9» «ff_ctadd5_9» «ff_ctpcode9»	«ff_cttel1_9»	«ff_cttel2_9»
«ContactName10»	«ff_ctname10»	«ff_ctrel 10»	«ff_ctadd1_10» «ff_ctadd2_10» «ff_ctadd3_10» «ff_ctadd4_10» «ff_ctadd5_10» «ff_ctpcode10»	«ff_cttel1_10»	«ff_cttel2_10»
«ContactName11»	«ff_ctname11»	«ff_ctrel 11»	«ff_ctadd1_11» «ff_ctadd2_11» «ff_ctadd3_11» «ff_ctadd4_11» «ff_ctadd5_11» «ff_ctpcode11»	«ff_cttel1_11»	«ff_cttel2_11»
«ContactName12»	«ff_ctname12»	«ff_ctrel 12»	«ff_ctadd1_12» «ff_ctadd2_12» «ff_ctadd3_12» «ff_ctadd4_12» «ff_ctadd5_12» «ff_ctpcode12»	«ff_cttel1_12»	«ff_cttel2_12»
«ContactName13»	«ff_ctname13»	«ff_ctrel 13»	«ff_ctadd1_13» «ff_ctadd2_13» «ff_ctadd3_13» «ff_ctadd4_13» «ff_ctadd5_13» «ff_ctpcode13»	«ff_cttel1_13»	«ff_cttel2_13»
«ContactName14»	«ff_ctname14»	«ff_ctrel 14»	«ff_ctadd1_14» «ff_ctadd2_14» «ff_ctadd3_14» «ff_ctadd4_14» «ff_ctadd5_14» «ff_ctpcode14»	«ff_cttel1_14»	«ff_cttel2_14»

«ContactName15»	«ff_ctname15»	«ff_ctrel 15»	«ff_ctadd1_15» «ff_ctadd2_15» «ff_ctadd3_15» «ff_ctadd4_15» «ff_ctadd5_15» «ff_ctpcode15»	«ff_cttel1_15»	«ff_cttel2_15»
«ContactName16»	«ff_ctname16»	«ff_ctrel 16»	«ff_ctadd1_16» «ff_ctadd2_16» «ff_ctadd3_16» «ff_ctadd4_16» «ff_ctadd5_16» «ff_ctpcode16»	«ff_cttel1_16»	«ff_cttel2_16»

Serial number: «serial_num»«ChkL» **FA:** «field_area»

SUSPECTED SPLIT-OFF MOVERS

Procedure is as follows:

1) visit issued address and confirm suspected split-offs are no longer resident.

2) If split is confirmed & new address details provided visit new address; if split confirmed but new address details are not provided, attempt contact at the address provided below.

3) DO NOT MENTION ANY ADDRESS BELOW TO ORIGINAL HOUSEHOLD/ ANYONE ELSE UNDER ANY CIRCUMSTANCES.

Mover	Date of move	Reason for move	New address	New landline
«MoverName1»	«ff_movedate1»	«ff_movereason1»	«ff_address1_new1» «ff_address2_new1» «ff_address3_new1» «ff_address4_new1» «ff_address5_new1» «ff_postcode_new1»	«ff_landline_new1»
«MoverName2»	«ff_movedate2»	«ff_movereason2»	«ff_address1_new2» «ff_address2_new2» «ff_address3_new2» «ff_address4_new2» «ff_address5_new2» «ff_postcode_new2»	«ff_landline_new2»
«MoverName3»	«ff_movedate3»	«ff_movereason3»	«ff_address1_new3» «ff_address2_new3» «ff_address3_new3» «ff_address4_new3» «ff_address5_new3» «ff_postcode_new3»	«ff_landline_new3»
«MoverName4»	«ff_movedate4»	«ff_movereason4»	«ff_address1_new4» «ff_address2_new4» «ff_address3_new4» «ff_address4_new4» «ff_address5_new4» «ff_postcode_new4»	«ff_landline_new4»
«MoverName5»	«ff_movedate5»	«ff_movereason5»	«ff_address1_new5» «ff_address2_new5» «ff_address3_new5» «ff_address4_new5» «ff_address5_new5» «ff_postcode_new5»	«ff_landline_new5»
«MoverName6»	«ff_movedate6»	«ff_movereason6»	«ff_address1_new6» «ff_address2_new6» «ff_address3_new6» «ff_address4_new6» «ff_address5_new6» «ff_postcode_new6»	«ff_landline_new6»
«MoverName7»	«ff_movedate7»	«ff_movereason7»	«ff_address1_new7» «ff_address2_new7» «ff_address3_new7» «ff_address4_new7» «ff_address5_new7» «ff_postcode_new7»	«ff_landline_new7»
«MoverName8»	«ff_movedate8»	«ff_movereason8»	«ff_address1_new8» «ff_address2_new8» «ff_address3_new8» «ff_address4_new8» «ff_address5_new8» «ff_postcode_new8»	«ff_landline_new8»
«MoverName9»	«ff_movedate9»	«ff_movereason9»	«ff_address1_new9» «ff_address2_new9» «ff_address3_new9» «ff_address4_new9» «ff_address5_new9» «ff_postcode_new9»	«ff_landline_new9»
«MoverName10»	«ff_movedate10»	«ff_movereason10»	«ff_address1_new10» «ff_address2_new10» «ff_address3_new10» «ff_address4_new10» «ff_address5_new10» «ff_postcode_new10»	«ff_landline_new10»
«MoverName11»	«ff_movedate11»	«ff_movereason11»	«ff_address1_new11» «ff_address2_new11» «ff_address3_new11» «ff_address4_new11» «ff_address5_new11» «ff_postcode_new11»	«ff_landline_new11»
«MoverName12»	«ff_movedate12»	«ff_movereason12»	«ff_address1_new12» «ff_address2_new12» «ff_address3_new12» «ff_address4_new12» «ff_address5_new12» «ff_postcode_new12»	«ff_landline_new12»
«MoverName13»	«ff_movedate13»	«ff_movereason13»	«ff_address1_new13» «ff_address2_new13» «ff_address3_new13»	«ff_landline_new13»

			«ff_address4_new13» «ff_address5_new13» «ff_postcode_new13»	
«MoverName14»	«ff_movedate14»	«ff_movereason14»	«ff_address1_new14» «ff_address2_new14» «ff_address3_new14» «ff_address4_new14» «ff_address5_new14» «ff_postcode_new14»	«ff_landline_new14»
«MoverName15»	«ff_movedate15»	«ff_movereason15»	«ff_address1_new15» «ff_address2_new15» «ff_address3_new15» «ff_address4_new15» «ff_address5_new15» «ff_postcode_new15»	«ff_landline_new15»
«MoverName16»	«ff_movedate16»	«ff_movereason16»	«ff_address1_new16» «ff_address2_new16» «ff_address3_new16» «ff_address4_new16» «ff_address5_new16» «ff_postcode_new16»	«ff_landline_new16»

KEY

Sex:

''M''	Male
''F''	Female

Previous outcome (Prev OC):

''P''	Productive
''Px''	Proxy
''U''	Unproductive
''YSC''	Youth self-completion productive
''YU''	Youth self-completion unproductive
''<10''	Child under 10, ineligible at last interview

CASI self-completion outcome at previous wave:

"P"	CASI done - completed by respondent
"PwI"	CASI completed by interviewer due to reading/sight
"Ref"	Refused CASI self-completion
"U"	Unable to do self-completion

DNC (Do Not Contact):

"D"	Deceased
"R"	Refuses to participate
"TO"	Too old / infirm
"ONC"	Other Non Contact

Absent hh members:

''BS''	At boarding school
"HoR"	At halls of Residence
''I''	In an institution

Sample member status (SM type):

"O"	Original sample member
"P"	Permanent sample member
"T"	Temporary sample member

Job status:

"SE"	Self-employed
"E"	In paid employment (full or part-time)
"UE"	Unemployed
"R"	Retired
"ML"	On maternity leave
"LFH"	Looking after family or home
"FTS"	Full-time student
"S/D"	Long-term sick or disabled
"GTS"	On a Government Training Scheme
"FB"	Unpaid worker in family business
"O"	Other

Stable contact's relationship to sample member:

"P"	Parent
"C"	Child
"S"	Sibling
"A/U"	Aunt/Uncle
"G"	Grandparent
"OR"	Other relative
"F/C"	Friend/Colleague
"O"	Other

Reason for move:

"LH"	"Left home"
"Dis"	"Disappeared"
"De"	"Death"
"Div"	"Divorce"
"St"	"Student"
"NH"	"Moved to new home"
"RA"	"Re-appeared"
"MBH"	"Moved back home"
"OoS"	"Out of scope"
"Ref"	"Refusal from interim mailing"
"O"	"Other"
"OSc"	Out of scope (known address)
"InstUK"	Institution (unknown address)
"InstK	Institution (known address)
"LJobUK"	Left for job (unknown address)
"LJobK"	Left for job (known address)
"Sep"	Separated
"DivCP"	Divorce (Civil Partnership)
"BHP SMv"	Living in Britain sample mover – reason not known

ARF A (web)

Understanding Society

IP6
ARF A
WEB

(Pale Green)

Appointments Made

Final Outcome

P1183: Logistics, NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX. Telephone: 01277 200 600, Fax: 01277 214 117

ADDRESS LABEL	HOUSEHOLD INFORMATION
SN: «Serial_num»«ChkL» **FA**: «Field_Area» **Address:** «FF_Address1» «FF_Address2» «FF_Address3» «FF_Address4» «FF_Address5» «FF_postcode» **Point number:** «Point»	**Incentive Group:** «Incentive» **Adult Self-completion:** «ff_casiw6» **Child Self-completion:** «ff_smilesw5» **Energy Use Experiment:** «ff_metersw6» **IP5 Outcome:** «ff_outcomelw» **Mode of interview at IP5:** «HHdMode» **No. adults in hhold at last wave:** «noadults» **Last interview:** «ff_hhldfirstcontact» **Principal contact:** «ff_hholdcontact» **(A refusal from principal contact does NOT constitute a whole household refusal - use information on the SIS to contact other adults in this household)**

INTERVIEWER COMMENTS ON HOUSEHOLD FROM IP5

Address: «ff_usedirect»
Call pattern: «ff_usecalls»
Other useful information: «ff_useother». «ff_ocinfo». «ff_saadinf»

INDIVIDUAL INFORMATION (see SIS for more information)

PNo	Name, Age	Previous OCs	Landline	Mobile	CAPI / YSC? Y/N/NA
«ff_personno1»	«ff_forname1» «ff_surname1», «ff_age1»	«ff_ivlolw01_1» «ff_ivlolw02_1» «ff_ivlolw03_1»«ff_ivlolw1»	«ff_rhland1»	«ff_rphmob1»	
«ff_personno2»	«ff_forname2» «ff_surname2», «ff_age2»	«ff_ivlolw01_2» «ff_ivlolw02_2» «ff_ivlolw03_2» «ff_ivlolw2»	«ff_rhland2»	«ff_rphmob2»	
«ff_personno3»	«ff_forname3» «ff_surname3», «ff_age3»	«ff_ivlolw01_3» «ff_ivlolw02_3» «ff_ivlolw03_3» «ff_ivlolw3»	«ff_rhland3»	«ff_rphmob3»	
«ff_personno4»	«ff_forname4» «ff_surname4», «ff_age4»	«ff_ivlolw01_4» «ff_ivlolw02_4» «ff_ivlolw03_4» «ff_ivlolw4»	«ff_rhland4»	«ff_rphmob4»	
«ff_personno5»	«ff_forname5» «ff_surname5», «ff_age5»	«ff_ivlolw01_5» «ff_ivlolw02_5» «ff_ivlolw03_5» «ff_ivlolw5»	«ff_rhland5»	«ff_rphmob5»	
«ff_pers	«ff_forname6» «ff_surname6», «ff_age6»	«ff_ivlolw01_6» «ff_ivlolw02_6»	«ff_rhland6»	«ff_rphmob6»	

onno6»		«ff_ivlolw03_6» «ff_ivlolw6»			
«ff_personno7»	«ff_forname7» «ff_surname7», «ff_age7»	«ff_ivlolw01_7» «ff_ivlolw02_7» «ff_ivlolw03_7» «ff_ivlolw7»	«ff_rhland7»	«ff_rphmob7»	
«ff_personno8»	«ff_forname8» «ff_surname8», «ff_age8»	«ff_ivlolw01_8» «ff_ivlolw02_8» «ff_ivlolw03_8» «ff_ivlolw8»	«ff_rhland8»	«ff_rphmob8»	
«ff_personno9»	«ff_forname9» «ff_surname9» «ff_age9»	«ff_ivlolw01_9» «ff_ivlolw02_9» «ff_ivlolw03_9» «ff_ivlolw9»	«ff_rhland9»	«ff_rphmob9»	
«ff_personno10»	«ff_forname10» «ff_surname10» «ff_age10»	«ff_ivlolw01_10» «ff_ivlolw02_10» «ff_ivlolw03_10» «ff_ivlolw10»	«ff_rhland10»	«ff_rphmob10»	
«ff_personno11»	«ff_forname11» «ff_surname11» «ff_age11»	«ff_ivlolw01_11» «ff_ivlolw02_11» «ff_ivlolw03_11» «ff_ivlolw11»	«ff_rhland11»	«ff_rphmob11»	
«ff_personno12»	«ff_forname12» «ff_surname12» «ff_age12»	«ff_ivlolw01_12» «ff_ivlolw02_12» «ff_ivlolw03_12» «ff_ivlolw12»	«ff_rhland12»	«ff_rphmob12»	
«ff_personno13»	«ff_forname13» «ff_surname13» «ff_age13»	«ff_ivlolw01_13» «ff_ivlolw02_13» «ff_ivlolw03_13» «ff_ivlolw13»	«ff_rhland13»	«ff_rphmob13»	
«ff_personno14»	«ff_forname14» «ff_surname14» «ff_age14»	«ff_ivlolw01_14» «ff_ivlolw02_14» «ff_ivlolw03_14» «ff_ivlolw14»	«ff_rhland14»	«ff_rphmob14»	
«ff_personno15»	«ff_forname15» «ff_surname15» «ff_age15»	«ff_ivlolw01_15» «ff_ivlolw02_15» «ff_ivlolw03_15» «ff_ivlolw15»	«ff_rhland15»	«ff_rphmob15»	
«ff_personno16»	«ff_forname16» «ff_surname16» «ff_age16»	«ff_ivlolw01_16» «ff_ivlolw02_16» «ff_ivlolw03_16» «ff_ivlolw16»	«ff_rhland16»	«ff_rphmob16»	

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	**VISITS RECORD** **Record all visits, even if no reply.** **For phone calls – see separate grid below**	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call followed by personal/ non-CAPI time (tick)

1	/		:			:	
2	/		:			:	
3	/		:			:	

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	**VISITS RECORD** **Record all visits, even if no reply.** **For phone calls – see separate grid below**	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call foll-owed by personal/ non-CAPI time (tick)
4	/		:			:	
5	/		:			:	
6	/		:			:	
7	/		:			:	
8	/		:			:	
9	/		:			:	
10	/		:			:	
11	/		:			:	
10	/		:			:	
11	/		:			:	
12	/		:			:	
13	/		:			:	
14	/		:			:	
15	/		:			:	

***Call Status codes:** 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status

TELEPHONE CONTACT				
Call No.	**Date DD/MM**	**Day of week**	**Call Time 24hr clock**	**TELEPHONE CALLS RECORD Record all calls, even if no reply. DO NOT ENTER THESE CALLS IN THE CAPI MENU SYSTEM**
1	/		:	
2	/		:	
3	/		:	
4	/		:	
5	/		:	
6	/		:	
7	/		:	
8	/		:	
9	/		:	
10	/		:	
11	/		:	
12	/		:	
13	/		:	
14	/		:	
15	/		:	

A: Observations at Originally Issued Address

- **NOTE THAT THIS INFORMATION SHOULD BE COLLECTED BEFORE MAKING CONTACT.**
- **YOU SHOULD COMPLETE ALL OF THIS SECTION**
- **FOR OFFICE REFUSALS: PLEASE VISIT THE ADDRESS BUT DO NOT APPROACH OCCUPANTS**

A1 ADDRESS DWELLING TYPE – CODE ONE ONLY:

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
Other (write in)	97

_____

_____

A2 How many floors are there at the address?

WRITE IN ☐

A3 Are any of these physical barriers to entry present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

A4 On what floor of the building is the address' main entrance?

CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1st floor	03
2nd floor	04
3rd floor	05
4th to 9th floor	06
10th to 19th floor	07
20th floor or higher	08
Don't know	98

A5 Does the address have an unkempt garden?

Yes	1
No	2
No obvious garden	3

A6 Standing outside, can you observe any signs of a car or van belonging to this address?

Yes, probably belonging to this address	1
Yes, unsure whether belonging to this address	2
No	3

A7 Standing outside, can you observe any signs of children under 10 (including babies) at this address?

Yes	1
No	2

A8 Are any of the following present or within **sight** or **hearing** of the address? CODE ALL THAT APPLY

Boarded houses, abandoned buildings, demolished houses or demolished buildings	01
Trash, litter or junk in street / road	02
Heavy traffic on street / road	03
None	96

A9 Which of these best describes the condition of residential properties in the area?

Mainly good	1
Mainly fair	2
Mainly bad	3
Mainly very bad	4
Unable to obtain information	5

A10 How is the external condition of the address relative to other residential properties in the area?

Better	1
About the same	2
Worse	3
Unable to obtain information	4

B: Tracing activities

B1 Did you obtain any follow-up addresses for the household?

Yes	1	→ **B2**
No	2	→ **B10**
All hhold members confirmed as having moved outside the UK	3	→ **Final Outcome**

B2 How many follow-up addresses did you visit?

None	0	→ **B6**
1 or more (WRITE IN NUMBER)		→ **B3**

B3 At how many of these follow-up addresses did you also leave a tracing letter?

WRITE IN NUMBER ☐

B4 At how many of these follow-up addresses did you make contact with any neighbours?

WRITE IN NUMBER ☐

B5 At how many of these follow-up addresses did you also leave a tracing letter with neighbours?

WRITE IN NUMBER ☐

B6 Where was the final follow up address?

Address is in my area	1	→ **B8**
Address is in my area but is inaccessible	2	
Address is in GB but outside my interviewing area	3	→ **B7**
Address is in Northern Ireland	4	→ **B8**
Address is outside the UK	5	
Could not locate address	6	

B7 Check with Team Leader about whether address is close enough for you to go mobile and visit it.

Will go mobile and visit address	1	
Reallocate address to another interviewer	2	→ **Final outcome**

B8 Did you successfully trace the household to an address and confirm that they were living there?

Yes	1
No	2

B9 RECORD ADDRESS DETAILS OF LATEST ADDRESS FOR THIS HOUSEHOLD

Name:
Address:
Postcode:
Phone:
Mobile:
Email:

B10 Which of these methods did you use to try to find this household?

CODE ALL THAT APPLY

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
«TrTxt1»	«TrCod1»
«TrTxt2»	«TrCod2»
«TrTxt3»	«TrCod3»
«TrTxt4»	«TrCod4»
«TrTxt5»	«TrCod5»
«TrTxt6»	«TrCod6»
«TrTxt7»	«TrCod7»
«TrTxt8»	«TrCod8»
«TrTxt9»	«TrCod9»
«TrTxt10»	«TrCod10»
«TrTxt11»	«TrCod11»
«TrTxt12»	«TrCod12»
«TrTxt13»	«TrCod13»
«TrTxt14»	«TrCod14»
«TrTxt15»	«TrCod15»
«TrTxt16»	«TrCod16»
«TrTxt17»	«TrCod17»
«TrTxt18»	«TrCod18»
«TrTxt19»	«TrCod19»
«TrTxt20»	«TrCod20»
None of these	77

B11 Which was the best method to trace the household?

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
«TrTxt1»	«TrCod1»
«TrTxt2»	«TrCod2»
«TrTxt3»	«TrCod3»
«TrTxt4»	«TrCod4»
«TrTxt5»	«TrCod5»
«TrTxt6»	«TrCod6»
«TrTxt7»	«TrCod7»
«TrTxt8»	«TrCod8»
«TrTxt9»	«TrCod9»
«TrTxt10»	«TrCod10»
«TrTxt11»	«TrCod11»
«TrTxt12»	«TrCod12»
«TrTxt13»	«TrCod13»
«TrTxt14»	«TrCod14»
«TrTxt15»	«TrCod15»
«TrTxt16»	«TrCod16»
«TrTxt17»	«TrCod17»
«TrTxt18»	«TrCod18»
«TrTxt19»	«TrCod19»
«TrTxt20»	«TrCod20»
None of these	77

B12 At how many of these stable addresses listed at **B11** did you also leave a tracing letter?

WRITE IN NUMBER ☐

USE THIS SPACE TO RECORD ANY FURTHER INFORMATION ABOUT UNPRODUCTIVE OUTCOME

END

C: Observations at Follow-up Address

Use this section to record observations at the first follow-up address.
If you visited more than one follow-up address, refer to the additional observation sheet provided.

- **NOTE THAT THIS INFORMATION SHOULD BE COLLECTED BEFORE MAKING CONTACT.**
- **YOU SHOULD COMPLETE ALL OF THIS SECTION**

C1 ADDRESS DWELLING TYPE – CODE ONE ONLY:

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
Other (write in)	97

_____

_____

C2 How many floors are there at the address?

WRITE IN ____

C3 Are any of these physical barriers to entry present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

C4 On what floor of the building is the address' main entrance?

CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1st floor	03
2nd floor	04
3rd floor	05
4th to 9th floor	06
10th to 19th floor	07
20th floor or higher	08
Don't know	98

C5 Does the address have an unkempt garden?

Yes	1
No	2
No obvious garden	3

C6 Standing outside, can you observe any signs of a car or van belonging to this address?

Yes, probably belonging to this address	1
Yes, unsure whether belonging to this address	2
No	3

C7 Standing outside, can you observe any signs of children under 10 (including babies) at this address?

Yes	1
No	2

C8 Are any of the following present or within **sight** or **hearing** of the address? CODE ALL THAT APPLY

Boarded houses, abandoned buildings, demolished houses or demolished buildings	01
Trash, litter or junk in street / road	02
Heavy traffic on street / road	03
None	96

C9 Which of these best describes the condition of residential properties in the area?

Mainly good	1
Mainly fair	2
Mainly bad	3
Mainly very bad	4
Unable to obtain information	5

C10 How is the external condition of the address relative to other residential properties in the area?

Better	1
About the same	2
Worse	3
Unable to obtain information	4

Please do not use telephone numbers for first contact		
No. of adults in hhold at last IP: «noadults»		**Suspected split-off mover:** «ff_suspsplit»
Principal contact's no: «ff_hhcphone1»	**Alt. principal contact no:** «ff_hhcphone2»	**Hhold contact no:** «ff_homephone»
Previous interviewer: «Intname»		

No. of adults in hhold at last IP: «FF_Address1»

P. No	Name, Sex, Age	Ever int?	Mode last int.	DNC	Prev OCs	Prev DoI	Absent hh mbrs	Job stat	Home landline no.	Mobile no.	Work phone no.	2nd work phone no.	Rising 10/16?	SM type
«ff_person no1»	«ff_forname1» «ff_surname1» «ff_Sex1» «ff_age1»	«ff_EverInt1»	«ff_indmode1»	«ff_Exclude1»	«ff_ivlolw01_1» «ff_ivlolw02_1» «ff_ivlolw03_1» «ff_ivlolw1»	«ff_idateiv1»	«ff_absent1»	«ff_jbstat1»	«ff_rhland1»	«ff_rphmob1»	«ff_rphwrk1»	«ff_rphwrk2_1»	«ff_newadult1»« ff_newyouth1»	«ff_sampst1»
«ff_person no2»	«ff_forname2» «ff_surname2» «ff_Sex2» «ff_age2»	«ff_EverInt2»	«ff_indmode2»	«ff_Exclude2»	«ff_ivlolw01_2» «ff_ivlolw02_2» «ff_ivlolw03_2» «ff_ivlolw2»	«ff_idateiv2»	«ff_absent2»	«ff_jbstat2»	«ff_rhland2»	«ff_rphmob2»	«ff_rphwrk2»	«ff_rphwrk2_2»	«ff_newadult2»« ff_newyouth2»	«ff_sampst2»
«ff_person no3»	«ff_forname3» «ff_surname3» «ff_Sex3» «ff_age3»	«ff_EverInt3»	«ff_indmode3»	«ff_Exclude3»	«ff_ivlolw01_3» «ff_ivlolw02_3» «ff_ivlolw03_3» «ff_ivlolw3»	«ff_idateiv3»	«ff_absent3»	«ff_jbstat3»	«ff_rhland3»	«ff_rphmob3»	«ff_rphwrk3»	«ff_rphwrk2_3»	«ff_newadult3»« ff_newyouth3»	«ff_sampst3»
«ff_person no4»	«ff_forname4» «ff_surname4» «ff_Sex4» «ff_age4»	«ff_EverInt4»	«ff_indmode4»	«ff_Exclude4»	«ff_ivlolw01_4» «ff_ivlolw02_4» «ff_ivlolw03_4» «ff_ivlolw4»	«ff_idateiv4»	«ff_absent4»	«ff_jbstat4»	«ff_rhland4»	«ff_rphmob4»	«ff_rphwrk4»	«ff_rphwrk2_4»	«ff_newadult4»« ff_newyouth4»	«ff_sampst4»
«ff_person no5»	«ff_forname5» «ff_surname5» «ff_Sex5» «ff_age5»	«ff_EverInt5»	«ff_indmode5»	«ff_Exclude5»	«ff_ivlolw01_5» «ff_ivlolw02_5» «ff_ivlolw03_5» «ff_ivlolw5»	«ff_idateiv5»	«ff_absent5»	«ff_jbstat5»	«ff_rhland5»	«ff_rphmob5»	«ff_rphwrk5»	«ff_rphwrk2_5»	«ff_newadult5»« ff_newyouth5»	«ff_sampst5»
«ff_person no6»	«ff_forname6» «ff_surname6» «ff_Sex6» «ff_age6»	«ff_EverInt6»	«ff_indmode6»	«ff_Exclude6»	«ff_ivlolw01_6» «ff_ivlolw02_6» «ff_ivlolw03_6» «ff_ivlolw6»	«ff_idateiv6»	«ff_absent6»	«ff_jbstat6»	«ff_rhland6»	«ff_rphmob6»	«ff_rphwrk6»	«ff_rphwrk2_6»	«ff_newadult6»« ff_newyouth6»	«ff_sampst6»
«ff_person no7»	«ff_forname7» «ff_surname7» «ff_Sex7» «ff_age7»	«ff_EverInt7»	«ff_indmode7»	«ff_Exclude7»	«ff_ivlolw01_7» «ff_ivlolw02_7» «ff_ivlolw03_7» «ff_ivlolw7»	«ff_idateiv7»	«ff_absent7»	«ff_jbstat7»	«ff_rhland7»	«ff_rphmob7»	«ff_rphwrk7»	«ff_rphwrk2_7»	«ff_newadult7»« ff_newyouth7»	«ff_sampst7»
«ff_person	«ff_forname8» «ff_surname8» «ff_Sex8»	«ff_EverInt8»	«ff_indmode8»	«ff_Exclude8»	«ff_ivlolw01_8» «ff_ivlolw02_8» «ff_ivlolw03_8»	«ff_idateiv8»	«ff_absent8»	«ff_jbstat8»	«ff_rhland8»	«ff_rphmob8»	«ff_rphwrk8»	«ff_rphwrk2_8»	«ff_newadult8»« ff_newyouth8»	«ff_sampst8»

no8»	«ff_age8»				«ff_ivlolw8»										
«ff_person no9»	«ff_forname9» «ff_surname9» «ff_Sex9» «ff_age9»	«ff_EverInt9»	«ff_indmode9»	«ff_Exclude9»	«ff_ivlolw01_9» «ff_ivlolw02_9» «ff_ivlolw03_9» «ff_ivlolw9»	«ff_idateiv9»	«ff_absent9»	«ff_jbstat9»	«ff_rhland9»	«ff_rphmob9»	«ff_rphwrk9»	«ff_rphwrk2_9»	«ff_newadult9»«ff_newyouth9»	«ff_sampst9»
«ff_person no10»	«ff_forname10» «ff_surname10» «ff_Sex10» «ff_age10»	«ff_EverInt10»	«ff_indmode10»	«ff_Exclude10»	«ff_ivlolw01_10» «ff_ivlolw02_10» «ff_ivlolw03_10» «ff_ivlolw10»	«ff_idateiv10»	«ff_absent10»	«ff_jbstat10»	«ff_rhland10»	«ff_rphmob10»	«ff_rphwrk10»	«ff_rphwrk2_10»	«ff_newadult10» «ff_newyouth10»	«ff_sampst10»
«ff_person no11»	«ff_forname11» «ff_surname11» «ff_Sex11» «ff_age11»	«ff_EverInt11»	«ff_indmode11»	«ff_Exclude11»	«ff_ivlolw01_11» «ff_ivlolw02_11» «ff_ivlolw03_11» «ff_ivlolw11»	«ff_idateiv11»	«ff_absent11»	«ff_jbstat11»	«ff_rhland11»	«ff_rphmob11»	«ff_rphwrk11»	«ff_rphwrk2_11»	«ff_newadult11» «ff_newyouth11»	«ff_sampst11»
«ff_person no12»	«ff_forname12» «ff_surname12» «ff_Sex12» «ff_age12»	«ff_EverInt12»	«ff_indmode12»	«ff_Exclude12»	«ff_ivlolw01_12» «ff_ivlolw02_12» «ff_ivlolw03_12» «ff_ivlolw12»	«ff_idateiv12»	«ff_absent12»	«ff_jbstat12»	«ff_rhland12»	«ff_rphmob12»	«ff_rphwrk12»	«ff_rphwrk2_12»	«ff_newadult12» «ff_newyouth12»	«ff_sampst12»
«ff_person no13»	«ff_forname13» «ff_surname13» «ff_Sex13» «ff_age13»	«ff_EverInt13»	«ff_indmode13»	«ff_Exclude13»	«ff_ivlolw01_13» «ff_ivlolw02_13» «ff_ivlolw03_13» «ff_ivlolw13»	«ff_idateiv13»	«ff_absent13»	«ff_jbstat13»	«ff_rhland13»	«ff_rphmob13»	«ff_rphwrk13»	«ff_rphwrk2_13»	«ff_newadult13» «ff_newyouth13»	«ff_sampst13»
«ff_person no14»	«ff_forname14» «ff_surname14» «ff_Sex14» «ff_age14»	«ff_EverInt14»	«ff_indmode14»	«ff_Exclude14»	«ff_ivlolw01_14» «ff_ivlolw02_14» «ff_ivlolw03_14» «ff_ivlolw14»	«ff_idateiv14»	«ff_absent14»	«ff_jbstat14»	«ff_rhland14»	«ff_rphmob14»	«ff_rphwrk14»	«ff_rphwrk2_14»	«ff_newadult14» «ff_newyouth14»	«ff_sampst14»
«ff_person no15»	«ff_forname15» «ff_surname15» «ff_Sex15» «ff_age15»	«ff_EverInt15»	«ff_indmode15»	«ff_Exclude15»	«ff_ivlolw01_15» «ff_ivlolw02_15» «ff_ivlolw03_15» «ff_ivlolw15»	«ff_idateiv15»	«ff_absent15»	«ff_jbstat15»	«ff_rhland15»	«ff_rphmob15»	«ff_rphwrk15»	«ff_rphwrk2_15»	«ff_newadult15» «ff_newyouth15»	«ff_sampst15»
«ff_person no16»	«ff_forname16» «ff_surname16» «ff_Sex16» «ff_age16»	«ff_EverInt16»	«ff_indmode16»	«ff_Exclude16»	«ff_ivlolw01_16» «ff_ivlolw02_16» «ff_ivlolw03_16» «ff_ivlolw16»	«ff_idateiv16»	«ff_absent16»	«ff_jbstat16»	«ff_rhland16»	«ff_rphmob16»	«ff_rphwrk16»	«ff_rphwrk2_16»	«ff_newadult16» «ff_newyouth16»	«ff_sampst16»

NOTES ON CONTACT FROM LAST INTERVIEW:

Address directions:	«FF_usedirect»
Call pattern:	«FF_usecalls»
Other useful info:	«FF_useother»

Serial number: «serial_num»«ChkL» **FA:** «field_area»

COMMENTS ABOUT HHOLD

Source*	Date	Comment
«ff_comment_who_h»	«ff_comment_when_h»	«ff_comment_h»

COMMENTS ABOUT SAMPLE MEMBERS

P. No	Name, Sex, Age	Source*	Date	Comment
«IndComPNo1»	«ff_forname_i1» «ff_surname_i1» «ff_sex_i1» «ff_age_i1»	«ff_Comment_who_i1»	«ff_Comment_when_i1»	«ff_comment_i1»
«IndComPNo2»	«ff_forname_i2» «ff_surname_i2» «ff_sex_i2» «ff_age_i2»	«ff_Comment_who_i2»	«ff_Comment_when_i2»	«ff_comment_i2»
«IndComPNo3»	«ff_forname_i3» «ff_surname_i3» «ff_sex_i3» «ff_age_i3»	«ff_Comment_who_i3»	«ff_Comment_when_i3»	«ff_comment_i3»
«IndComPNo4»	«ff_forname_i4» «ff_surname_i4» «ff_sex_i4» «ff_age_i4»	«ff_Comment_who_i4»	«ff_Comment_when_i4»	«ff_comment_i4»
«IndComPNo5»	«ff_forname_i5» «ff_surname_i5» «ff_sex_i5» «ff_age_i5»	«ff_Comment_who_i5»	«ff_Comment_when_i5»	«ff_comment_i5»
«IndComPNo6»	«ff_forname_i6» «ff_surname_i6» «ff_Sex_i6» «ff_age_i6»	«ff_Comment_who_i6»	«ff_Comment_when_i6»	«ff_comment_i6»
«IndComPNo7»	«ff_forname_i7» «ff_surname_i7» «ff_sex_i7» «ff_age_i7»	«ff_Comment_who_i7»	«ff_Comment_when_i7»	«ff_comment_i7»
«IndComPNo8»	«ff_forname_i8» «ff_surname_i8» «ff_sex_i8» «ff_age_i8»	«ff_Comment_who_i8»	«ff_Comment_when_i8»	«ff_comment_i8»
«IndComPNo9»	«ff_forname_i9» «ff_surname_i9» «ff_sex_i9» «ff_age_i9»	«ff_Comment_who_i9»	«ff_Comment_when_i9»	«ff_comment_i9»
«IndComPN	«ff_forname_i10»	«ff_Comme	«ff_Comment_whe	«ff_comment_i10»

o10»	«ff_surname_i10» «ff_sex_i10» «ff_age_i10»	nt_who_i10 »	n_i10»	
«IndComPN o11»	«ff_forname_i11» «ff_surname_i11» «ff_sex_i11» «ff_age_i11»	«ff_Comme nt_who_i11 »	«ff_Comment_whe n_i11»	«ff_comment_i11»
«IndComPN o12»	«ff_forname_i12» «ff_surname_i12» «ff_sex_i12» «ff_age_i12»	«ff_Comme nt_who_i12 »	«ff_Comment_whe n_i12»	«ff_comment_i12»
«IndComPN o13»	«ff_forname_i13» «ff_surname_i13» «ff_sex_i13» «ff_age_i13»	«ff_Comme nt_who_i13 »	«ff_Comment_whe n_i13»	«ff_comment_i13»
«IndComPN o14»	«ff_forname_i14» «ff_surname_i14» «ff_sex_i14» «ff_age_i14»	«ff_Comme nt_who_i14 »	«ff_Comment_whe n_i14»	«ff_comment_i14»
«IndComPN o15»	«ff_forname_i15» «ff_surname_i15» «ff_sex_i15» «ff_age_i15»	«ff_Comme nt_who_i15 »	«ff_Comment_whe n_i15»	«ff_comment_i15»
«IndComPN o16»	«ff_forname_i16» «ff_surname_i16» «ff_sex_i16» «ff_age_i16»	«ff_Comme nt_who_i16 »	«ff_Comment_whe n_i16»	«ff_comment_i16»
*PI= Preceding interview, RBW = Received between waves				

Serial number: «serial_num»«ChkL» **FA:** «field_area»

STABLE CONTACT DETAILS FROM PREVIOUS INTERVIEW - IF GRID IS BLANK THEN NO DETAILS GIVEN AT PREVIOUS INTERVIEW. RECORD NEW STABLE CONTACT DETAILS IN THE CAPI ONLY					
Sample member name	**Stable contact name**	**Rel stat**	**Address of contact person**	**Tel. no**	**Alt tel no.**
«ContactName1»	«ff_ctname1»	«ff_ctrel 1»	«ff_ctadd1_1» «ff_ctadd2_1» «ff_ctadd3_1» «ff_ctadd4_1» «ff_ctadd5_1» «ff_ctpcode1»	«ff_cttel1_1»	«ff_cttel2_1»
«ContactName2»	«ff_ctname2»	«ff_ctrel 2»	«ff_ctadd1_2» «ff_ctadd2_2» «ff_ctadd3_2» «ff_ctadd4_2» «ff_ctadd5_2» «ff_ctpcode2»	«ff_cttel1_2»	«ff_cttel2_2»
«ContactName3»	«ff_ctname3»	«ff_ctrel 3»	«ff_ctadd1_3» «ff_ctadd2_3» «ff_ctadd3_3» «ff_ctadd4_3» «ff_ctadd5_3» «ff_ctpcode3»	«ff_cttel1_3»	«ff_cttel2_3»
«ContactName4»	«ff_ctname4»	«ff_ctrel 4»	«ff_ctadd1_4» «ff_ctadd2_4» «ff_ctadd3_4» «ff_ctadd4_4» «ff_ctadd5_4» «ff_ctpcode4»	«ff_cttel1_4»	«ff_cttel2_4»
«ContactName5»	«ff_ctname5»	«ff_ctrel 5»	«ff_ctadd1_5» «ff_ctadd2_5» «ff_ctadd3_5» «ff_ctadd4_5» «ff_ctadd5_5» «ff_ctpcode5»	«ff_cttel1_5»	«ff_cttel2_5»
«ContactName6»	«ff_ctname6»	«ff_ctrel 6»	«ff_ctadd1_6» «ff_ctadd2_6» «ff_ctadd3_6» «ff_ctadd4_6» «ff_ctadd5_6» «ff_ctpcode6»	«ff_cttel1_6»	«ff_cttel2_6»
«ContactName7»	«ff_ctname7»	«ff_ctrel 7»	«ff_ctadd1_7» «ff_ctadd2_7» «ff_ctadd3_7» «ff_ctadd4_7» «ff_ctadd5_7» «ff_ctpcode7»	«ff_cttel1_7»	«ff_cttel2_7»
«ContactName8»	«ff_ctname8»	«ff_ctrel 8»	«ff_ctadd1_8» «ff_ctadd2_8» «ff_ctadd3_8» «ff_ctadd4_8» «ff_ctadd5_8» «ff_ctpcode8»	«ff_cttel1_8»	«ff_cttel2_8»
«ContactName9»	«ff_ctname9»	«ff_ctrel 9»	«ff_ctadd1_9» «ff_ctadd2_9» «ff_ctadd3_9» «ff_ctadd4_9» «ff_ctadd5_9» «ff_ctpcode9»	«ff_cttel1_9»	«ff_cttel2_9»
«ContactName10»	«ff_ctname10»	«ff_ctrel 10»	«ff_ctadd1_10» «ff_ctadd2_10» «ff_ctadd3_10» «ff_ctadd4_10» «ff_ctadd5_10» «ff_ctpcode10»	«ff_cttel1_10»	«ff_cttel2_10»
«ContactName11»	«ff_ctname11»	«ff_ctrel 11»	«ff_ctadd1_11» «ff_ctadd2_11» «ff_ctadd3_11» «ff_ctadd4_11» «ff_ctadd5_11» «ff_ctpcode11»	«ff_cttel1_11»	«ff_cttel2_11»
«ContactName12»	«ff_ctname12»	«ff_ctrel 12»	«ff_ctadd1_12» «ff_ctadd2_12» «ff_ctadd3_12» «ff_ctadd4_12» «ff_ctadd5_12» «ff_ctpcode12»	«ff_cttel1_12»	«ff_cttel2_12»
«ContactName13»	«ff_ctname13»	«ff_ctrel 13»	«ff_ctadd1_13» «ff_ctadd2_13» «ff_ctadd3_13» «ff_ctadd4_13» «ff_ctadd5_13» «ff_ctpcode13»	«ff_cttel1_13»	«ff_cttel2_13»
«ContactName14»	«ff_ctname14»	«ff_ctrel 14»	«ff_ctadd1_14» «ff_ctadd2_14» «ff_ctadd3_14» «ff_ctadd4_14» «ff_ctadd5_14» «ff_ctpcode14»	«ff_cttel1_14»	«ff_cttel2_14»

«ContactName15»	«ff_ctname15»	«ff_ctrel 15»	«ff_ctadd1_15» «ff_ctadd2_15» «ff_ctadd3_15» «ff_ctadd4_15» «ff_ctadd5_15» «ff_ctpcode15»	«ff_cttel1_15»	«ff_cttel2_15»
«ContactName16»	«ff_ctname16»	«ff_ctrel 16»	«ff_ctadd1_16» «ff_ctadd2_16» «ff_ctadd3_16» «ff_ctadd4_16» «ff_ctadd5_16» «ff_ctpcode16»	«ff_cttel1_16»	«ff_cttel2_16»

Serial number: «serial_num»«ChkL» **FA:** «field_area»

SUSPECTED SPLIT-OFF MOVERS

Procedure is as follows:

1) visit issued address and confirm suspected split-offs are no longer resident.

2) If split is confirmed & new address details provided visit new address; if split confirmed but new address details are not provided, attempt contact at the address provided below.

3) DO NOT MENTION ANY ADDRESS BELOW TO ORIGINAL HOUSEHOLD/ ANYONE ELSE UNDER ANY CIRCUMSTANCES.

Mover	Date of move	Reason for move	New address	New landline
«MoverName1»	«ff_movedate1»	«ff_movereason1»	«ff_address1_new1» «ff_address2_new1» «ff_address3_new1» «ff_address4_new1» «ff_address5_new1» «ff_postcode_new1»	«ff_landline_new1»
«MoverName2»	«ff_movedate2»	«ff_movereason2»	«ff_address1_new2» «ff_address2_new2» «ff_address3_new2» «ff_address4_new2» «ff_address5_new2» «ff_postcode_new2»	«ff_landline_new2»
«MoverName3»	«ff_movedate3»	«ff_movereason3»	«ff_address1_new3» «ff_address2_new3» «ff_address3_new3» «ff_address4_new3» «ff_address5_new3» «ff_postcode_new3»	«ff_landline_new3»
«MoverName4»	«ff_movedate4»	«ff_movereason4»	«ff_address1_new4» «ff_address2_new4» «ff_address3_new4» «ff_address4_new4» «ff_address5_new4» «ff_postcode_new4»	«ff_landline_new4»
«MoverName5»	«ff_movedate5»	«ff_movereason5»	«ff_address1_new5» «ff_address2_new5» «ff_address3_new5» «ff_address4_new5» «ff_address5_new5» «ff_postcode_new5»	«ff_landline_new5»
«MoverName6»	«ff_movedate6»	«ff_movereason6»	«ff_address1_new6» «ff_address2_new6» «ff_address3_new6» «ff_address4_new6» «ff_address5_new6» «ff_postcode_new6»	«ff_landline_new6»
«MoverName7»	«ff_movedate7»	«ff_movereason7»	«ff_address1_new7» «ff_address2_new7» «ff_address3_new7» «ff_address4_new7» «ff_address5_new7» «ff_postcode_new7»	«ff_landline_new7»
«MoverName8»	«ff_movedate8»	«ff_movereason8»	«ff_address1_new8» «ff_address2_new8» «ff_address3_new8» «ff_address4_new8» «ff_address5_new8» «ff_postcode_new8»	«ff_landline_new8»
«MoverName9»	«ff_movedate9»	«ff_movereason9»	«ff_address1_new9» «ff_address2_new9» «ff_address3_new9» «ff_address4_new9» «ff_address5_new9» «ff_postcode_new9»	«ff_landline_new9»
«MoverName10»	«ff_movedate10»	«ff_movereason10»	«ff_address1_new10» «ff_address2_new10» «ff_address3_new10» «ff_address4_new10» «ff_address5_new10» «ff_postcode_new10»	«ff_landline_new10»
«MoverName11»	«ff_movedate11»	«ff_movereason11»	«ff_address1_new11» «ff_address2_new11» «ff_address3_new11» «ff_address4_new11» «ff_address5_new11» «ff_postcode_new11»	«ff_landline_new11»
«MoverName12»	«ff_movedate12»	«ff_movereason12»	«ff_address1_new12» «ff_address2_new12» «ff_address3_new12» «ff_address4_new12» «ff_address5_new12» «ff_postcode_new12»	«ff_landline_new12»
«MoverName13»	«ff_movedate13»	«ff_movereason13»	«ff_address1_new13» «ff_address2_new13» «ff_address3_new13»	«ff_landline_new13»

			«ff_address4_new13» «ff_address5_new13» «ff_postcode_new13»	
«MoverName14»	«ff_movedate14»	«ff_movereason14»	«ff_address1_new14» «ff_address2_new14» «ff_address3_new14» «ff_address4_new14» «ff_address5_new14» «ff_postcode_new14»	«ff_landline_new14»
«MoverName15»	«ff_movedate15»	«ff_movereason15»	«ff_address1_new15» «ff_address2_new15» «ff_address3_new15» «ff_address4_new15» «ff_address5_new15» «ff_postcode_new15»	«ff_landline_new15»
«MoverName16»	«ff_movedate16»	«ff_movereason16»	«ff_address1_new16» «ff_address2_new16» «ff_address3_new16» «ff_address4_new16» «ff_address5_new16» «ff_postcode_new16»	«ff_landline_new16»

KEY

Sex:

''M''	Male
''F''	Female

Previous outcome (Prev OC):

''P''	Productive
''Px''	Proxy
''U''	Unproductive
''YSC''	Youth self-completion productive
''YU''	Youth self-completion unproductive
''<10''	Child under 10, ineligible at last interview

CASI self-completion outcome at previous wave:

"P"	CASI done - completed by respondent
"PwI"	CASI completed by interviewer due to reading/sight
"Ref"	Refused CASI self-completion
"U"	Unable to do self-completion

DNC (Do Not Contact):

"D"	Deceased
"R"	Refuses to participate
"TO"	Too old / infirm
"ONC"	Other Non Contact

Absent hh members:

''BS''	At boarding school
"HoR"	At halls of Residence
''I''	In an institution

Sample member status (SM type):

"O"	Original sample member
"P"	Permanent sample member
"T"	Temporary sample member

Job status:

"SE"	Self-employed
"E"	In paid employment (full or part-time)
"UE"	Unemployed
"R"	Retired
"ML"	On maternity leave
"LFH"	Looking after family or home
"FTS"	Full-time student
"S/D"	Long-term sick or disabled
"GTS"	On a Government Training Scheme
"FB"	Unpaid worker in family business
"O"	Other

Stable contact's relationship to sample member:

"P"	Parent
"C"	Child
"S"	Sibling
"A/U"	Aunt/Uncle
"G"	Grandparent
"OR"	Other relative
"F/C"	Friend/Colleague
"O"	Other

Reason for move:

"LH"	"Left home"
"Dis"	"Disappeared"
"De"	"Death"
"Div"	"Divorce"
"St"	"Student"
"NH"	"Moved to new home"
"RA"	"Re-appeared"
"MBH"	"Moved back home"
"OoS"	"Out of scope"
"Ref"	"Refusal from interim mailing"
"O"	"Other"
"OSc"	Out of scope (known address)
"InstUK"	Institution (unknown address)
"InstK	Institution (known address)
"LJobUK"	Left for job (unknown address)
"LJobK"	Left for job (known address)
"Sep"	Separated
"DivCP"	Divorce (Civil Partnership)
"BHP SMv"	Living in Britain sample mover – reason not known

ARF B – split households

Understanding Society

IP6 ARF B

(Light Grey)

Appointments Made	Final Outcome

LEVEL 3: RESPONDENT CONFIDENTIAL

P1183: Logistics, NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX. Telephone: 01277 200 600, Fax: 01277 214 117

COMPLETE FOR SPLIT HOUSEHOLDS ONLY I.E. IF SOME OF THE SAMPLE MEMBERS HAVE LEFT THE ORIGINAL HOUSEHOLD. WRITE IN DETAILS BELOW THEN START AT SECTION A ON PAGE 4.

SERIAL NUMBER (same as the original hhold except the last digit)									

USE 'HHOLDSPLIT' PARALLEL BLOCK FROM THE ORIGINAL HOUSEHOLD - **RECORD NAME & AGE FOR ALL PEOPLE NOW LIVING IN THIS SPLIT HOUSEHOLD, AND ANY ADDRESS/TELEPHONE DETAILS OBTAINED**.

Name	Age	Name	Age	**TRANSFER HOUSEHOLD INFO FROM ARF A**
				Household information
				Sample:
				Incentive Group:
				Adult Self-completion:
				Child Self-completion:
				IP5 Outcome:
				Last interview:

Address:	**Postcode:**
Tel number:	

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	**VISITS RECORD** Record all visits, even if no reply. For phone calls – see separate grid on page 2	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call followed by personal/ non-CAPI time (tick)
1	/		:			:	
2	/		:			:	
3	/		:			:	
4	/		:			:	
5	/		:			:	
6	/		:			:	
7	/		:			:	
8	/		:			:	
9	/		:			:	

***Call Status codes**: 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status

Call No.	Date DD/MM	Day of week	Call Start Time (24hr clock)	VISITS RECORD (CONTINUED) Record all visits, even if no reply. For phone calls – see separate grid below	*Call Status (Enter codes only)	Call End Time (24hr Clock)	Call foll-owed by personal/ non-CAPI time (tick)
10	/		:			:	
11	/		:			:	
12	/		:			:	
13	/		:			:	
14	/		:			:	
15	/		:			:	

***Call Status codes:** 1=No reply, 2=Contact made, 3=Appointment made, 4=Any CAPI interviewing done, 5=Any other status

TELEPHONE CONTACT

Call No.	Date DD/MM	Day of week	Call Time 24hr clock	TELEPHONE CALLS RECORD Record all calls, even if no reply. DO NOT ENTER THESE CALLS IN THE CAPI MENU SYSTEM
1	/		:	
2	/		:	
3	/		:	
4	/		:	
5	/		:	
6	/		:	
7	/		:	
8	/		:	
9	/		:	
10	/		:	
11	/		:	
12	/		:	
13	/		:	
14	/		:	
15	/		:	

TRACKING INTERVIEWS AND SELF-COMPLETIONS

P.No	Sex (M/F)	Age	First Name	CAPI (Y/N/NA)	Youth SC (Y/N/NA)

A: Tracing activities

A1 Did you obtain any follow-up addresses for the household?

Yes	1	→ **A2**
No	2	→ **A10**
All hhold members confirmed as having moved outside the UK	3	→ **Final Outcome**

A2 How many follow-up addresses did you visit?

None	0	→ **A6**
1 or more (WRITE IN NUMBER)		→ **A3**

A3 At how many of these follow-up addresses did you also leave a tracing letter?

WRITE IN NUMBER ☐

A4 At how many of these follow-up addresses did you make contact with any neighbours?

WRITE IN NUMBER ☐

A5 At how many of these follow-up addresses did you also leave a tracing letter with neighbours?

WRITE IN NUMBER ☐

A6 Where was the final follow up address?

Address is in my area	1	→ **A8**
Address is in my area but is inaccessible	2	
Address is in GB but outside my interviewing area	3	→ **A7**
Address is in Northern Ireland	4	→ **A8**
Address is outside the UK	5	
Could not locate address	6	

A7 Check with Team Leader about whether address is close enough for you to go mobile and visit it.

Will go mobile and visit address	1	
Reallocate address to another interviewer	2	→ **Final outcome**

A8 Did you successfully trace the household to an address and confirm that they were living there?

Yes	1
No	2

A9 RECORD ADDRESS DETAILS OF LATEST ADDRESS FOR THIS HOUSEHOLD

Name:
Address:
Postcode:
Phone:
Mobile:
Email:

A10 Which of these methods did you use to try to find this household?

CODE ALL THAT APPLY

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
None of these	77

A11 Which was the best method to trace the household?

Address provided by office	01
Address provided by previous occupants of household where these people split from	02
Contacted letting agency/landlord	03
None of these	77

A12 At how many of the stable addresses provided did you also leave a tracing letter?

WRITE IN NUMBER

B: Observations at Follow-up Address

Use this section to record observations at the first follow-up address.
If you visited more than one follow-up address, refer to the additional observation sheet provided.

- **NOTE THAT THIS INFORMATION SHOULD BE COLLECTED BEFORE MAKING CONTACT.**
- **YOU SHOULD COMPLETE ALL OF THIS SECTION**

B1 ADDRESS DWELLING TYPE – CODE ONE ONLY:

Detached house/bungalow	01
Semi-detached house/bungalow	02
End terraced house/bungalow	03
Terraced house/bungalow	04
Purpose built flat/maisonette (under 10 dwellings)	05
Purpose built flat/maisonette (10+ dwellings)	06
Converted flat/maisonette (under 10 dwellings)	07
Converted flat/maisonette (10+ dwellings)	08
Dwelling with business premises	09
Bedsitter in multiple occupation (under 10 dwellings)	10
Bedsitter in multiple occupation (10+ dwellings)	11
Bedsitter/single occupation	12
Sheltered accommodation	13
Institution (write in)	14
Other (write in)	97

_____

_____

B2 How many floors are there at the address?

WRITE IN ☐

B3 Are any of these physical barriers to entry present at the address? CODE ALL THAT APPLY

Locked common entrance	1
Locked gates	2
Security staff or gatekeeper	3
Entry phone access	4
None of these	5
Unable to obtain information	6

B4 On what floor of the building is the address' main entrance?

CODE ONE ONLY

Basement/semi-basement	01
Ground floor/street level	02
1st floor	03
2nd floor	04
3rd floor	05
4th to 9th floor	06
10th to 19th floor	07
20th floor or higher	08
Don't know	98

B5 Does the address have an unkempt garden?

Yes	1
No	2
No obvious garden	3

B6 Standing outside, can you observe any signs of a car or van belonging to this address?

Yes, probably belonging to this address	1
Yes, unsure whether belonging to this address	2
No	3

B7 Standing outside, can you observe any signs of children under 10 (including babies) at this address?

Yes	1
No	2

B8 Are any of the following present or within **sight** or **hearing** of the address? CODE ALL THAT APPLY

Boarded houses, abandoned buildings, demolished houses or demolished buildings	01
Trash, litter or junk in street / road	02
Heavy traffic on street / road	03
None	96

B9 Which of these best describes the condition of residential properties in the area?

Mainly good	1
Mainly fair	2
Mainly bad	3
Mainly very bad	4
Unable to obtain information	5

B10 How is the external condition of the address relative to other residential properties in the area?

Better	1
About the same	2
Worse	3
Unable to obtain information	4

Outcome code sheet

IP6 Final Outcome

IF TRACING BEGUN, THE HOUSEHOLD OUTCOME CODE SHOULD RELATE TO THE LAST TRACING ATTEMPT.
IF THE HOUSEHOLD HAS SPLIT, RECORD A HOUSEHOLD OUTCOME BELOW <u>FOR THOSE STILL LIVING IN THIS HOUSEHOLD</u>. FOR THOSE ELIGIBLE INDIVIDUALS WHO HAVE LEFT THE HOUSEHOLD, OPEN APPROPRIATE NUMBER OF ARF Bs (AS INSTRUCTED BY CAPI) AND ATTEMPT TO FIND A FOLLOW-UP ADDRESS FOR THEM.

Productive

Completed household questionnaire and interviewed **all** eligible hhold members	**110**	
Completed household questionnaire and at least one individual interview	**210**	**END**
Completed household questionnaire but no individual interviews	**211**	

Non-contact

No contact with anyone at the address after 6+ calls	**310**	
Contact made at address, but not with responsible adult	**322**	**END**
Contact made but no subsequent contact	**391**	

Refusal

Office refusal	**410**	
Refusal before interview	**430**	
Proxy refusal	**432**	**END**
Refusal during interview	**440**	
Broken appointment – no recontact	**450**	

Other unproductive

SINGLE PERSON HHOLD ONLY – Ill at home during survey period	**510**	
Away/in hospital throughout f/work period	**520**	
SINGLE PERSON HHOLD ONLY – Physically or mentally incapable	**530**	
Language difficulties with hhold as a whole – no-one speaks English and no interpreter available	**541**	**END**
SINGLE PERSON HHOLD and OFFICE APPROVAL ONLY – INSTITUTIONALISED (e.g. nursing home/care home)	**560**	
OFFICE APPROVAL ONLY: Other unproductive	**590**	

Unknown eligibility (No contact)

OFFICE APPROVAL ONLY: Issued, not attempted/ transferred to another interviewer	**612**	
Address inaccessible	**652**	
Unable to locate address	**653**	**END**
MOVER -Certain hhold moved, unable to obtain (a complete) follow up address	**671**	
MOVER -Follow up address found, but unable to attempt address	**672**	
MOVER -Follow up address is in GB, but is outside my interviewing area	**673**	**Return case to office ASAP for reallocation**
MOVER -Follow up address is in Northern Ireland	**674**	**END**
OFFICE APPROVAL ONLY :Other unknown eligibility (verbatim reason to be keyed in the admin block)	**690**	

Deadwood/Ineligible

<u>All</u> respondents no longer eligible – died	**782**	
<u>All</u> respondents no longer eligible – permanently live outside UK	**783**	
This household is no longer eligible – <u>all</u> hhold members (at this address) have moved into another issued hhold	**785**	**END**
Household has already completed the survey via CAWI (web)	**787**	
OFFICE APPROVAL ONLY: Other ineligible (verbatim response to be keyed in the admin block)	**790**	

Unknown eligibility (Contacted)

Contact made at address but information refused about hhold	**830**	**END**

784 log for split off households

Understanding Society

IP6
784 log
(Pale Yellow)

Final Outcome

784

P1183: Logistics, NatCen, 101-135 Kings Road, Brentwood, Essex CM14 4LX, Telephone: 01277 200 600, Fax: 01277 214 117

Households that contain only Temporary Sample Members (TSMs), and /or people in prison who have permanently left the original hhold, are not eligible for interview. Instead, CAPI will prompt you to create a new hhold and complete admin; outcome 784 will be automatically generated.

You can keep a record of the non-interviewed hhold(s) that you need to create on this log.

YOU MUST CREATE THESE HHOLDS BEFORE TRANSMITTING THE ORIGINAL HHOLD BACK TO THE OFFICE.

If you think CAPI is incorrect (e.g. if you think the hhold does contain an OSM/a prisoner who will return to the original hhold), check that the hhold grid has been completed correctly before calling the office.

1	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
2	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
3	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
4	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
5	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
6	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
7	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
8	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
9	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)
10	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	(✓)

Please Turn Over

												(✓)
11	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
12	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
13	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
14	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
15	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
16	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
17	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
18	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
19	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	
20	SERIAL NUMBER (same as the original hhold except for the last digit)										Created new hhold & completed admin?	