300 Character Election Record

ELECTION FILE

300 Character Election Record

	Field Name	Type	Size	Loc
1	Regional Office Number	N	2	1
2	Type of Case	N	1	3
3	Docket Number	N	5	4
4	Date Filed	A/N	3	9
5	Industry	N	3	12
6	State	A	3	15
7	Unit	A/N	1	18
8	Size of Unit Code	N	1	19
9	Election Held Date	A/N	3	20
10	Type Election	A	1	23
11	Number Eligible Voters	N	5	24
12	Winner Votes	N	5	29
13	Winner Union Code	N	4	34
14	Loser 1 Votes	N	5	38
15	Loser 1 Union Code	N	4	43
16	Loser 2 Votes	N	5	47
17	Loser 2 Union Code	N	4	52
18	Votes Against Union	N	5	56
19	Challenged Ballots	N	2	61
20	Election Control	N	1	63
21	Objection Filed Date	A/N	3	64
22	Party Filing Objection	A/N	1	67
23	Days Election to Objection	A/N	2	68
24	Ruling on Objections	A/N	1	70
25	Days Decision to Election	A/N	2	71
26	Request for Review	A/N	1	73
27	Election Control	A/N	1	74
28	Before or After Hearing Control	A/N	1	75
29	Closed Date	A/N	3	76
30	Days Election to Closing	A/N	2	79
31	Stage of Closing	A/N	1	81
32	Method of Disposition	N	1	82
33	Participating Union	A/N	1	83
34	Incumbent Union	A/N	1	84
35	Record Control	A/N	1	85
36	Case Number	N	8	86
37	Blank	B	3	94

	Field Name	Type	Size	Loc
38	Date Filed	N	6	97
39	Blank	B	1	103
40	Employer	A/N	40	104
41	Blank	B	1	144
42	City	A/N	15	145
43	State	A	3	160
44	Date Closed	A/N	3	163
45	Union Name	A/N	28	166
46	Street Address	A/N	26	194
47	Union Code	N	4	220
48	Valid Votes For Unionization	N	5	224
49	Valid Votes Cast	N	5	229
50	Election Held Date	N	6	234
51	Outcome	A	4	240
52	Blank	B	2	244
53	Recode (Method)	A/N	1	246
54	Blank	B	1	247
55	NLRB Numeric State Code	N	2	248
56	GSA County Code	N	3	250
57	County Name	A/N	20	253
58	Local Union Number	N	4	273
59	Mail Ballots	A/N	1	277
60	Blank	B	1	278
61	NLRB Fiscal Year	N	4	279
62	Closed Date Year Month	N	4	283
63	Closed Date Day	N	2	287
64	Region	N	2	289
65	Type (RC, RD, or RM)	A	2	291
66	Docket	N	5	293
67	Election Id (New as of October 1995)	B	3	298

Each of the fields identified above is further described in the rest of this document. Use the Number in the first column to identify which item is being described.

1 Regional Office Number

Region Or Sub-Region	City State of Region
01	Boston, MA
02	New York, NY.
03	Buffalo, NY.
04	Philadelphia, PA.
05	Baltimore, MD.
06	Pittsburgh, PA.
07	Detroit, MI.
08	Cleveland, OH.
09	Cincinnati, OH.
10	Atlanta, GA.
11	Winston Salem, NC.
12	Tampa, FL.
13	Chicago, IL.
14	St. Louis, MO.
15	New Orleans, LA.
16	Fort Worth, TX.
17	Kansas City, MO.
18	Minneapolis, MN.
19	Seattle, WA.
20	San Francisco, CA.
21	Los Angles, CA.
22	Newark, NJ.
23	Houston, TX.
24	Santruce, PR.
25	Indianapolis, IN.
26	Memphis, TN.
27	Denver, CO.
28	Phoenix, AZ
29	Brooklyn, NY.
30	Milwaukee, WI.
31	Los Angeles, CA.
32	Oakland, CA
33	Peoria, IL
34	Hartford, CT
36	Portland, OR.
37	Honolulu, HI.
38	Peoria, IL.
39	Hartford, CT

2 Type of Case

Code	Type of Case
5	RC
6	RD
7	RM

RC - This designation which precedes the case docket number refers to a petition filed by an employee or group of employees, or any individual or labor organization acting in their behalf, for an election to certify a representative for collective bargaining in an appropriate unit.

RD - This designation which precedes the case docket number refers to a petition by employees for an election asserting that the certified or recognized bargaining agent no longer represents a majority of the employees in the appropriate bargaining unit.

RM - This designation which precedes the case docket number refers to a petition by an employee for an election to determine whether his employees in an appropriate unit desire to have the claimant labor organization(s) represent them for collective bargaining.

3 Docket Number

Docket Number given case by Region.

4 Date Filed

The three digit date field consists of the following:
The first digit represent the month as follows:

Code	Month
1	January
2	February
3	March
4	April
5	May
6	June
7	July
8	August
9	September
0	October
-/X	November
&/R	December

The next two digits represents the Year Value
The following examples shows how to translate the three digit date.

Three Digit Date CODING for Month Year	
Mo/Yr.	**Month-Year**
1/75	January-1975
2/74	February-1974
3/73	March-1973
4/72	April-1972
5/71	May-1971
6/70	June-1970
7/69	July-1969
8/68	August-1968
9/67	September-1967
0/66	October-1966
X/65 or -/65	November-1965
R/64 or &/64	December-1964

The November and December Coding is a result of 80 character IBM card coding(Hollerith)

5 Industry

Industry of Employer (Coded per Standard Industrial Classification, Division of Statistical Standards, U.S Bureau of the Budget 1957 edition used through 1971, 1972 edition used to date).

6 State

State location of employer's plant (Coded per Geographical Location Codes, G.S.A Office of Finance)

7 Unit

Code	Definition
A	Industrial (production and maintenance -P & M) and all employee units with customary exclusions, e.g., office clerical employees, guards, supervisors
C	Craft - one or more
D	Departmental - one or more
G	Guards
P	Professional and/or Technical
R	Combination of codes P and W
T	Truck Drivers, etc.
W	Office, clerical and other white collar
Z	All others not classified

8 Size of Unit Code

Code	Number of Employees
1	1-9
2	10-19
3	20-39
4	40-99
5	100-199
6	200-499
7	500 and over

9 Election Held Date

The three digit date field consists of the following:
The first digit represent the month as follows:

Code	Month
1	January
2	February
3	March
4	April
5	May
6	June
7	July
8	August
9	September
0	October
-/X	November
&/R	December

The next two digits represents the Year Value
The following examples shows how to translate the three digit date.

Three Digit Date	
CODING for Month Year	
Mo/Yr.	Month-Year
1/75	January-1975
2/74	February-1974
3/73	March-1973
4/72	April-1972
5/71	May-1971
6/70	June-1970
7/69	July-1969
8/68	August-1968
9/67	September-1967
0/66	October-1966
X/65 or -/65	November-1965
R/64 or &/64	December-1964

The November and December Coding is a result of 80 character IBM card coding(Hollerith).

10 Type Election

Code	Type of Election
B	Board ordered election
C	Consent - election held pursuant to Agreement for Consent Election (objections and/or challenges, if any, resolved by Regional Director)
E	Expedited election processed under 8(b)(7)(C)
R	Regional Director ordered election
S	Stipulation - election held pursuant to Stipulation for Certification upon Consent Election (Objections and/or Challenges, if any, ruled upon by Board following exceptions to Regional Director's report of objections and/or challenges)

11 Number Eligible Voters

Number of employees in unit eligible to vote.

12 Winner Votes

Number of Votes cast for the Winner.

13 Winner Union Code

Union code of the winner, if any union won. Otherwise coded 8000. In some cases, 3-digit codes are preceded by prefixes, as follows:

Prefix	Defination
1	AFL Petition
2	AFL Intervenor
3	Teamsters Petition
4	Teamsters Intervenor
5	Unaffiliated National Petitioner
6	Unaffiliated National Intervenor
7	Unaffiliated Local Petitioner (7000 code)
8	No Winner (8000 code)
9	Unaffiliated Local Intervenor (9000 code)

14 Loser 1 Votes

Number of Votes cast for losing union with greatest number of votes.

15 Loser 1 Union Code

Code number of losing union with largest number of votes, if any union lost. Otherwise, coded 0. In some cases, 3-digit codes are preceded by prefixes, as follows:

Prefix	Defination

1	AFL Petition
2	AFL Intervenor
3	Teamsters Petition
4	Teamsters Intervenor
5	Unaffiliated National Petitioner
6	Unaffiliated National Intervenor
7	Unaffiliated Local Petitioner
9	Unaffiliated Local Intervenor

16 Loser 2 Votes

Number of Votes cast for Losing union with second greatest number of votes, if any. (In soem elections losing union 2 vote may be greater than votes for some unrecorded union.)

17 Loser 2 Union Code

Union code of losing union with second largest number of votes, if any. If no such union were in election, coded 0. In some cases, 3-digit codes are preceded by prefixes, as follows:.

Prefix	Defination
1	AFL Petition
2	AFL Intervenor
3	Teamsters Petition
4	Teamsters Intervenor
5	Unaffiliated National Petitioner
6	Unaffiliated National Intervenor
7	Unaffiliated Local Petitioner
9	Unaffiliated Local Intervenor

18 Votes Against Union

Number of Votes cast against union(s).

19 Challenged Ballots

Count of Challenged Ballots.

20 Elections Control

Used by National Labor Relations Board to eliminate duplicate counting of records. Whenever two or more unions petition separately for the same unit, or when an employer and one or more unions petition separately for the same unit, the same election results are entered on two or more records. Similarly, when the same unit in a case is voted more than once, the first election having results which are inconclusive, there will be two or more units voted in one given case.

To count the results given on the record would cause inaccurate numbers above actual figure in order to prevent this duplication, the control code is set up as a means of counting the actual number of cases and elections.

Group A - Elections results entered on one type of case only - no cross petition, one or more units.

1 - One or more elections in case, count election case and data.

2 - More than one election in case, count for election data only.

Group B - Election results entered on one type of case only - cross petitions with one or more units.

3 - One or more elections in cases, count election and case data.

4 - One or more elections in cases, count case data only.

5 - One or more elections in cases, count election data only.

6 - One or more elections in cases, **DO NOT** count for election or case data.

Group C - Election results entered on cases of different types - cross petitions.

7 - One or more elections in cases, count case and election data in mixed and unmixed groups.

8 - One or more elections in cases, count case data in mixed and unmixed groups, election data in unmixed groups only.

9 - All Sonotone election cases.

R or "-" - One or more elections in cases, **DO NOT** count case data in mixed or unmixed groups; count election data in mixed groups and unmixed groups.

"X" or "&"- One or more elections in cases, **DO NOT** count case data in mixed or unmixed groups; count election data in unmixed groups.

21 Objections Filed Date

The three digit date field consists of the following:
The first digit represent the month as follows:

Code	Month
1	January
2	February
3	March
4	April
5	May
6	June
7	July
8	August
9	September
0	October
-/X	November
&/R	December

The next two digits represents the Year Value
The following examples shows how to translate the three digit date.

Three Digit Date	
CODING for Month Year	
Mo/Yr.	Month-Year
1/75	January-1975
2/74	February-1974
3/73	March-1973
4/72	April-1972
5/71	May-1971
6/70	June-1970
7/69	July-1969
8/68	August-1968
9/67	September-1967
0/66	October-1966
X/65 or -/65	November-1965
R/64 or &/64	December-1964

The November and December Coding is a result of 80 character IBM card coding(Hollerith).

22 Party Filing Objections

Code	Situation
0/Blank	No Party Filing
1	Employer
2	Petitioner
3	Intervenor
4	Employer and Petitioner
5	Employer and Intervenor
6	Petitioner and Intervenor
7	Petitioner (In RD Case)

23 Days Election to Objections

The time involved will normally be 5-7 days.

Code	Number of Days
R1	1
R2	2
R3	3
R4	4
R5	5
R6	6
R7	7
R8	8
R9	9
R0	10
X1	11
X2	12
X3	13
X4	14
X5	15
X6	16
X7	17
X8	18
X9	19
X0	20
03	21-30
04	31-40
05	41-50

Continue to code in tens for higher numbers.

24 Ruling on Objections

Code	Ruling
0/Blank	No Objections
1	Objections Sustained
2	Objections Overruled
3	Objections Withdrawn
4	Objections Sustained, but no re-run election held, outcome of election decided by ruling on challenges
5	No ruling on objections, challenges to decide case
6	By agreement of parties
7	Objections not timely
9	Other

25 Days Decision to Election

Code	Number of Days
R1	1
R2	2
R3	3
R4	4
R5	5
R6	6
R7	7
R8	8
R9	9

Code	Number of Days
R0	10
X1	11
X2	12
X3	13
X4	14
X5	15

Code	Number of Days
X6	16
X7	17
X8	18
X9	19
X0	20
03	21-30

Code	Number of Days
04	31-40
05	41-50

Continue to code in tens for higher numbers.

26 Request for Review Control

Code	Review Action
0/Blank	No Request
1	No Request
2	Request
3	Request granted
4	Request withdrawn
5	Direction of election by Board

27 Election Control

Code	Conclusive/Non conclusive Election Control
1.	First election conclusive, no other election held. Include the final tally for indeterminate elections.
2.	First election indeterminate, original tally or case closed without determination; and the first elections which were voided and no subsequent (re-run) election held.
3.	First election's results voided subsequent (re-run) election held.
4.	First election results in runoff, re-run election held.
5.	Second election conclusive, no subsequent (re-run) election held. Include final tally for second elections in which results were indeterminate and then determined.
6.	Second election indeterminate, originally tally or case closed without determination; and second elections which were voided and no subsequent (re-run) election held.
7.	Second election's results voided, subsequent (re-run) election held.
8.	Second election results in runoff, re-run election held.
9.	Third, fourth, or more elections before being conclusive.

28 Before or After Hearing Control

Code	Stages of disposition before hearing and after hearing closed
B	Before Notice issued, Consent Agreement
C	Before Notice issued, Stipulated Agreement
E	Consent Agreement enter into after Notice issued, before close of hearing
F	Stipulated Agreement enter into after Notice issued, before close of hearing
N	Decision issued by Regional Director
P	Decision issued by Board

29 Date Case Closed

The three digit date field consists of the following:
The first digit represents the month as follows:

Code	Month
1	January
2	February
3	March
4	April
5	May
6	June
7	July
8	August
9	September
0	October
-/X	November
&/R	December

The next two digits represents the Year Value
The following shows examples of how to translate the three digit date.

Three Digit Date CODING for Month Year	
Mo/Yr.	**Month-Year**
1/75	January-1975
2/74	February-1974
3/73	March-1973
4/72	April-1972
5/71	May-1971
6/70	June-1970
7/69	July-1969
8/68	August-1968
9/67	September-1967
0/66	October-1966
X/65 or -/65	November-1965
R/64 or &/64	December-1964

The November and December Coding is a result of 80 character IBM card coding(Hollerith).

30 Days Election held to Closing

Code	Number of Days	Code	Number of Days	Code	Number of Days
R1	1	R9	9	X7	17
R2	2	R0	10	X8	18
R3	3	X1	11	X9	19
R4	4	X2	12	X0	20
R5	5	X3	13	03	21-30
R6	6	X4	14	04	31-40
R7	7	X5	15	05	41-50
R8	8	X6	16		

Continue to code in tens for higher numbers.

31 Stage of closing

Code	Stage of closing
1	Before hearing closed
2	After hearing is closed, before decision
3	After Regional Director directed election (Expedited)
7	After Regional Director or Board decision and direction of election - election held
-	After stipulated election reported on objections and/or challenges
X	After stipulated election reported on objections and/or challenges

32 Method of Disposition

This File contains only Conclusive Elections which have been Certified as Winners or Losers. No other type of Closes are contained in this file.

Code	Action	Method Of Close
3	Certified Union Won	Certification of Representatives by Regional Director or Board in Consent, Stipulated, Ordered, Regional Director directed, or 8(b)(7)C election (Includes case where union won the election in one or more units). Certified Union Won Election.
4	Certified Union Lost	Certification of results by Regional Director or Board in Consent, Stipulated, Ordered, Regional Director directed, or 8(b)(7)C elections. Certified Union Lost Election.

33 Participating Union

Code	Participating Union
A	AFL-CIO Alone
B	Teamsters (Unaffiliated.) Alone
C	National Unaffiliated Alone
D	Local Unaffiliated Alone
E	AFL-CIO v. AFL-CIO
F	AFL-CIO v. Teamsters
G	AFL-CIO v. National Unaffiliated
H	AFL-CIO v. Local Unaffiliated
J	Teamsters v. National Unaffiliated
K	Teamsters v. Local Unaffiliated
L	Teamsters v. Teamsters
M	National Unaffiliated v. Local Unaffiliated
N	National Unaffiliated v. National Unaffiliated
P	Local Unaffiliated v. Local Unaffiliated.
R	3 or more Unions (same or different affiliations)

** Consider individuals as Local Unaffiliated.

34 Incumbent Union

Code	Incumbent Union
Blank	Not reported
0	No Incumbent Union
1	Incumbent Union not on Ballot
2	Incumbent Union petitioner - winner
3	Incumbent Union intervenor - winner
4	Incumbent Union petitioner - loser 1
5	Incumbent Union Intervenor - loser 2
6	Incumbent Union Intervenor - loser 3

35 Type of Record

Code	Type of Record
6	Non conclusive Election
0	Conclusive Election

36 Case Number

Repeat of Case Number found at the beginning of this file in location 1,2, and 3.

37 Blank

This field is not used.

38 Date filed

Date Filed in six digit format Month Day Year (MMDDYY)

39 Blank

This field is not used.

40 Employer

The Employer organization where the election was held based on Original Petition.

41 Blank

This field is not used.

42 City

The City in which the Employer is located based on the Original Petition.

43 State

The State in which the Employer is located based on the Original Petition.

44 Date Closed

Repeat of three digit Date Closed in item 29.

45 Union Name

Name of Union involved in this Election based on Original Petition.

46 Street Address

Street Address of Employer based on the Original Petition.

47 Union Code

Union Code of the Union involved in this Election.

48 Valid Votes for Unionization

This field is the total of the counts found in Winner Votes, Loser 1 Votes, and Loser 2 Votes.

49 Valid Votes Cast

This field is the total of the counts found in Valid Votes for Unionization and Votes Against Union

50 Election Held Date

Election Held Date in six digit format Year Month Day (YYMMDD).

51 Outcome

The word **Won** or **Lost** will be in this field based on the Method of Disposition found in Field 32.

52 Blank

This field is not used.

53 Recode (Method)

Used internally by Election Process

54 Blank

This field is not used.

55 NLRB Numeric State Code

Numeric State Code used by the NLRB to identify a State

Code	State Name
01	Alabama
02	Arizona
03	Arkansas
04	California
05	Colorado
06	Connecticut
07	Delaware
08	District of Columbia
09	Florida
10	Georgia
11	Idaho
12	Illinois
13	Indiana
14	Iowa
15	Kansas
16	Kentucky
17	Louisiana
18	Maine

Code	State Name
19	Maryland
20	Massachusetts
21	Michigan
22	Minnesota
23	Mississippi
24	Missouri
25	Montana
26	Nebraska
27	Nevada
28	New Hampshire
29	New Jersey
30	New Mexico
31	New York
32	North Carolina
33	North Dakota
34	Ohio
35	Oklahoma
36	Oregon

Code	State Name
37	Pennsylvania
38	Rhode Island
39	South Carolina
40	South Dakota
41	Tennessee
42	Texas
43	Utah
44	Vermont
45	Virginia
46	Washington
47	West Virginia
48	Wisconsin
49	Wyoming
50	Alaska
51	Hawaii
52	Puerto Rico
54	Virgin Islands
87	Guam

56 GSA County Code

GSA County code found in the **GSA Worldwide Geographic Location Codes** book dated November 1976. This county code comes from the original Petition

57 County Name

Actual County name found in the **GSA Worldwide Geographic Location Codes** book dated November 1976. This County Name is based on the code used in the GSA County Code above.

58 Local Union Number

Local Union Number involved in the Election based on the Original Petition.

59 Mail Ballots

Used to identify whether or not Mail Ballots were involved in the Election. This field will have a "Y" for yes, a "N" for no, or a blank.

60 Blank

This field is not used.

61 NLRB Fiscal Year

The NLRB Fiscal Year in which the Election was closed.

62 Closed Date Year Month

Closed Date in FOUR digit format Year Month (YYMM).

63 Blank

This field is not used.

64 Region

Region Or Sub-Region	City State of Region
01	Boston, MA
02	New York, NY.
03	Buffalo, NY.
04	Philadelphia, PA.
05	Baltimore, MD.
06	Pittsburgh, PA.
07	Detroit, MI.
08	Cleveland, OH.
09	Cincinnati, OH.
10	Atlanta, GA.
11	Winston Salem, NC.
12	Tampa, FL.
13	Chicago, IL.
14	St. Louis, MO.
15	New Orleans, LA.
16	Fort Worth, TX.
17	Kansas City, MO.
18	Minneapolis, MN.
19	Seattle, WA.
20	San Francisco, CA.
21	Los Angles, CA.
22	Newark, NJ.
23	Houston, TX.
24	Santruce, PR.
25	Indianapolis, IN.
26	Memphis, TN.
27	Denver, CO.
28	Phoenix, AZ
29	Brooklyn, NY.
30	Milwaukee, WI.
32	Oakland, CA
33	Peoria, IL
31	Los Angeles, CA.
34	Hartford, CT
36	Portland, OR.
37	Honolulu, HI.
38	Peoria, IL.
39	Hartford, CT

65 Type

RC - This designation which precedes the case docket number refers to a petition filed by an employee or group of employees, or any individual or labor organization acting in their behalf, for a election to certify a representative for collective bargaining in an appropriate unit.

RD - This designation which precedes the case docket number refers to a petition by employees for an election asserting that the certified or recognized bargaining agent no longer represents a majority of the employees in the appropriate bargaining unit.

RM - This designation which precedes the case docket number refers to a petition by an employee for an election **to** determine whether his employees in an appropriate unit desire to have the claimant labor organization(s) represent them for collective bargaining.

66 Docket

Docket Number given case by Region

67 Election ID (New as of October 1995)

Election ID consists of three values which uniquely identify each election. These values consist of the following:

First Position	Which Election
Second Position	Cross Petition Value
Third Position	Unit Involved

Code	Which Election
A	1st Revision Initial Tally
B	1st Revision Run-off Tally
C	1st Revision Re-Run Tally
D	1st Revision Second Tally
E	1st Revision Third Tally
F	1st Revision Fourth Tally
G	1st Revision Fifth Tally
H	2nd Revision Initial Tally
I	2nd Revision Run-Off Tally
J	2nd Revision Re-RunTally
K	2nd Revision Second Tally
L	2nd Revision Third Tally
M	2nd Revision Fourth Tally
N	2nd Revision Fifth Tally
O	3rd Revision Initial Tally
P	3rd Revision Run-Off Tally
Q	3rd Revision Re-Run Tally

Code	Which Election
R	3rd Revision Second Tally
S	3rd Revision Third Tally
T	3rd Revision Fourth Tally
U	3rd Revision Fifth Tally
V	4th Revision Initial Tally
W	4th Revision Run-Off Tally
X	4th Revision Re-Run Tally
Y	4th Revision Second Tally
Z	4th Revision Third Tally
1	Initial Election
2	Run-Off
3	Re-Run
4	Second
5	Third
6	Fourth
7	Fifth