Proclamation Coding Instructions

(Revised May 5, 2010)

Only PROCLAMATIONS are coded, not other directives (20, 21, 22, 29 and 36 codes)

Number	Each will have a unique number
Pres	List authorizing president's name
Date	Date (MM/DD/YYYY)
Title	Full title of proclamation
Description	Write a short description of the proclamation

Code the type of proclamation:

Type of Proclamation (type_proc)

1 – Ceremonial ("day of…" or "honoring…")
2 – Non-Statutory based (does not mention legislative statue; may reference other presidential directives)
3 – Statutory-based (*expressly* mentions ANY legislative statute; this includes the origination of the statue (first use) or interpretation / reinterpretation of the statute)
4 – Official government organizational business (convening Congress)
5 – Messages (non-policy or statute) to individuals or groups
6 – Pardons or commutations
7 – Treaty-based (*expressly* mentions ANY actual treaty; this includes the origination of the treaty (first use) or interpretation / reinterpretation of the treaty)
99 – Don't know / not in above categories

Issue ("issue") – what is the general issue that the proclamation discusses?

1 – Environment
2 – Trade
3 – Women / Gender issues
4 – Education
5 – Disaster / Emergency
6 – Individual / Particular groups
7 – Health / Disease Awareness
8 – Industry / Business
9 – Ethnic / Racial Group
10 – Foreign Policy / Military (not trade)
11 – Government (procedural, organizational)
12 – Religion / Prayer
13 – Drug Abuse / Misuse / War on Drugs
14 – International
15 – National Parks
16 – Slavery
17 – Celebrated events
18 – Family issues

If the proclamation was coded "ceremonial" ("1" in "type_proc"). code the following:

Duration ("duration")

1 – Day
2 – Week
3 – Month
4 – One year
5 – Over a year
6 – Indeterminate

Type of Ceremonial (type_cerem) – what is the event being commemorated or remembered?

1 – Appeal to group (see below)
2 – Anniversary announced
3 – Death announced (Supreme Court Justice dies)
4 – Repeated "Day" (Xmas, Thanksgiving)
5 – "Honor" Someone/something, "Congratulate" Someone/something
6 – Memorialize and event or action by individual or groups (in the past)
7 – Birth (in memory of) announcement
8 – "Remembrance" of those who have died / "moment of silence" / "A mark of respect" for those killed
9—"Visit" requests

If "1" (appeal to group) is coded above, code:

Group ("group") **–** to what group or organized interests is the proclamation designed to appeal to? (code one you feel best represents the specific appeal)

1 – Republican
2 – Democrat
3 – Women
4 – Men
5 – Liberals
6 – Conservatives
7 – Family / adoptions
8 – Mothers
9 – Fathers
10 – Young
11 – Elderly
12 – Racial group (African American, Asian)
13 – Ethnic group (Polish, Nordic, etc.)
14 – Military / Veterans
15 – Environmentalists / naturalists
16 – Business people (small business, big business, technology firms, etc.)
17 – Lawyers / legal profession
18 – International concerns (trade, freedom, peace)
19 – Handicapped / sick or infirmed (AIDS, cancer, etc.) or any medical issues (blind, disabled, etc.)
20 – Religious
21 – Safety (traffic, airplanes, boating, medical, etc.); not individuals charged with protecting safety.
22 – Educators / teachers / school employees
23 – Recreation / vacation / entertainment related / tourism / athletics / athletic events
24 – Americans / "Patriotic citizens"
25 – Farmers (of any kind) / agriculture / agronomy / gardeners
26 – Law enforcement / police officers / Concerned about crime
27 – Pro-Life or Pro-Choice
28 – Health care / child care / medical professionals (nurses, researchers)
29 – Organized public volunteer group (Elks, Jaycees, Girl Scouts, etc.)
30 – Energy / sustainable development
31 – Poverty / homelessness issues
32 – Drugs / "War on drugs"
33 – Economic issues (trade, inflation)
34 – Organized Labor / general "laborers"

35 – Parents
36 – People of a particular region or state or county
37 – Minorities generally (more than one minority group)
38 – Gays and lesbians

97 – Other, not in above categories
98 – All citizens / American public
99 – Not Sure / Don't Know

If "2-5" is coded in "type_proc" above, code one of the following:

Type of Policy ("type_policy")

1 – Establish commission, board, committee
2 – Declare "Emergency" Internationally
3 – Trade (amend GSP, alter tariffs, impose restrictions, import / export of any kind or good)
4 – National emergency / disaster declaration
5 – Environment (establishing lands, parks, monuments, preservation of ground or topography, rivers or streams)
6 – Treaty or negotiation (foreign or domestic)
7 – Land annexation / expansion of territory / annexation of states / land distribution / international oceanic expansion
8 – Foreign affairs (not treaty or negotiation, reciprocity or relations established or de-established; protection of U.S. territorial interests or foreign property)
9 – Directions or warnings to those inside or outside government / or the American public (internal government working; talking to groups)
10 – Assemble or convene Congress or other government officials
11 – Pardon or commutation or amnesty
12 – Domestic legal matters (suspension of habeas corpus, repeal of laws or amendments, access to courts, legal violations)
13 – Matters dealing with the laws or citizens of Washington, DC
14 – Military matters (domestic or international) or National Guard matters
15 – Immigration or emigration restrictions or expansions
16 – Retraction of past proclamation or proclamations (any category)
17 – Slavery
18 ― (temporary code) Ceremonial proclamation

Source of Authority ("source")

1 – Constitution / Article II
2― Statute / Public Law
3 ― Resolution from Congress (joint; concurrent)
4 – Executive Office
8 – Multiple (of 1-4)
9 - None

Both Branches ("bb")

0 ― no
1 ― yes (one of 1or 4 and 2 or 3 from "source")