Category	Activity	Familiarity					
		Check one:	None	Some	Advanced	Notes	
Biodiversity Heritage Library							
	BHL vision & mission			11111			
	Searching book title		1	1111			
	Searching journal article		1	1111			
	Searching author		1	1111			
	Searching collection			11111			
	metadata structure		1111	1			
	Collections scope		1	1111			
	BHL Collections Management process		111	11			
	selection for digitization		11	111			
	digitization		11	111			
	metadata assignment/enhancement		111	11			
	curation		111	11			
	Admin dashboard		11111				
	Pagination		1111	1			
	statistics		111	11			
	Copyright?		11	111			
BHL Outreach plan (frequency of…how it is done for the tools we use)							
	facebook posts		1111	1			
	blog		1	1111			
	twitter		11	111			
	instagram		1111	1			
	pinterest		11111				
Internet Archive							
	Finding BHL materials		11	111			
	Scope IA		1	1111			
	Editing?		1111	1			
	Ingest process (timing, how it is done)		1111	1			
Tools							
	Macaw		11111				
	Python		11	111			
	Google Refine		11	11	1		

	Omeka		11	1	11		
	BHL Exhibitions tool		11111				
	spreadsheets			111	11		
	TEI		111	11			
	DAMS		1	11	1		
	MARC		1	111	1		
	Survey tools			1111	1		
	Issue tracking tools for cross-institutional collaboration		111	11			
	Other		111				
Transcription Experience							
	Smithsonian tool		1111				
	From the Page		11111				
	Digi Vol		11111				
	Mechanical Turk		1111	1			
	Transcribed pages		11	1	1		
Digital Libraries (other)							
	HathiTrust		1	1111			
	DPLA			111	11		
	Europeana		11	11	1		
	Other						
Digital Libraries 2							
	Curation			1111	1		
	Lifecycle		1	111	1		
	Preservation (NDSA)			1111	1		
	Workflow			1111	1		
	Formats			1111	1		
	Web Archiving		1	1111			
	Sustainability		11	11	1		
Biodiversity literature							
	Accessed and read		11	111			
	Reference answers		1111	1			
Taxonomic names							
	familiar with organism names		111	11			
	use in BHL		1111	1			

User Surveys							
	design			1111	1		
	carried out			1111	1		
	focus groups		111	11			
	analysis			11111			
UI							
	design			11111			
	functional and technical requirements			11111			
	evaluation			11111			
Repositories (which ones)						DSPACE, FEDORA, OMEKA, ISLANDORA Archives	
	deposit			1111	1		
	architecture		1	111	1		
	development		111	1	1		
	evaluation		1111		1		
Crowdsourcing							
	participated in events		111	11			
	participated in verification		111	11			
	evaluation		1111	1			
Communication							
	Virtual			111	11		
	Face-Face			1	1111		
	Presentation of work			1111	1		
OCR experience							
	implementation		11111				
	corrections		1111	1			
	evaluation		1111	1			
Full text search							
	use			1111	1		
	implementation		11	111			
	evaluation		11	111			
Webinars							
	viewing			11	11		
	development		11	11			
	evaluation		111	1			

Museum experience (visit or work)			None	Visit occasionally	Visit often	Notes	Worked in (month
	Natural History Museum			11111			
	Art Museum			111	11		year
	Other Museum			11	1	volunteer	12, 6 mo, 13 mo
	Botanic Garden			11111			
	Research Institute		1	1111			