MINNESOTA
JUDICIAL
BRANCH

ADMINISTRATIVE ORDER

From the Office of:
Jeff Shorba
State Court Administrator

As authorized by Supreme Court Order *Continuing Operations of the Minnesota Judicial Branch Under Emergency Executive Order* No. 20-33, No. ADM20-8001 (Minn. Filed April 9, 2020), paragraph 16:

1. For criminal cases with a case type of "Criminal and Traffic Non-Mandatory Court Appearance" (payable cases), the time to schedule a court appearance or to pay the fine in lieu of appearing in court is extended by 60 days, from 30 days after filing of the citation to 90 days after filing of the citation. This applies to all payable cases that are filed on and after April 9, 2020. This also applies to payable cases that were filed before April 9, 2020, excluding cases with dispositions and cases that already have a second late penalty imposed.

2. Late notices, late penalties, and failure to appear notices will not be sent to the Department of Public Safety or to the Department of Natural Resources for failing to appear or pay a fine in a payable case.

3. For criminal cases with a case type of "Criminal and Traffic Mandatory Court Appearance" (court required cases) and "Criminal and Traffic Non-Mandatory Court Appearance" (payable cases) with convictions or dismissals that have financial obligations owed, the due date is extended by 60 days. This paragraph does not apply to cases already referred to collections and cases where extension of the due date by 60 days would extend the due date to within 60 days of the end of the monitoring/probation period. Cases with an interim disposition (i.e. continuance for dismissal, stay of adjudication, diversion) must still be paid within the time period set by the court.

4. For civil, family, juvenile protection, and probate cases with financial obligations owed to the court, the due date is extended by 60 days.

5. Judicial Council Policy 515, Petty Misdemeanor and Payable Misdemeanor Failure to Appear Policy, is suspended. The late penalty provision and the 30 day extended due date provisions in State Court Administrator Procedures 209(b), Collection of Past-Due Accounts, are suspended.

6. These provisions apply until further direction by the State Court Administrator or order

of the Supreme Court. To request an extension in any case not covered by these provisions you must contact the district court.

DATED April 10, 2020

Jeff Shorba
State Court Administrator

OFFICE OF
STATE COURT ADMINISTRATOR
FILED April 10, 2020
JEFFREY SHORBA