CONNECTICUT DEPARTMENT OF CONSUMER PROTECTION

MICHELLE H. SEAGULL | COMMISSIONER

March 16, 2020

DEPARTMENT OF CONSUMER PROTECTION IMPLEMENTATION ORDER
To Implement Governor Lamont Executive Order 7B

Procedure for Refunds of Temporary Liquor Permits for Cancelled Events

Pursuant to Executive Order 7B, the Department of Consumer Protection (the "Department") issues the following rules and procedures for the total refund of application and permit fees for events that have temporary liquor permits that are canceled. If your charitable or non-profit organization has applied for and/or received a temporary liquor permit from this Department and decides to cancel its event due to concerns related to the COVID-19 Pandemic, you may request a refund of the application and permit fees.

In order to obtain a refund, please send an email with an attached letter on your organization's letterhead requesting a refund to dcp.liquorcontrol@ct.gov. The letter should include the following information:

1. Temporary Permit Number (if known)
2. Name of organization and permittee name
3. Reason for canceling the scheduled event
4. Valid mailing address where a refund check can be sent
5. Phone number and email address where an officer or authorized representative of the organization can be reached

Please note that all refund checks will be made payable to the name of the organization, not to individual persons.

If you are unable to send the request by electronic mail, you may send a letter by regular mail with all the information as outlined above to:

Department of Consumer Protection
Liquor Control Division
450 Columbus Boulevard, Suite 901
Hartford, Connecticut 06103-1840
Attention: Temporary Permits Refund