Alabama State Board of Auctioneers
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MEMORANDUM

TO: Licensed Apprentices, Auctioneers and Companies

FROM: Keith E. Warren, *Executive Director*

DATE: June 5, 2020

RE: COVID 19 Office/Daily Operations/Auctions Resuming Business/Annual License Renewal

Good Afternoon,

As directed by Governor Ivey regarding COVID 19, the Board office is accessible by appointment only. The staff will be answering phone calls (when available) and emails so please feel free to communicate by these methods. If you need to apply for a new license, please visit the form's section of the Board's website. You may print an application to submit via mail to the Board's office located at 2777 Zelda Road, Montgomery, AL 36106.

Regarding your license, which expires on September 30, 2020, postcard reminders will be mailed within the month. The Board **highly** encourages you to renew your license online, which will be available on or about July 2, 2020. **Unless you have an auction company license, which can only be renewed via mail. Auction Company License renewals will be mailed and if you do not receive a renewal via mail, please go to the website and download a blank one. NO ONE is required to obtain ANY CONTINUING EDUCATION for this renewal period; therefore, you will not be able to enter any hours with this renewal.** If you have already submitted CE hours this year, those hours will be rolled over to the 2021 renewal period. If you choose not to renew online, then a generic paper renewal form will be available to you on the Board's website for you to download, complete and mail to the Board along with the appropriate renewal fee. Please note that any paper renewal form that is not complete upon receipt will be returned to you; in addition, any renewals received after September 30, 2020 will be access the appropriate late fee.

Now, onto the topic of auctions reopening. We understand your frustration with the recent restrictions placed on your business, which caused a decrease in your ability to provide your services to the public. Please understand that the Board is not the final governing authority in COVID19 decisions, that authority lies with the Governor and the Alabama Department of Public Health (ADPH).

If you are considering reopening, you must comply with all requirements set forth by ADPH, especially those stated in the Entertainment-Tourist Order, which is located at https://www.alabamapublichealth.gov/covid19/assets/cov-sah-entertainment-tourist.pdf. In addition, we suggest that you follow the Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes, at https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html. And yes, please practice social distancing, optional face coverings and 50% occupancy and all other local requirements. If you plan on serving food and beverages we suggest that you follow the previously issued Guidelines for Restaurants and Bars found at https://www.alabamapublichealth.gov/covid19/assets/cov-sah-restaurants-bars.pdf.

If you have questions related to gatherings, please follow the guidelines set forth by the following entities: Centers for Disease Control and Prevention (CDC) https://www.cdc.gov/coronavirus/2019-ncov/index.html, Alabama Department of Public Health http://www.alabamapublichealth.gov/index.html or your County Health department http://www.alabamapublichealth.gov/about/health-departments.html.

Thank you for your cooperation. Please stay safe and healthy as we deal with COVID 19.