State of New Jersey
DEPARTMENT OF HEALTH
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PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

JUDITH M. PERSICHILLI, RN, BSN, MA
Commissioner

EXECUTIVE DIRECTIVE NO. 20-027

HOSPITAL PERSONAL PROTECTIVE EQUIPMENT STOCKPILE AND REPORTING PURSUANT TO EXECUTIVE ORDER NO. 111

WHEREAS, Coronavirus disease 2019 ("COVID-19") is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, symptoms of the COVID-19 illness include fever, cough and shortness of breath, which may appear in as few as two or as long as 14 days after exposure, and can spread from person to person via respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, on March 9, 2020, Governor Philip D. Murphy issued Executive Order 103, declaring the existence of a Public Health Emergency, pursuant to the Emergency Health Powers Act, N.J.S.A. 26:13-1 et seq., and a State of Emergency, pursuant to the Disaster Control Act,
N.J.S.A. App A:9-33 et seq., in the State of New Jersey for COVID-19; and

WHEREAS, the Public Health Emergency was extended by Governor Murphy under Executive Order Nos. 119, 138, 151, 162 and 171; and

WHEREAS, on March 28, 2020, Governor Murphy issued Executive Order No. 111 (2020) which ordered specific reporting requirements for healthcare facilities; and

WHEREAS, the Department of Health established Personal Protective Equipment stockpiles and reporting requirements for Long-Term Care Facilities in Executive Directive 20-026 on August 10, 2020;

WHEREAS, it is necessary to establish standards for Personal Protective Equipment stockpiles and reporting requirements for hospitals licensed pursuant to N.J.A.C. 8:43G.

NOW, THEREFORE, I, JUDITH PERSICHILLI, Commissioner of the Department of Health, pursuant to the powers afforded to me under the Emergency Health Powers Act, hereby ORDER and DIRECT the following:

1. **Each hospital licensed pursuant to N.J.A.C. 8:43G is required to have a ninety (90) day stockpile of the following PPE:**

   a. **Surgical masks;**

   b. **N95 masks;**

   c. **Face-shields;**

   d. **Gloves; and**

   e. **Gowns.**

2. **Hospitals have two (2) months, from the date of enactment of this Directive, to acquire the PPE to fulfill the requirements outlined herein.**

   a. **The amount of PPE in the stockpile is to be based on the highest ninety (90) day burn rate of each type of PPE experienced by the hospital during the months of January 2020 through July 2020.**

   b. **Hospitals must submit by October 23, 2020 to the Department via email to** CNLHospitalSEPHE.Notification@doh.nj.gov **a PPE Stockpile attestation on facility letterhead from the facility CEO with the facility name and license number as follows:**
   Email Subject Line to CNLHospitalSEPHE.Notification@doh.nj.gov:
   [Facility Name] – [Facility License #] – PPE Stockpile Attestation

   Attestation Text:
   I, [NAME], of full age, hereby certify that I am employed with [NAME OF THE FACILITY] in the capacity of [INSERT TITLE]; that I am duly authorized to make the representations contained within this attestation on behalf of [NAME OF THE HOSPITAL] and to bind [NAME OF THE HOSPITAL] thereto; I attest that the hospital has a ninety (90) day stockpile of PPE as required by paragraph 1 of Executive Directive No. 20-XXX.

   c. **Hospitals shall immediately notify the Department if the hospital's PPE stockpile is drawn down below the ninety (90) day minimum via email on facility letterhead to** CNLHospitalSEPHE.Notification@doh.nj.gov **with the facility name and license number as follows:**

Email Subject Line to (CNLHospitalSEPHE.Notification@doh.nj.gov: [Facility Name] – [Facility License #] – PPE Draw Down

Text:
I, [NAME], am employed with [NAME OF THE FACILITY] in the capacity of [INSERT TITLE]; that I am duly authorized to make the representations contained within this email on behalf of [NAME OF THE HOSPITAL] and am notifying the Department that the hospital has drawn down its ninety (90) day stockpile of PPE as required by paragraph 1 of Executive Directive No. 20-XXX and currently has (INSERT NUMBER OF DAYS) of PPE on hand.

d. Hospitals whose PPE stockpile has fallen below ninety (90) days shall notify the Department when the PPE stockpile has been replenished to 90 days in the manner specified in paragraph 1(b) above.

3. Reporting Metrics Regarding the Required PPE Stockpile

a. To ensure the availability of PPE during a potential second wave of COVID-19, hospitals must continue reporting the data through the portal as required by Executive Order No. 111 (2020).

b. The portal designated by the New Jersey Office of Emergency Management under Executive Order No. 111 (2020) is maintained by the New Jersey Hospital Association and is accessible here: https://ppe.njha.com/

This Directive shall take effect immediately. The provisions of this Directive shall remain in force and effect for the duration of the public health emergency originally declared in Executive Order No. 103 (2020), and as extended by Executive Order, unless otherwise modified, supplemented and/or rescinded.

Dated: August 24, 2020

Judith M. Persichilli, RN, BSN, MA
Commissioner