MURIEL BOWSER
MAYOR

March 25, 2020

Jeffrey S. DeWitt
Chief Financial Officer
Office of the Chief Financial Officer
The John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 203
Washington, DC 20004

Re: Use of the Contingency Cash Reserve Fund

Mr. DeWitt:

I write to request the use of the District's Contingency Cash Reserve Fund in accordance with section 450A of the District of Columbia Home Rule Act (D.C. Official Code § 1-204.50a). Specifically, I am requesting that $15,000,000 be allocated to the Office of Contracting and Procurement for the purchase of ventilators, personal protective equipment, testing supplies, medical supplies and other necessary equipment for DC's response to COVID-19. Due to the nature of the pandemic, and its anticipated impact on the District's residents, businesses and visitors, we will submit additional requests as needs are further identified.

This allocation will be repaid in the FY 2020 supplemental.

Sincerely,

Muriel Bowser