STATE OF NEW JERSEY

DEPARTMENT OF LAW AND PUBLIC SAFETY

DIVISION OF NEW JERSEY STATE POLICE

OFFICE OF EMERGENCY MANAGEMENT

Administrative Order No. 2020-17

COMPUTER LABS

WHEREAS, on March 9, 2020, through Executive Order No. 103 (2020), the facts and circumstances of which are adopted by reference herein, the Governor declared both a Public Health Emergency and a State of Emergency throughout the State due to the public health hazard posed by Coronavirus disease 2019 (COVID-19); and

WHEREAS, through Executive Order Nos. 119, 138, 151, 162, and 171, issued on April 7, 2020, May 6, 2020, June 4, 2020, July 2, 2020, and August 1, 2020, respectively, the facts and circumstances of which are adopted by reference herein, the Governor declared that the COVID-19 Public Health Emergency continued to exist and declared that all Executive Orders and Administrative Orders adopted in whole or in part in response to the COVID-19 Public Health Emergency remained in full force and effect; and

WHEREAS, to further protect the health, safety, and welfare of New Jersey residents by, among other things, reducing the rate of community spread of COVID-19, the Governor issued Executive Order No. 104 (2020) on March 16, 2020, the facts and circumstances of which are also adopted by reference herein, which established enhanced social mitigation strategies for combatting COVID-19, including the cessation of all in-person instruction at public and private colleges and universities; and

WHEREAS, pursuant to paragraph 9 of Executive Order No. 107 (2020), the Governor ordered closed to the public all recreational and entertainment businesses, but also granted the State Director of Emergency Management, who is the Superintendent of the State Police, the discretion to make additions, amendments, clarifications, exceptions, and exclusions to the list of those businesses; and

WHEREAS, Administrative Order No. 2020-3 added all libraries and computer labs at public and private colleges and universities, to the list of facilities closed to members of the public pursuant to paragraph 7 of Executive Order No. 104 (2020), the terms of which were carried over to Paragraph 9(h) of Executive Order No. 107 (2020); and

WHEREAS, as the Governor has observed, as the rate of reported new cases of COVID-19 in New Jersey decreases, including a reduction in the total number of

individuals being admitted to hospitals for COVID-19, the State can begin to take certain steps to lift certain restrictions that were designed to limit person-to-person contact; and

WHEREAS, after consultation with officials from the Department of Health ("DOH"), the Governor announced a multi-stage New Jersey's Road Back Plan ("Plan") for the methodical and strategic reopening of businesses and activities based on scientific data and metrics concerning the level of disease transmission risk and essential classification; and

WHEREAS, consistent with this Plan, Administrative Order 2020-15 clarified that libraries at all private and public colleges and universities were permitted to reopen to the public as of 6:00 a.m. on June 15, 2020, subject to enumerated health and safety requirements; and

WHEREAS, further consistent with the Plan, the Governor signed Executive Order No. 155, (2020), which allowed institutions of higher education to resume in-person instruction of students for curricula that require labs, technical, clinical, or hands-on instruction subject to enumerated health and safety requirements; and

WHEREAS, the Governor expressly authorized State Director of Emergency Management, who is the Superintendent of State Police, to make additions, amendments, clarifications, exceptions, and exclusions to certain terms and provisions of Executive Order No. 155 (2020); and

WHEREAS, college and university students may begin to return to campus for the upcoming academic year in the coming weeks and computer labs serve as an indispensable resource for students, as well as for faculty and members of the public who may not otherwise have access to such resources; and

WHEREAS, permitting limited use of computer labs at public and private colleges and universities with health and safety protocols is necessary so that college and university students returning to campus are able to have the resources they need for their education; and

Whereas, the risk of COVID-19 spread will be significantly reduced in computer labs with policies that require proper social distancing and sanitation procedures and prohibit common seating areas; and

NOW, THEREFORE, I, Patrick J. Callahan, State Director of Emergency Management, hereby ORDER as follows:

Computer Labs

1. All computer labs at public and private colleges and universities may open to the public, effective at 6:00 a.m. on Tuesday, August 11, 2020, but only where such policies are adopted that adhere to the restart plan submitted by the college or university to the Office of the Secretary of Higher Education pursuant to Paragraph 4 of Executive Order 155 (2020) and the relevant provisions of the

Restart Standards for Institutions of Higher Education, including, at minimum, the following requirements:

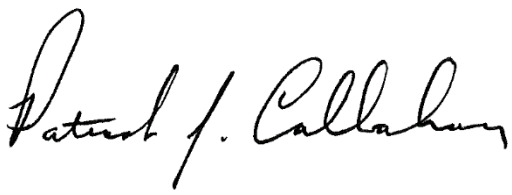
a. A distance of at least six feet between individuals must be observed at all times and individuals must utilize computer terminals or desks that are a minimum of six feet apart;
b. Hours of operation, wherever possible, that reserve a designated period of access solely to high-risk individuals, as defined by the Centers for Disease Control and Prevention;
c. Infection control practices, such as regular hand washing, coughing and sneezing etiquette, and proper tissue usage and disposal;
d. Adequate sanitation materials, such as hand sanitizer and sanitizing wipes, must be available to staff and all individuals utilizing computer terminals or desks;
e. All individuals in the computer lab must wear a face covering at all times, except where doing so would inhibit the individual's health or the individual is under two years of age;
f. Require frequent sanitization of high-touch areas like restrooms, keyboards, computer mice, desk, and counters;
g. Install a physical barrier, such as a shield guard, between the staff member(s) overseeing the computer lab and individuals using the computer lab; wherever feasible or otherwise ensure six feet of distance between those individuals; and
h. Computer terminal or desk must be sanitized following each use.

Effective Date

2. This ORDER shall take effect immediately and shall remain in effect for as long as Executive Order No. 107 (2020) remains in effect or until I issue a subsequent amending Administrative Order.

August 10, 2020

Colonel Patrick J. Callahan



State Director of Emergency Management