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Addendum to April 21, 2020 Policy Memorandum

Procedures for Reopening after Temporary Closure Due to COVID-19 (Addendum 1)

On April 21, 2020, the Nevada Gaming Control Board ("Board") issued a Policy Memorandum related to Procedures for Reopening after Temporary Closure Due to COVID-19. As the reopening date for licensees has been set for June 4, 2020, the Board is providing the following additional information to licensees regarding reopening procedures.

1. **Reopening Plans:** All Reopening Plans required of gaming licensees pursuant to the April 21, 2020 Policy Memorandum must be submitted to the Board **before** the resumption of gaming operations. The Board will contact a licensee if there are any issues with its Reopening Plan. If a licensee is not contacted by the Board prior to its planned opening date, its Reopening Plan is adequate and no further action will be needed.

2. **Bankroll Formula:** As Notice # 2020-30 regarding the Health and Safety Policies for Reopening after Temporary Closure limits a property's occupancy to no more than fifty percent (50%) of the occupancy limit assigned to each gaming area of the property by local building and fire codes, and limits the number of patrons who can occupy seats at each gaming table, the Board is temporarily modifying the bankroll formula, established pursuant to Nevada Gaming Commission Regulation 6.150, for nonrestricted licensees and slot route operators ("SRO").

   The following modifications have been made to the Board's Bankroll Formula Excel workbook that licensees use to calculate bankroll requirements:

   1. Line 7a-b **gross gaming revenue** will utilize one-half of one percent (0.5%) of the licensee's prior business year's reported gross gaming revenue, rather than one percent (1%).

   2. Line 14a **# of machines** will utilize the actual number of machines available for play, rather than the number of machines reported on the most recent NGC-31.

   3. Line 15a **# of tables** will utilize the actual number of tables available for play, rather than the number of tables reported on the most recent NGC-31. Additionally, line 15d **total table games requirement**, will be reduced by fifty percent (50%).

   The Excel workbook that nonrestricted licensees and SROs must use to permit automated computation of the bankroll requirement is provided in the link below. This workbook must be used until further updates are provided by the Board on the health and safety policies or until otherwise notified by the Board.

   Temporary Bankroll Formula – Nonrestricted Licensee/SRO (2020).

Any questions regarding the revised bankroll workbook may be directed to the Audit Division or the Tax and License Division, as applicable. As a reminder, each licensee must continue to compute the requirement monthly and remain in compliance with the Board's bankroll requirements at all times. Board Agents may perform bankroll verifications at any time. Further, Regulation 6.150(5) requires the licensee to notify the Board immediately of any deficiency and include in such notification a description of the means by which the licensee restored compliance with the minimum bankroll requirements.

3. **Regulation 6.090(9) Submissions:** Page 7 of 43 of the CPA MICS Compliance Reporting Requirements, effective January 1, 2018, requires that specific minimum agreed-upon procedures must be performed for any gaming revenue center or for areas subject to entertainment tax being operated for more than three months during the licensee's business year. This requirement is being modified for calendar year 2020 to only require performance of these procedures for a given area if a licensee has operated the area for three **consecutive** months or more during 2020.

   Regulation 6.090(15) Submissions: Page 6 of 17 of the Internal Audit Compliance Reporting Requirements Guidelines, effective January 1, 2018, requires that specific procedures must be performed for any gaming revenue center, interactive gaming operation or for areas subject to entertainment tax being operated for more than three months during the licensee's business year. This requirement is being modified for calendar year 2020 to only require performance of these procedures for a given area if a licensee has operated the area for three **consecutive** months or more during 2020.

4. **Count Rooms:** The Minimum Internal Control Standards ("MICS") require that counts for slots, table games and card games be performed by a minimum of three people. If a licensee's count room is not large enough to accommodate social distancing of at least 6 feet between count team employees and there is not a larger secured/controlled area available to perform the counts, then the counts may be performed by two count team members, provided that a third employee observes the count through live surveillance or through some other means, as specified in the reopening plan and approved by the Audit Division. Additionally, this variation does **not** apply to licensees with large enough count rooms to accommodate adequate social distancing, unless the count room is being used simultaneously by two separate count teams (e.g., currency acceptor count and table games count). In such instances, if having six people in the count room prevents adequate social distancing, then the number of count team members for one or both count teams may be reduced from three to two, provided that each count is reviewed through live surveillance or through some other means, as previously described. This variation is approved until further health and safety policy updates are provided by the Board or until otherwise notified by the Board.

5. **Slot Payouts:** Temporary variations of Slot MICS #58 (e) and #66 are being granted to only require one employee be physically involved in verifying and signing slot jackpots of less than $5,000, provided the jackpot is generated from an approved computerized slot payout system. Additionally, temporary variations of Slot ICP #1 (f) and #5 are being granted to only require one employee be physically involved in verifying and signing slot jackpots, provided the jackpot is generated from an approved computerized slot payout system. This variation is approved until further health and safety policy updates are provided by the Board or until otherwise notified by the Board.

6. **Kiosks:** The MICS require certain weekly procedures to be performed for cashless wagering kiosks [see Slots MICS #89 (a), (b) and (e)], for employee jackpot kiosks [see Slots MICS #90 (a), (b), and (e)], and for betting kiosks [see Race and Sports MICS #45 (a), (b) and (d) and Pari-Mutuel MICS #18 (a), (b) and (d)]. The ICPs require certain weekly procedures to be performed

for dispenser/redemption machines [see Cage and Credit ICP #5, Slots ICP #11, Race and Sports ICP #55 and Pari-Mutuel ICP #29]. Temporary variations of these MICS are being granted to allow for these procedures to be performed at least monthly, rather than weekly. This variation is approved until further health and safety policy updates are provided by the Board or until otherwise notified by the Board.

7. **Business Closures**: Licensees are reminded to notify the Board if a location does not plan to resume gaming operations. If gaming is not to resume within thirty (30) days after the reopening date of June 4, 2020, a licensee must request permission to close temporarily pursuant to NGC Regulation 9.010(2). Any such notification and request must be submitted to the Tax and License Division (NGCtaxforms@gcb.nv.gov). Furthermore, licensees approved to remain closed, whether temporarily or permanently, must amend and resubmit the closure plans required pursuant to the Board's March 17, 2020, Policy Memorandum related to Procedures for Casino Closures and Changeovers.

   As a reminder, receiving approval for temporary closure does not limit or defer a licensee's requirement and responsibility to comply with all requests of the Audit Division and Tax and License Division related to audits and reviews of the licensed operations.

Sincerely,

Terry Johnson, Esq.
Board Member

TJ/KC

cc: Sandra Douglass Morgan, Esq., Chairwoman
Phil Katsaros, Board Member