Assessment Data

An export (CSV file) that contains all of the raw data for the study, (e.g., each participant's response to each item). This file can be opened in Excel or a statistical software package. Note that if you have a large number of variables (>255), your file will be truncated if opened in Excel. It is best to open large files in statistical software packages that can handle large datasets.

Item IDs are used as field names for each item.

Does not include registration data or instrument scores.

The file name and where to store it (e.g., your hard drive) must be indicated by the user exporting the file.

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**

Assessment Data Fields

Fields: Assessment Data

Here is information about the fields in the Assessment Data Export.

PIN	Unique ID participants use to access the system.
Stcode	Additional unique ID that automatically increments per study starting at 6000 unless otherwise assigned by the study team.
Assmnt	Data collection time point (e.g. assessment 1, assessment 2);.
MdlOrdr	Grouping field within data collection time points (Assmnt). Can be used to randomize instruments or group of instruments. Instruments with the same MdlOrdr value were administered together in the same module. **FYI!** Multiple instruments can be grouped together (e.g., all demographic instruments together). These groups are called Modules.
InstrOrdr	Administration position (1st, 2nd, etc.) of an Instrument within a Module (MdlOrdr).
InstrSctn	Grouping field within an instrument which can be used to present items together during administration. Items with the same InstruSctn value were administered together in the same block. **FYI!** Within one instrument, you can group items together (e.g., that share response options). These groups are Item Blocks.
ItmOrdr	The position of an item within an item block (InstSctn). This may or may not match the order of administration based on how a study was set-up.
Instr	Instrument name as entered on the Instrument Properties page.
Locale	Localization value (Tag for the Identification of Languages) for an instrument. Codes for currently available languages are as follows: • en-US = US English • es = Spanish
Mode	Mode of Administration (i.e. Participant via Web, Proxy via Web, Participant via IVR).
ItemID	ID of the item administered.
PHI	Indication of whether field may contain Protected Health Information (PHI) **FYI!** True = Consent contains Protected Health Information (PHI) checkbox was endorsed on Consent Forms page. False= Consent contains Protected Health Information (PHI) checkbox was not endorsed on Consent Forms page.
Rspnse	Position within response options of participant selection. For example, the response option listed first is coded as 1.

	 If a participant skipped an item, the Rspnse field will be blank.
Score	Score of the participant selection. For example, the response option listed first could have a score of 5 (5=not at all). If you use a checklist response option, a bitwise value is listed. A checklist allows a participant to check more than one response. Each response is assigned a mathematical value. All responses are summed. The total is listed in the assessment data file. The response option scores are such that one can reach a sum through only one combination of responses. The bitwise scores are 1, 2, 4, 8, 16, 32, 64, etc. Therefore, if a participant has a score of 9, you know that he or she endorsed the first (1) and fourth (8) responses. If a participant has a score of 16, you know he or she endorsed just the fifth response choice. If a participant skipped an item, the Score field will contain the word SKIP. Participants are currently not able to skip items in PROMIS Profile instruments.
Theta	Instrument score. The theta field will only be populated in the Assessment Data Export for CAT instruments. To find the thetas for PROMIS Short Forms access the Assessment Scores Export.
T-score	Transformed score based on a (10*Theta +50) formula. The Tscore field will only be populated in the Assessment Data Export for CAT instruments. To find the Tscores for PROMIS Short Forms access the Assessment Scores Export.
SE	Standard Error for administered instrument. The SE field will only be populated in the Assessment Data Export for CAT instruments. To find the SE for PROMIS Short Forms access the Assessment Scores Export.
DataType	Response type (e.g. integer, string).
Postn	Administration order of item. If randomization is used, this will be different from ItmOrdr.
Time	Time, in seconds, between presentation of item and user response.
DteCrted	System date & time stamp of response. Date format is month, day, year (mm/dd/yyyy).
InstrStr	System date & time stamp when a participant starts an instrument.

	 Date format is month, day, year (mm/dd/yyyy).
InstrEnd	System date & time stamp when a participant finishes an instrument. Date format is month, day, year (mm/dd/yyyy).
Consent	Study Consent (1=yes, 2=no, 3=test).
OffStdy	Reason for a participant to stop participating in a study

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**

Assessment Scores

An export (CSV file) that contains the summed instrument scores, theta scores, and standardized scores for individual assessments. These theta scores can be generated when PROMIS short form and CAT instruments are administered. The standard scores (t-scores) are based on general population norms.

Does not include individual responses or protected health information (PHI).

The file name and where to store it (e.g., your hard drive) must be indicated by the individual exporting the file.

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**

Assessment Score Fields

Fields: Assessment Scores

Here is information about the fields in the Assessment Scores Export.

PIN	Unique ID participants use to access the system.
Assmnt	Data collection time point (assessment 1, assessment 2).
Instr	Instrument name as entered on the Instrument Properties page.
RawScore	Cumulative score of responses provided by participants per instrument.
Theta	Instrument score. **FYI!** The Theta field will only be populated for CAT instruments and publicly available PROMIS short forms. **Warning:** When reviewing PROMIS short form scores it is important to verify the appropriate number of items have been answered. PROMIS Scoring Manuals, available from the Assessment Center home page, can be referenced for scoring rules.
TScore	Transformed score based on a (10*Theta +50) formula. **FYI!** The TScore field will only be populated for CAT instruments and publicly available PROMIS short forms.
SE	Standard Error **FYI!** The SE field will only be populated for CAT instruments and publicly available PROMIS short forms.
ItmCnt	Count of items to which participants responded. This is a quick way to review how much data is missing for each participant.
Consent	Study Consent (1=yes, 2=no, 3=test).

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**

Pivoted Assessment Data

An export (CSV file) that contains assessment data in a format that is typically used by statistical analysts. This file may contain protected health information (PHI) so security measures and confidentiality must be considered and maintained. Only team members with "Data and Statistics Administrator" rights (Team link on Study list page) can download this file.

Each participant is represented in a single row with each column represented scores from an item. In a longitudinal study, each assessment is stored in a different row. Item IDs are used as field names for each item.

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**

Pivoted Assessment Data Fields

Fields: Pivoted Assessment Data

Here is information about the fields in the Pivoted Assessment Data Export.

PIN	Unique ID participants use to access the system.
Stcode	Additional unique ID that automatically increments per study starting at 6000 unless otherwise assigned by the study team..
Consent	Study Consent (1=yes, 2=no, 3=test).
Status	Study status, i.e. whether a participant is on or off–study and the reason for being off. 1=Passed away 2=Moved and no forwarding address 3=No further verbal contact 4=Phone disconnected 5=Withdrew due to ill health 6=Withdrew following study explanation 7=Withdrew for other reasons 8=Withdrew, too tired to complete forms 9=Would not commit to an interview FYI! This field will display a 0 if a participant remains on study.
Assessment	Data collection time point (e.g. assessment 1, assessment 2); default equals 1.

FYI

The current version of Assessment Center only supports the Pivoted Assessment Export for smaller studies. To pivot the Assessment Data export using Excel tools, refer to the instructions in the Assessment Center User Manual.

Converted from CHM to HTML with **chm2web Pro 2.85 (unicode)**