FP-PrEP integration: Data Collection Tools for compiling service statistics

There two tools that facilities have been using for documenting FP PrEP integration. These are the FP PrEP Tracking Register and the FP-PrEP Tracking Summary Tool. The following section describes information collected in each register.

FP-PrEP Tracking Register

The above tool is a daily register that is used for collecting data for family planning clients who have received PrEP services. The register can be completed by either PrEP or family planning service providers and is found at the respective service delivery points. The following information is recorded in the tracking tool:

- Date of Client Visit in DD/MM/YYYY *(Column A)*
- Name of FP client *(Column B)*
- FP Client Number *(Column C)*
- Age *(Column D)*
- Sex *(Column E)*
- Client Type (New [Column F]/Revisit *[Column G])*
- FP method/service provided *(Column H)*
- **Screened using RAST** for indication(s) for referral for further PrEP assessment at health facility (Y/N) *(Column I)*
- Found to have **indication(s) for referral** for further PrEP assessment at health facility upon completion of the RAST? (Y/N) *(Column J)*
- Referred for PrEP (Y/N) *(Column K)*
- Found to be eligible for PrEP upon further PrEP assessment (Y/N) *(Column L)*
- Initiated on PrEP (Y/N) *(Column M)*
- Remarks *(Column N)*

Notes

- ***The tracking register should be completed only for family planning clients who have received PrEP services and not any other client***
- ***Clients do not necessarily have to be initiated on PrEP but have received other related services such as screening***

FP-PrEP Tracking Summary

The tracking summary tool captures monthly statistics for PrEP services provided to family planning clients. The summary tool can either be completed by PrEP or family planning service providers or information/records officer and is found at the respective service delivery points. The following information is recorded in the summary tool:

- Reporting Period (Column 1)((From Tracking Register forms)

- Total number of FP Clients (Column 2)((From Summary totals from Tracking Register forms-column B)
- Number screened using RAST for indication (s) for referral for further PrEP assessment at the health facility (Column 3)((From Summary totals from Tracking Register forms-column I)
- Percent of FP clients screened using RAST (Column 4)(Drawn from Column 3/ Column 2)
- Number found to have indications for referral for further PrEP assessment (Column 5) (From Summary totals from Tracking Register forms-column J)
- Percent of FP clients found to have indications for referral for further PrEP assessment at the facility upon completion of RAST (Column 4) (Drawn from Column 5/Column 3)
- Number referred for PrEP (Column 7) (From summary totals from Tracking Register forms-column K)
- Percent of FP clients found to have indications for referral for further PrEP assessment at the facility upon completion of RAST referred for PrEP (Column 8) (Drawn from column 7/column 5)
- Number found to be eligible for PrEP upon further PrEP assessment (Column 9) (From Summary totals from tracking register forms-column L)
- Percent of FP clients referred for PrEP found to be eligible for PrEP upon further PrEP assessment (Column 10) (Column 9/Column 7)
- Number initiated on PrEP (Column 11) (From Summary totals from tracking register forms-column M)
- Percent of FP clients referred to PrEP found to be eligible for PrEP upon further assessment who were initiated on PrEP (Column 12) (Column 11/Column 9)

Notes

- ***The summary tracking tool should be sync with the FP-PrEP tracking register which is its source document***

Instructions for completing the Data Collection Sheet for the study

- Use the Tracking Summary for completing the excel based study tool
- Confirm that the data in the Tracking summary is in sync with the tracking register
- Transfer information from the Tracking summary into the excel study tool for each specified field