Questionnaire ID _____

State	FSW/MSM	CO		

Evaluation of Avahan Community Mobilization Phase III

Community Organization (CO) Assessment Tool

Population Council
New Delhi, India

INTRODUCTION

- Greetings (for example: Good Morning/Good Afternoon/Good Evening).
- Introduce yourself.
- Emphasize the confidentiality and importance of the responses.
- Thank the person for having agreed to participate.

The CO tool, will be canvassed to assess the strength of the community organizations in various dimensions; social protection, financial security, crisis response system and organizational strength. The information can be collected by interviewing the concerned persons as well as reviewing the records.

BLOCK I: FACT SHEET **This section deals about the facts on various issues related to CO. Most of the data can be collected by reviewing records as well as interacting with the CO level respondents (CO Manager, Project coordinator, Accountant etc.)**					
QID	**Question**	**Response categories**	**Code**		**Skip to**
101.	Name and code of the state	Andhra Pradesh Karnataka Maharashtra Tamil Nadu Telangana	1 2 3 4 5		
102.	Name of the CO	_____			
103.	CO Code	_____			
104.	Date of interview	DD/MM/YYYY			
105.	Type of CO	FSW MSM/TG	1 2		
106.	When was the CO registered?	DD/MM/YYYY			
107.	Type of location of the CO headquarter	Rural Urban	1 2		
108.	Estimated number of KPs in the CO coverage area	A. FSW _____ B. MSM _____			
109.	Number of (ever) registered members of CO	Members _____			
110.	How many of the registered members are:	A. Active members_____ B. Supportive members _____ C. Dynamic members_____ D. Members just registered____ E. Non-traceable members____			
111.	Total number of CO staff (paid)	Number_____			
112.	Total number of CO staff (unpaid)	Number_____			
113.	Does the CO run the TI program?	Yes No	1 2		
114.	Number of TI programs the CO has	Number of TIs_____			
115.	What key resources does the CO have? Note: Irrespective of the TI program	**Resources**	Yes	No	
		A. Drop –in-Centre	1	2	
		B. STI clinics	1	2	
		C. Income generating setup	1	2	
		D. Help desk	1	2	
		E. Crisis response system (SSJ)	1	2	
		F. Advocacy	1	2	
		G. Legal aid	1	2	
		H. Second line leaders	1	2	
		I. Non-HIV projects	1	2	
		J. Connections with local political party /leader	1	2	
		z. Others (specify)	1	2	
116.	How many key members are there in the CO? Key members can be leaders, CO managers, field workers, Saathis, CLLs, SP champions, NGO staff etc.	Number____			

	Composition of CO Staff Members			
	117. Key members involved with the activities of CO (Name)	118. Designation or position: CO-manager 1 Field worker 2 Saathi /CLL 3 SP Champion 4 NGO staff 5 Other (specify) 97	119. Responsibilities: Outreach 1 Advocacy 2 Crisis response 3 Clinic 4 Financial resource mobilization 5 Networking with stakeholders 6 Networking with external organizations 7 Help desk 8 Other (specify) 97	120. Does the person belong to: NGO staff 1 KP peer (paid) 2 KP peer (unpaid) 3 CO from the beginning 4
1.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
2.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
3.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
4.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
5.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
6.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
7.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
8.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
9.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4
10.		1 2 3 4 5 97	1 2 3 4 5 6 7 8 97	1 2 3 4

QID	Question	Response categories	Code	Skip to
121.	Since when does your CO have FCRA?	Months_____ Do not have it yet	 999	
122.	Since when does your CO have 12A?	Months_____ Do not have it yet	 999	
123.	Since when does your CO have 80G?	Months_____ Do not have it yet	 999	
124.	What is the amount of seed fund? (Seed fund is the amount of money Swasti gave to the CO at the start of the program)	INR_____		
125.	Does the CO has any other corpus fund (fund generated from various sources and that can be used in cases of emergency)?	Yes No	1 2	 ►**127**
126.	What is the amount of corpus fund	INR_____		
	CBGs/SHGs			
QID	**Question**	**Response categories**	**Code**	**Skip to**
127.	How many Community based groups (CBGs /SHGs/CIGs) have ever been formed under your CO? (Code '0' if none)	Number_____		
128.	How many Community based groups (CBGs /SHGs/CIGs) were formed in the last one year?	Number_____		
129.	How many Community based groups (CBGs /SHGs/CIGs) are currently active?	Number_____		
130.	How many SHGs exist under this CO?	Number_____		**If 0, skip to Q134**
131.	How many SHGs have initiated credit and loan facility?	Number_____		
132.	How many CO members have taken loan from SHGs in the past year?	Number_____		
133.	How many CO members have paid back their loans	Number_____		

	in time in the past year in SHGs?			
QID	**Question**	**Response categories**	**Code**	**Skip to**
134.	Has the CO started any income generating activities in the past year?	Yes No	1 2	 **►139**
135.	Has the CO made profit through income generating activities in the past year?	Yes No	1 2	 **►137**
136.	How much profit did the CO make in the last year?	INR_____		
137.	Through which activities did the CO raise funds in past one year?	**Activities**	Yes / No	
		A. Events	1 / 2	
		B. TI initiatives	1 / 2	
		C. Non-TI initiatives (eg., other health and social development projects)	1 / 2	
		D. From external organizations	1 / 2	
		E. Self-income generation	1 / 2	
		F. Awareness camps	1 / 2	
		G. Health camps	1 / 2	
		Z. Other (specify)_____	1 / 2	
	If "NO" in Q137A to Q137Z, skip to Q139			
138.	What is the volume of funds raised by the CO in the past one year?	INR_____		
139.	Does your CO have a letter of engagement from the following government departments in your area?	**Department**	Yes / No	
		A. Police	1 / 2	
		B. Health	1 / 2	
		C. Women and child development	1 / 2	
		D. Social welfare	1 / 2	
		E. Judiciary	1 / 2	
		F. DAPCU	1 / 2	
		G. Banks	1 / 2	
		H. Cooperatives	1 / 2	
		Z. Other (specify)_____	1 / 2	
140	Does this CO have cells/ groups/ committees that work on issues such as social entitlements at these levels?		Yes / No	
		A. CO level	1 / 2	
		B. ORW/Field worker level	1 / 2	
		C. Peer educator/SAATHI level	1 / 2	
141.	Is the data on beneficiaries available on the utilization of the schemes in your organization? (NOTE: Please check the records)	Yes No	1 2	 **►143**
142.	How many members of your CO have:	A. Applied for social schemes but haven't yet received them (past one year)	Number___	
		B. Availed (in the past year)	Number___	
		C. Were rejected to avail the schemes (despite eligible) – past year	Number___	
		D. In need of social schemes	Number___	
143	Is the CO mandated to do the following activities under the Joint Strategic Plan (JSP)?	**Mandated activities:**	Yes / No	
		A. Crisis responses system	1 / 2	
		B. Social protection schemes	1 / 2	
		C. Financial security	1 / 2	
		D. Organizational development	1 / 2	

144.	What are the specific activities within each of the above domains? (abbreviate the list of specific activities)	A. _____ B. _____ C. _____ D. _____	**Skip in accordance with Q143 (a,b,c,d)**

FACILITATING INDIVIDUAL KP'S ACCESS TO SOCIAL ENTITLEMENTS, BANKS AND CRISIS RESPONSE				
Now, I would like to ask you about key social identity cards, social schemes that are useful for the community population in your area. Also, I would like to know about financial literacy, accessing financial institutions and crisis response in your catchment area. **[VERIFY FROM THE REGISTER]**				
	Scheme/ entitlement	145. How many KPs in your area have the following services?	146. How many members received it since contract was made with Swasti?	147. How many received in last month
A.	Aadhar card	Number____	Number____	Number____
B.	Ration card	Number____	Number____	Number____
C.	Voter ID card	Number____	Number____	Number____
D.	Indira Awas Yojana	Number____	Number____	Number____
E.	Girl child incentive	Number____	Number____	Number____
F.	Kalyan Lakshmi (Marriage incentive)	Number____	Number____	Number____
G.	Widow pension	Number____	Number____	Number____
H.	Bank accounts	Number____	Number____	Number____
I.	Social welfare corporation loans (BC/SC/ST / Minority Corporation)	Number____	Number____	Number____
J.	Petty business loans	Number____	Number____	Number____
K.	Agricultural loans	Number____	Number____	Number____
L.	Other loans	Number____	Number____	Number____
Z.	Any Other (Specify)	Number____	Number____	Number____

QID	Question	Response categories	Code	Skip to
148.	What other non-Avahan programs is the CO running? (Note the name of the program and the funding agency.	A. _____ B. _____ C. _____		

BLOCK II: COMMUNITY MEMBERS (KPS) PARTICIPATION IN THE OUTREACH PROGRAM COMPONENT

I would like to ask you about the members and their participation in the outreach activities of your CO. Please tell us in detail about the KPs and outreach activities.

Now, we would like to collect information on outreach programme activities and participation in such activities by your CO members. We may request you to support your responses with the available evidence (registers, documents, minutes of meetings etc.). Please provide the details with most accuracy. We ensure you that, the information will be kept confidential.

QID	Question	Response categories	Code		Skip to
201.	How often does the CO manager review the outreach activities?	Weekly Fortnightly Monthly Once/twice in 3 months Once/twice in 6 months Once/twice annually Never happened	1 2 3 4 5 6 7		
202.	Can you show us one document that is an output of the micro-planning exercise, preferably the last one that was organized?	Yes, seen the document No	1 2		
203.	Who was/is anchoring that process?	NGO staff CO member CO-M (Community Leader) Field Worker Saathi ORW/Peer educator SP Champions Other (Specify) _____	1 2 3 4 5 6 7 97		
204.	How often do the non-peer community members participate in the process?	Sometimes Always Never participated	1 2 3		
205.	Do Co staff/ field workers/ managers/ saathis review/discuss the following topics during the outreach meetings: (Verify the records to fill this information)	**Topics**	Yes	No	
		A. Membership enrolment	1	2	
		B. Strategies to retain members	1	2	
		C. Promoting registered members to dynamic members	1	2	
		D. Addressing crisis response	1	2	
		E. Networking with police and other govt departments	1	2	
		F. Social entitlements	1	2	
		G. Social protection schemes	1	2	
		H. Financial literacy	1	2	
		I. Micro planning	1	2	
		J. Engagement with other organizations	1	2	
206.	Did the CO face any crisis in outreach activities in the past one year?	Yes No	1 2		►**208**
207.	Could you please explain the prominent crisis incident related to outreach activities in the last one year [RECORD VERBATIM]				

Linking community members of the CO to social entitlements and schemes							
Entitlement/ Scheme	208. Whether the following components are a part of your program (JSP) for the members belonging to this CO? Yes 1 No 2	209. Since when? (Months)	210. Why not? (multiple responses possible) (Responses specified below)	211. Nature of intervention (multiple responses possible) (Responses specified below)	212. Whether a cell/group/ committee exist that works on this issue? (Responses specified below)	213. Whether CO members are part of this team? Yes 1 No 2	214. Was there any event organized for this? Yes 1 No 2
Social Entitlements							
A. Ration card	1 2►**210A**	Months___ ►**211A**	A B C D Z **All ►208B**	A B C D Z	1 2 3 4 5	1 2	1 2
B. Voter card	1 2►**210B**	Months___ ►**211B**	A B C D Z **All ►208C**	A B C D Z	1 2 3 4 5	1 2	1 2
C. Aadhar card	1 2►**210C**	Months___ ►**211C**	A B C D Z **All ►208D**	A B C D Z	1 2 3 4 5	1 2	1 2
D. PAN card	1 2►**210D**	Months___ ►**211D**	A B C D Z **All ►208E**	A B C D Z	1 2 3 4 5	1 2	1 2
E. Bank accounts	1 2►**210E**	Months___ ►**211E**	A B C D Z **All ►208F**	A B C D Z	1 2 3 4 5	1 2	1 2
F. Health insurance	1 2►**210F**	Months___ ►**211F**	A B C D Z **All ►208G**	A B C D Z	1 2 3 4 5	1 2	1 2
G. Caste certificate	1 2►**210G**	Months___ ►**211G**	A B C D Z **All ►208H**	A B C D Z	1 2 3 4 5	1 2	1 2
H. Gas connection	1 2►**210H**	Months___ ►**211H**	A B C D Z **All ►208I**	A B C D Z	1 2 3 4 5	1 2	1 2
I. Other entitlements (specify)_____	1 2►**210I**	Months___ ►**211I**	A B C D Z **All ►208J**	A B C D Z	1 2 3 4 5	1 2	1 2

Entitlement/ Scheme	208. Whether the following components are a part of your program for the members belonging to this CO? Yes 1 No 2	209. Since when? (Months)	210. Why not? (multiple responses possible) (Responses specified below)	211. Nature of intervention (multiple responses possible) (Responses specified below)	212. Whether a cell/group/ committee exist that works on this issue? (Responses specified below)	213. Whether CO members are part of this team? Yes 1 No 2	214. Was there any event organized for this? Yes 1 No 2
Key social Schemes Ask according to Q101 (state name and code)							
Maharashtra							
J. Sanjay Gandhi Niradhar yojana	1 2►**210J**	Months___ ►**211J**	A B C D Z **All ►208K**	A B C D Z	1 2 3 4 5	1 2	1 2
K. Gharkul Yojana-free house	1 2►**210K**	Months___ ►**211K**	A B C D Z **All ►208L**	A B C D Z	1 2 3 4 5	1 2	1 2
L. Rajiv Gandhi jeevan Thai Yojana (Health insurance)	1 2►**210L**	Months___ ►**211L**	A B C D Z **All ►208M**	A B C D Z	1 2 3 4 5	1 2	1 2
M. Pension scheme	1 2►**210M**	Months___ ►**211M**	A B C D Z **All ►208N**	A B C D Z	1 2 3 4 5	1 2	1 2
N. Bal Sangul Yojana (Education Scheme for Children)	1 2►**210N**	Months___ ►**211N**	A B C D Z **All ►208O**	A B C D Z	1 2 3 4 5	1 2	1 2
Andhra Pradesh							
O. Indiaramma illu (Indira awas yojana)	1 2►**210O**	Months___ ►**211O**	A B C D Z **All ►208P**	A B C D Z	1 2 3 4 5	1 2	1 2
P. Anthyodaya scheme	1 2►**210P**	Months___ ►**211P**	A B C D Z **All ►208Q**	A B C D Z	1 2 3 4 5	1 2	1 2
Q. Rajiv arogyasri	1 2►**210Q**	Months___ ►**211Q**	A B C D Z **All ►208R**	A B C D Z	1 2 3 4 5	1 2	1 2
R. Rajiv yuva kiranalu (youth training and employment)	1 2►**210R**	Months___ ►**211R**	A B C D Z **All ►208S**	A B C D Z	1 2 3 4 5	1 2	1 2
S. Pavala vaddi/subsidized loan (IKP)	1 2►**210S**	Months___ ►**211S**	A B C D Z **All ►208T**	A B C D Z	1 2 3 4 5	1 2	1 2
Telangana							
T. Indiaramma illu (Indira awas yojana)	1 2►**210T**	Months___ ►**211T**	A B C D Z **All ►208U**	A B C D Z	1 2 3 4 5	1 2	1 2
U. Anthyodaya scheme	1 2►**210U**	Months___ ►**211U**	A B C D Z **All ►208V**	A B C D Z	1 2 3 4 5	1 2	1 2
V. Rajiv arogyasri	1 2►**210V**	Months___ ►**211V**	A B C D Z **All ►208W**	A B C D Z	1 2 3 4 5	1 2	1 2
W. Rajiv yuva kiranalu (youth training and employment)	1 2►**210W**	Months___ ►**211W**	A B C D Z **All ►208X**	A B C D Z	1 2 3 4 5	1 2	1 2
X. Pavala vaddi/subsidized loan (IKP)	1 2►**210X**	Months___ ►**211X**	A B C D Z **All ►208Y**	A B C D Z	1 2 3 4 5	1 2	1 2

Entitlement/ Scheme	208. Whether the following components are a part of your program for the members belonging to this CO? Yes 1 No 2	209. Since when? (Months)	210. Why not? (multiple responses possible) (Responses specified below)	211. Nature of intervention (multiple responses possible) (Responses specified below)	212. Whether a cell/group/ committee exist that works on this issue? (Responses specified below)	213. Whether CO members are part of this team? Yes 1 No 2	214. Was there any event organized for this? (Responses specified below)
Karnataka							
Y. Udyogini Loan	1 2►**210Y**	Months___ ►**211Y**	A B C D Z **All ►208Z**	A B C D Z	1 2 3 4 5	1 2	1 2
Z. Hostel facility for deprived girls and children	1 2►**210Z**	Months___ ►**211Z**	A B C D Z **All ►208AA**	A B C D Z	1 2 3 4 5	1 2	1 2
AA. Vishesh palan yojana (CABA)	1 2►**210AA**	Months___ ►**211AA**	A B C D Z **All ►208BB**	A B C D Z	1 2 3 4 5	1 2	1 2
BB. Widow pension	1 2►**210BB**	Months___ ►**211BB**	A B C D Z **All ►208CC**	A B C D Z	1 2 3 4 5	1 2	1 2
Tamil Nadu							
CC. Free Land Patta / Green House	1 2►**210CC**	Months___ ►**211CC**	A B C D Z **All ►208DD**	A B C D Z	1 2 3 4 5	1 2	1 2
DD. Scholarship for Children	1 2►**210DD**	Months___ ►**211DD**	A B C D Z **All ►208EE**	A B C D Z	1 2 3 4 5	1 2	1 2
EE. Insurance	1 2►**210EE**	Months___ ►**211EE**	A B C D Z **All ►208FF**	A B C D Z	1 2 3 4 5	1 2	1 2
FF. Goat & Cattle Scheme	1 2►**210FF**	Months___ ►**211FF**	A B C D Z **All ►208GG**	A B C D Z	1 2 3 4 5	1 2	1 2
GG. Widow Pension	1 2►**210GG**	Months___ ►**211GG**	A B C D Z **All ►215**	A B C D Z	1 2 3 4 5	1 2	1 2

Code for column 210: A. Everyone in this CO gets these entitlements without problem, therefore no support is needed from the project; B. Community members here never felt the need of these entitlements; C. Community wants it, but the CO does not have mandate to provide this; D. Community wants it but CO does not have skills or resources to ensure this; Z. Other.
Code for Column 211: A. Sensitizes community of existence of this entitlement B. Has a cell that provides them information on how to realize these entitlements C. Provides services in terms of Collecting applications and linking them to state authorities. D. In cases of rejection for reasons unique to community (discrimination), the project follows up. Z. Other
Code for Column 212: No-1;
No, but an individual has been made responsible for this-2
Yes, led by Swasti-3; Yes, led by CBG-4; Yes, led by non-peer-5
Code for Column 214: Yes=1 No=2

QID	Question	Response categories	Code	Skip to
215.	Has any member of your CO experienced any difficulty in the process of availing the social protection schemes?	Yes No	1 2	 ►**301**
216	What difficulty they faced?	Faced stigma Faced discrimination Had to pay bribe Other difficulty (specify)….	1 2 3 97	
217.	Pleas list the schemes in which KPs in your CO faced harassment?	**Schemes** 1. 2. 3. 4. 5.		

Now we would like to know about the committees that exist in your CO, its members and recent activities.

BLOCK III: EXISTENCE OF FUNCTIONAL COMMITTEES FACILITATING LARGER COMMUNITY OWNERSHIP

Committees:	301. Is the CO connected to the following committees? Yes 1 No 2	302. What is the relationship of the CO with the committee like? (Responses specified below)	303. Level of existence CO level 1 TI level 2 ORW/FW level 3 Any other level (specify) 97	304. Dates of last two meetings A. Meeting 1 DD/ MM/ YYYY Not applicable applicable 1 not appl 2 ►**304B** (If CO and TI don't work together)	B. Meeting 2 DD/ MM/ YYYY Not applicable pplicable 1 not appl 2 ►**304C** (If CO and TI don't work together)	If 304 NA (A, B) = 2 skip to Q305 C. Whether minutes are available? (At least for one of the meetings) (instructions specified below) Yes 1 No 2	305. Composition A. Total number of members belonging to this Committee.	B. # of KP peers (either member or non members of CO)	C. # of non-peers
A. Outreach committee (excluding condom)	1 2►**301B**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
B. Drop in center (DIC) management committee	1 2►**301C**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
C. STI clinic committee	1 2►**301D**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
D. Crisis response committee	1 2►**301E**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
E. Advocacy committee	1 2►**301F**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
F. Condom committee	1 2►**301G**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
G. CBG committee	1 2►**301H**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
H. Social protection committee	1 2►**301I**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
I. Help desk committee	1 2►**301J**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
J. Resource mobilization	1 2►**301K**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
K. Networking with stake holders (Govt departments/ NGOs/CO	1 2►**301L**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
L. Event management committee	1 2►**301Z**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__
Z. Any other committee (specify)___	1 2►**401**	1 2 3	1 2 3 97	DD/MM/ YYYY	DD/MM/ YYYY	1 2	Num__	Num__	Num__

Codes for Q 302

1. It is a part of the CO
2. It is a part of the TI and CO is connected formally to it (by connected formally, we mean that either someone from the CO leadership or someone deputed by the CO attends meetings of the committee and reports back to the CO
3. It is a part of the TI and CO has no formal connection to it

Special instructions: with respect to column 304C, check if minutes are available.

If minutes are not available, (a) find out the reasons (b) Ask them to recollect when the last meeting was held. If they do not remember, ask them to find out from other colleagues.
If minutes are available, check from the minutes, the dates of the meetings.

Now we would like to ask you some questions related to violent incidents and crisis response in your CO area.					
BLOCK IV: FUNCTIONING OF COMMUNITY-LED CRISIS RESPONSE SYSTEM (SOCIAL SECURITY AND JUSTICE)					
QID	**Question**	**Response categories**		**Code**	**Skip to**
401.	Does your CO have a helpdesk number for crisis response? (help desk)	Yes No		1 2	
402.	Were there any incidents of violence reported during past one year in your CO catchment area?	Yes No		1 2	 ►**410**
403.	How many such incidents were reported in the past year?	Number_____			
404.	How many of these were addressed by the CO independently, without the help of external organizations?	Number_____			
405.	How many of these were addressed by the CO with the help of external organizations?	Number_____			
406U.	On average, what was the turnaround time for crisis response by your CO?	Hours_____1 Days_____2			
406V.	On average, what was the turnaround time for crisis response by your CO?	Time_____			
407.	How many of the total reported violence incidents could not be addressed by CO in the past year?	Number_____			**If 00, skip to 409**
408.	Reasons for not addressing the violence incidents?	1. _____ 2. _____ 3. _____ 4. _____ 5. _____			
409	Were any follow-up visits made to the KP's who were in crisis?	Yes No		1 2	
410	How many incidents of violence were not reported during the past year that the committee is aware of?	Number_____			
411	Were any other kinds of crisis reported to the CO in the past one year, besides violence?	Yes No		1 2	 ►**413**
412.	How many of the following kinds of crisis were reported in your area in the past year?	**Crisis**	Yes	No	
		A. Discrimination	1	2	
		B. Financial	1	2	
		C. Food insecurity	1	2	
		Z. Other (specify)___	1	2	

	Now we would like to know about the last 5 crisis incidents that occurred in the past one year. (Responses specified below).							
	413. Type of crisis	414. Month/ year	415. Type of perpetrator	416. Who is the first person of contact while addressing that incident?	417. Who else were involved in addressing the crisis situation? (MULTIPLE RESPONSE)	418. Was it resolved completely? Yes=1 No=2 } ►**420** Pr=3 } Sp=4 ►**501**	419. How long did it take to resolve it? Days….. ►**501**	420. Reasons for not addressing ?
1.								
2.								
3.								
4.								
5.								

CODES:

Q413: Discrimination=1, Violence=2, Financial=3, Food insecurity=4, other=97

Q415: KP client (stranger)=1, Regular Partner=2, Regular Client of KP=3, Police=4, Goondas=5, Husband=6 Others =97

Q416: CO- Manager =1, committee head (other than CO- Manager)=2, fellow KP member of CO=3, KP non member =4, NGO staff=5, Lawyer/Advocate=6, Police=7, Government officials=8, Field worker or other CO staff=9, Board of directors=10, Others=97

Q417: CO- Manager =A, committee head (other than CO- Manager)=B, fellow KP member of CO=C, KP non member =D, NGO staff=E, Lawyer/Advocate=F, Police=G, Government officials=H, Others=Z

Q418: Yes =1, No=2, partially resolved: 3, still in the process:4

Q420: KPs did not come together=1, program staff not available=2, perpetrator is influential person=3, victim did not proceed for further action=4, perpetrator not available=5, Others=9

BLOCK V: FINANCIAL INCLUSION & FINANCIAL LITERACY				
We would like to ask you about the activities related to financial literacy and financial security towards members in your CO area. Also, we would like to know about the number of members utilizing these services and their requirement.				
QID	**Question**	**Response categories**	**Code**	**Skip to**
501.	In your CO, who provides financial literacy to the members?	No one CO Manager Field worker Saathi Exclusive Committee on finance Non-CO staff (NGO staff) Others	1 2 3 4 5 6 97	
502	In your CO, who provides the financial planning to the CO members?	No one CO Manager Field worker Saathi Exclusive Committee on finance Non-CO staff (NGO staff) Others	1 2 3 4 5 6 97	
503.	How many members of your CO have opened accounts in the following banks in the past year?	A. Nationalized banks_____ B. Private banks_____ C. Cooperatives_____		

504.	Does your CO provide any assistance to its members in opening accounts?	Yes No	1 2	
505.	How many members of your CO accessed loans from banks in the past one year?	A. Took loan_____ B. Applied but not received_____ C. Applied, eligible but rejected_____		
506.	How many of your CO members took loan from informal sources in the past one year?	Number_____		**If 00, skip to Q508**
507.	Why do CO members take loan from informal sources (chits, individual vendors etc.,). What prompts them to access such informal sources? [RECORD VERBATIM]			
QID	**Question**	**Response categories**	**Code**	**Skip to**
508.	How often are the issues related to financial literacy and financial security discussed in your meetings?	Weekly Fortnightly Monthly Once/twice in 3 months Once/twice in 6 months Once/twice annually Never happened	1 2 3 4 5 6 7	 **►601**
509.	Could you please show us a document that has recorded the minutes of meeting on financial inclusion/literacy?	Yes, seen the document No	1 2	
510.	Who anchors such meetings?	NGO staff CO member CO-Manager/Leaders Field Worker Saathi ORW/Peer educator SP Champions Others (Specify)_____	1 2 3 4 5 6 7 97	
511	Are the following issues covered during meetings related to financial literacy and financial security?	A. Interest on savings account B. Interest on Recurring deposit account C. Interest on fixed deposit account D. Difference in interest rates of banks and chit funds E. Risk in investing banks and chitfunds F. Guarantee from bank/post office incase of close down G. Knowledge about no frill accounts	Yes no 1 2 1 2 1 2 1 2 1 2 1 2 1 2	

BLOCK VI: CO CAPACITY						
	We would like to understand your CO capacity in handling various issues, like human resources management, administration, linkages with other organizations and strategic planning on various activities at different levels.					
QID	**Question**	**Response categories**		**Code**		**Skip to**
601.	Does your CO have the following:			Yes	No	
		A. Governing board		1	2	
		B. Vision and mission statement		1	2	
		C. Decision making strategy		1	2	
		D. Human resources plan		1	2	
		E. Financial resources plan		1	2	
		F. Accounting procedures		1	2	
		G. Accountability protocol		1	2	
		H. Grievances protocol		1	2	
		I. Gender orientation protocol		1	2	
		J. Have stance on certain issues (trafficking etc.)		1	2	
	Program implementation level					
602.	Does your CO have the following:			Yes	No	
		A. Strategic planning		1	2	
		B. Knowledge about key acts		1	2	
		C. Implementation planning		1	2	
		D. Monitoring, evaluation and learning plan		1	2	
	Relationship with external organization					
603.	Does your CO have the following **Instruction to the investigator:** Yes, strong – means established contact with the corresponding official; yes, moderate – help provided by official on occasions; no – no relationship established.		Yes, strong	Yes, moderate	No	
		A. Relation with other COs	1	2	3	
		B. Relation with Panchayat Raj institutions/Municipal bodies	1	2	3	
		C. Relation with other CSO (civil society organization)	1	2	3	
		D. Relation with media	1	2	3	
		E. Representation in HIV related committees	1	2	3	
		F. Representation in non-HIV related committees	1	2	3	
		G. Support from local resources	1	2	3	
		H. Percent of core funding from difference sources	1	2	3	

BLOCK VII: PROGRAM SUSTAINABILITY ASSESSMENT TOOL (ONLY LEADERS OF COMMUNITY ORGANIZATION)									
In the following questions, you will rate your program across a range of specific factors that affect sustainability. Please respond to as many items as possible. If you truly feel you are not able to answer an item, you may select "NA." **For each statement, circle the number that best indicates the extent to which your program has or does the following things.**									
		To little or no extent						**To a very great extent**	**Not able to answer NA**
7A	**Political Support:** Internal and external political environments that support your program								
1	Political champions advocate for the program.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program has strong champions with the ability to garner resources.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	The program has political support within the larger organization.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	The program has political support from outside of the organization.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program has strong advocacy support.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7B	**Funding Stability:** Establishing a consistent financial base for your program								
1	The program exists in a supportive state economic climate.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program implements policies to help ensure sustained funding.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	The program is funded through a variety of sources.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	The program has a combination of stable and flexible funding.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program has sustained funding.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7C	**Partnerships:** Cultivating connections between your program and its stakeholders								
1	Diverse community organizations are invested in the success of the program.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program communicates with community leaders.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	Community leaders are involved with the program.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	Community members are passionately committed to the program.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The community is engaged in the development of program goals.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7D	**Organizational Capacity:** Having the internal support and resources needed to effectively manage your program and its activities								
1	The program is well integrated into the operations of the organization.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	Organizational systems are in place to support the various program needs	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	Leadership effectively articulates the vision of the program to external partners.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	Leadership efficiently manages staff and other resources.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program has adequate staff to complete the program's goals.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**

		To little or no extent					To a very great extent		Not able to answer
7E	**Program Evaluation***:* Assessing your program to inform planning and document results								
1	The program has the capacity for quality program evaluation	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program reports short term and intermediate outcomes	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	Evaluation results inform program planning and implementation.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	Program evaluation results are used to demonstrate successes to funders and other key stakeholders.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program provides strong evidence to the public that the program works.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7F	**Program Adaptation***:* Taking actions that adapt your program to ensure its ongoing effectiveness								
1	The program periodically reviews the evidence base.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program adapts strategies as needed.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	The program adapts to new science.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	The program proactively adapts to changes in the environment.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program makes decisions about which components are ineffective and should not continue.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7G	**Communications:** Strategic communication with stakeholders and the public about your program								
1	The program has communication strategies to secure and maintain public support.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	Program staff communicates the need for the program to the public.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	The program is marketed in a way that generates interest.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	The program increases community awareness of the issue.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program demonstrates its value to the public.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
7H	**Strategic Planning***:* Using processes that guide your program's direction, goals, and strategies								
1	The program plans for future resource needs.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
2	The program has a long-term financial plan.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
3	The program has a sustainability plan.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
4	The program's goals are understood by all stakeholders.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**
5	The program clearly outlines roles and responsibilities for all stakeholders.	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**

Analytical method on program sustainability assessment tool:

Program Sustainability Assessment Tool Rating Instructions Once you have completed the Program Sustainability Assessment Tool, transfer your responses to this rating sheet to calculate your average scores. Please record the score for each item (1-7), or write "NA" if you were not able to answer.

		Political Support	Funding Stability	Partnerships	Organizational Capacity	Program Evaluation	Program Adaptation	Communications	Strategic Planning
Item	1								
	2								
	3								
	4								
	5								
Domain total									
Average score for domain									

Domain total : Add up your scores in each column. Exclude 'NA'
Average score for Domain : Divide the domain total by the total number of items with a score. Exclude 'NA'

Use these results to guide sustainability action planning for your program. The domains with lower average scores indicate areas where your program's capacity for sustainability could be improved.

Section 9: COPI tool

QID	Question	Response categories	Code	Skip to
901. (Ind. 3)	What percent of members in the operating area have been oriented on the CO's vision, mission and focus areas?	None 1-25% 26-50% 51-75% 76-90% 90% and above	1 2 3 4 5 6	
902.	Reasons for this	_____ _____ _____		

903. Regularity of conducting board meetings (Modified COPI):

Particulars	Response	% Attendance at meetings	No meetings conducted	< 50% meetings conducted	>50% meetings conducted	> 50% meetings conducted minutes recorded
BOARD MEETINGS						
1. Board meeting was conducted during last one year (Yes/No)		<30%	R	R	F	F
2. Board meetings were conducted (>50% of planned meetings conducted)		31-60%	R	P1	P2	P2
3. Board meetings were conducted (<50% of planned) meetings conducted)		61-80%	R	P2	V1	V2
4. Minutes of the Board Meeting maintained (Yes/No)		>80%	R	V1	V2	V2
5. Average % of Board Members attended the meetings during last one year						

904.	Reasons for this	_____ _____ _____		
QID	**Question**	**Response categories**	**Code**	**Skip to**
905. (Ind. 5)	Other than board members or any paid staff of the program, how many CO member volunteers and leaders i.e. second-line leaders does this CO have?	0-10 11-40 41-60 61-70 71-90 More than 90	1 2 3 4 5 6	

906.	Reasons for this	_____ _____ _____		
907.	Is there a crisis response team (CRT)?	Yes No	1 2	
908.	Have cases addressed been analyzed by after CO?	Yes No	1 2	
909.	Is any functional legal support/ advice existing in CO?	Yes No	1 2	
910.	Have cases addressed by CBO been documented?	Yes No	1 2	
911.	Is phone number of CRT known to community members?	Yes No	1 2	
912.	What is the percent of sites having nodal CRT?	Less than 50% More than 50% In all the sites	1 2 3	
912A.	Reasons for this	_____ _____ _____		

913. Financial security (Modified COPI):

Particulars	Response	Measurement Scale of Financial Security		
		Score as "0"	Score as "1"	Score as "2"
Responses of CO leaders to questions related to each of the eleven components of Financial Security pillar are to be scored as shown below				
1. % of members of the CO provided Financial literacy training		< 40%	40% - 80%	>80%
2. % of sites where local resource person is in place		< 40%	40% - 80%	>80%
3. Organizational level systems are in place and working- Bank linkages, agency, self, multistate co-operative		System not in place	System in place but not functional	System in place and functional
4. SOP in place and staff trained		SOP not defined	SOP defined but all staff not trained	SOP in place and all staff trained
5. Information tracking established and functional		System not in place	System in place but not functional	System in place and functional
6. Information so recorded analyzed and used for establishing linkages		Never	Sometimes	Always
7. % of Registered Members reported access to Bank Account		< 30%	30-60%	> 60%
8. % of Registered Members reported access to Life Insurance		< 30%	30-60%	> 60%
9. % of Registered Members reported access to Pension		< 30%	30-60%	> 60%
10. % of RegisteredMembers reported access to Health Insurance		< 30%	30-60%	> 60%
11. Do you receive support from external linkages?		No efforts made	Efforts made but no support/in pipeline	12. Efforts made and received support

914. Social protection (Modified COPI)

Particulars	Response	Measurement Scale of Social Protection		
		Score as "0"	Score as "1"	Score as "2"
Responses of CO leaders to questions related to each of the nine components of Financial Security pillar are to be scored as shown below				
1. % of members who are aware of social entitlements		< 40%	40% - 80%	>80%
2. % of sites where SP champions are identified		< 40%	40% - 80%	>80%
3. Organizational level systems in place and working (Help Desk)		System not in place	System in place but not functional	System in place and functional
4. SOP in place and staff trained		SOP not defined	SOP defined but all staff not trained	SOP in place and all staff trained
5. Information tracking established and functional		System not in place	System in place but not functional	System in place and functional
6. Information so recorded analyzed and used for establishing linkages		Never	Sometimes	Always
7. % of Registered Members reported access to at least two ID Cards		< 30%	30-60%	> 60%
8. % of Registered Members reported access to at least one scheme		< 30%	30-60%	> 60%
9. Do you receive support from external linkages?		No efforts made	Efforts made but no support/in pipeline	Efforts made and received support

QID	Question	Response categories	Code	Skip to
915. (Ind. 8)	How many events did you organize in the last 6 months?	Number_____		

916. Which events of your CO fall in the best slot in the matrix below, depending on who funded the events?

Events Funded	0 Events	1–3 Events	4–6 Events	More than 6
Entirely by NGO	B	F	F	F
Partly by NGO	B	P1	P1	P2
Entirely by CBO	B	P1	P2	V1
Entirely by Partici-pants	B	P1	V1	V2

917.	Reasons for this	_____ _____ _____		

Indicator 9: Capacity to use events for mobilization and advocacy:

918. How many events were held in the following categories?

Specify the number of events organized by CO according to Purpose and incentives offered for participation in the event using the matrix specified below in Table 1:

Table 1	Purpose of organizing the event					
Kind of Incentive	Festival (A1)	Celebration of imp. Day (A2)	Sensitization (A3)	Resource Mobilization (A4)	Demonstration against Violence/ policy (A5)	Total
Honorarium (B1)						
Gifts (B2)						
Travel Allowance (B3)						
Only Food (B4)						
No Incentive (B5)						
Total						

919. According to the answer in the previous question, answer the following 4 questions:

	B	F	P1	P2	V1	V2
1. How many purposes fulfilled?	0	1	2	3	4	5
2. Events on sensitisation, resource mobilisation and advocacy?	0	A3	A3 & A4	A3, A4 & A5	A3 & A5	At least one case for each
3. Events with no incentives?	0	1	2	3	4	5
4. Events with only food?	0	1	2	3	4	5

920.	Reasons for this	_____ _____ _____ _____		
921. (Ind. 10)	What is the best way to describe the following regarding the democratic selection process held in your CO?			
A.	Explained to community	No Irregular Systematic	1 2 3	
B.	Conducted by independent group	No Yes, informal Yes, formally announced	1 2 3	
C.	Space for everyone to contest	No Yes Yes, Proactively done	1 2 3	
D.	Space for everyone to vote	No Yes Yes, Proactively done	1 2 3	
E.	Above systems well defined and documented	No Yes, not fully Yes, comprehensive	1 2 3	
922. (Ind. 11)	Taking your CO's last election as reference, please answer the following:			
A.	Are elections held according to systems?	Yes No	1 2	
B.	What is the number of potential candidates?	0-20 21-30 31-50 51-70 71-90 91 and above	1 2 3 4 5 6	
C.	What percent of members participated?	0-20 21-30 31-50 51-70 71-90 91 and above	1 2 3 4 5 6	
D.	What percent of members voted?	0-20 21-30 31-50 51-70 71-90 91 and above	1 2 3 4 5 6	
923. (Ind 12)	What is the total number of sites in your operating area?	Number_____		
924.	What is the total number of sites covered by the CO	Number_____		
925.	Which of the following reflects the review meetings held by your CO in the sites covered by the CO?	Never held Held irregularly Yes, held in up to 30% sites Yes, held in 31-60% sites Yes, held in 61-90% sites Yes, held in all sites	1 2 3 4 5 6	
926. (Ind 12)	When was the last Annual General Body Meeting (AGM) held?	DD/MM/YYYY		

927.	How many members were invited for the last AGM?	Number_____		
928.	How many members participated in the last AGM?	Number_____		
929.	Are the following present in your CO, with respect to the AGM?			
A.	Advance notice given to all	Yes No	1 2	
B.	Quorum present	Yes No	1 2	
C.	Financial statement presented	Yes No	1 2	
D.	Budget presented	Yes No	1 2	
E.	Performance report of Leadership Team reported	Yes No	1 2	
F.	Minutes of meeting shared with all	Yes No	1 2	
930.	Reasons for this	_____ _____ _____		
931. (Ind 14)	For any 4 committees, discuss the status of each committee:			
A.	Name of Committee 1	Name_____		
B.	Status	No Formed but not functional Irregular meetings Regular meetings/ require support Regular and strong Regular, strong and independent	1 2 3 4 5 6	
C.	Name of Committee 2	Name_____		
D.	Status	No Formed but not functional Irregular meetings Regular meetings/ require support Regular and strong Regular, strong and independent	1 2 3 4 5 6	
E.	Name of Committee 3	Name_____		
F.	Status	No Formed but not functional Irregular meetings Regular meetings/ require support Regular and strong Regular, strong and independent	1 2 3 4 5 6	
G.	Name of Committee 4	Name_____		
H.	Status	No Formed but not functional Irregular meetings Regular meetings/ require support Regular and strong Regular, strong and independent	1 2 3 4 5 6	
932.	Reasons for this	_____ _____ _____		

933. (Ind 15/16)	Please answer the following keeping resource mobilization in mind			
A.	Has any proposal been developed?	Yes No	1 2	
B.	Is membership drive done?	Yes No	1 2	
C.	Has the CO raised at least Rs. 2 lakhs?	Yes No	1 2	
D.	Are resource mobilization events organized?	Yes No	1 2	
E.	Has the CO raised at least Rs. 5 lakhs?	Yes No	1 2	
F.	Have membership drives for collection of membership fees been done?	Yes No	1 2	
G.	Are there voluntary contributions from members/stakeholders/others?	Yes No	1 2	
H.	Are there NGO donors?	Yes No	1 2	
I.	Is there collection from funders?	Yes No	1 2	
J.	Is there mobilization through Government schemes and Programs?	Yes No	1 2	
K.	2-3 donors are currently supporting the CO	Yes No	1 2	
L.	4 and more donors are currently supporting the CO	Yes No	1 2	
934. (Ind 16)	Does the CO have:			
A.	Bank account	Yes No	1 2	
B.	Does the CO manage its own bank account?	Yes No	1 2	
C.	Annual financial plan	Yes No	1 2	
D.	External auditing	Yes No	1 2	
E.	Internal auditing	Yes No	1 2	
F.	Sustainability plan	Yes No	1 2	
935.	Reasons for this	_____ _____		

936. Indicator 18A, modified COPI:

Discuss the status of each of the different components of Project Management				
Planning	Implementation	Project Knowledge	Administration and HR	Timely achievements
Do you plan before starting a project?	Do you implement as per the plan?	Do you have knowledge on all project areas?	Do you have capable staff	Do you plan with a specific timeline?
Do you have a written plan of action?	Do you have monthly review meetings?	are you able to disseminate the knowledge?	Do you have written admin procedure?	Have you been able to achieve 80% of the plan?
Are some members part of planning?	Do you have field monitoring system?	Are you able to train others?	Do you have all documents in place?	Do you achieve 80% of the outputs?
Are Board and staff Part of planning?	Do you take action after reviews?	Can you influence others with CBO's capacity?	We can prepare report cards	Have you achieved the impact indicator?
Do you give technical support to other agencies?	Do you give technical support to other agencies?	Do you give technical support to other agencies?	Do you give technical support to other agencies?	Do you give technical support to other agencies?

937.	Reasons for this	_____ _____		
938. (Ind 18)	With how many of the following bodies has your CO formed stable linkages?			
A.	Media	Number_____		
B.	NGOs/ service providers	Number_____		
C.	Government	Number_____		
938.	Reasons for this	_____ _____		

939. Engagement with larger society on social stigma, modified COPI, Indicator 21

Particulars	Measurement Scale of Engagement with society			
Discuss with CO and list the names with key broad or general profile characteristics, all the stakeholders of the project as well as discuss about their experiences of interactions with different respective stakeholders who can support the CO in society. (Illustrative examples of stakeholders are gatekeepers like brothel owners, pimps, local goons, police, health care services providers, Civil Society such as NGO representatives, dalit groups, women's organizations, opinion makers such as faith leaders politicians and others). It is also suggested that discussion with CO should result in the classification of stakeholders according to the issues on which the CO is engaged with them as well as in the assessment of the strength of CO's stakeholder engagement as "Weak, Average and Strong" using the matrix of level or extent of engagement or interaction with respective stakeholder and the visibility of CO in the stakeholder interaction due to extrinsic or intrinsic factors as presented in the table below.				
Strength of engagement or interaction of CO with the stakeholder	Visibility of CO in Stakeholder interaction			
	CO invisible	CO visible because of Promoter group	CO visible because of Individual Community Member	CO visible as a collective with specific objective
No Engagement of CO	Weak	Weak	Weak	Weak
CO started interacting	Weak	Weak	Average	Average
Regular interaction from one side	Weak	Weak	Average	Average
Regular interaction from both sides	Weak	Average	Strong	Strong
Developed trust	Weak	Average	Strong	Strong

939A	With how many stakeholders does the CO have "weak" engagement?	Number_____		
939B	With how many stakeholders does the CO have "average" engagement?	Number_____		
939C	With how many stakeholders does the CO have "strong" engagement?	Number_____		
940. (Ind 20)	For each of the following components of Targeted Intervention, tick the correct option			
A.	Condom promotion	We do not know We know We can do We can disseminate/ train others We can prepare report cards We can influence decisions	1 2 3 4 5 6	
B.	STI management	We do not know We know We can do We can disseminate/ train others We can prepare report cards We can influence decisions	1 2 3 4 5 6	
C.	Drop in center	We do not know We know We can do We can disseminate/ train others We can prepare report cards We can influence decisions	1 2 3 4 5 6	
D.	Outreach services	We do not know We know We can do We can disseminate/ train others We can prepare report cards We can influence decisions	1 2 3 4 5 6	
E.	Referral and linkages	We do not know	1	

		We know We can do We can disseminate/ train others We can prepare report cards We can influence decisions	2 3 4 5 6	

941.	Reasons for this	_____ _____		
942. (Ind 21)	Does the CO have strong systems to manage the following?			
A.	Byelaws, registration and renewals properly secured	Yes No	1 2	
B.	Annual action plan for the current year	Yes No	1 2	
C.	Annual financial plan/ tax returns in the current year filed	Yes No	1 2	
D.	Auditing for last year done	Yes No	1 2	
E.	All internal records safely kept	Yes No	1 2	
F.	Annual reports for the last year done	Yes No	1 2	

943. (Ind 22)	List out rights (such as education, against domestic violence etc) and entitlements (such as housing and pension scheme) in the table below. Alongside, write how many members claimed these rights and entitlements with support of the CO.			
	Rights and entitlements	Claimed in last month	Claimed in last year	Claimed since CBO formed
A.				
B.				
C.				
D.				
E.				
F.				

944.	Reasons for this	_____ _____		