Transcription conventions

Pauses: # (short pause), ## (longer pause), ### (very long pause)
e.g. "She bought a ## bicycle."

Filled pauses: @fp (um, er, etc.); if long, can indicate length (umm@fp, ummm@fp)
e.g. "She bought um@fp a bicycle."

False starts, fragments: &
e.g. "She &bou bought a bicycle."

Retracings: [/] (retracing), [//] (retracing with correction)
e.g. "he should be [/] he should be worried"
"she should [//] he should be worried"
"he should &b [/] he should be worried"

Incompletes: [missing part]
e.g. "She bought a bicyc[le]."

Unintelligible speech: xxx
e.g. "She bought a xxx."

Fillers: < > ("like, you know, I mean, say")
e.g. "She bought <you know> a bicycle."

Placeholders: < >
e.g. "<She> bought that, the woman."

Punctuation: at a minimum, insert final punctuation marks (./?/!)

Comments: [%]